

# OREGON CERTIFIED LOCAL GOVERNMENT PROGRAM APPLICATION

STATE HISTORIC PRESERVATION OFFICE, OREGON HERITAGE

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The Certified Local Government (CLG) is a program of the National Park Service (NPS), administered by the Oregon State Historic Preservation Office (SHPO). In order to be certified in the program a local government must meet base requirements. Materials documenting the requirements are reviewed by SHPO and submitted to NPS for certification.

Municipal Name:

Municipality Primary Contact Name:

Phone:

Email:

Mailing Address:

City:

Zip Code:

Application Checklist:

Letter from the local government requesting to be a CLG and the reasons for doing so.

Code or ordinance language that establishes:

A commission or board that:

Has at least three members.

Meets at least four times a year.

Allows for public participation.

All members have a demonstrated interest in historic preservation.

All members have a demonstrated competence or knowledge in historic preservation, or the local government will provide training or expertise.

Meets professional qualifications acceptable under the Secretary of the Interior's Historic Preservation Professional Qualification Standards. If not, the applicant will document an adequate search for the requisite professional members and how it will obtain access to expertise when needed.

Develops an inventory of historic properties according to SHPO guidelines.

Reviews nominations to the National Register of Historic Places within the local government boundaries.



A process to designate local historic landmarks.

Language that addresses State of Oregon Goal 5 requirements.

Certification Agreement – Original wet signature documents or secure electronic signature documents, signed by the chief elected official.

Copies of resumes/applications of the appointed commission/board members. The resumes/applications should reflect their demonstrated interest in and knowledge of historic preservation.

Submission:

Electronic: Email to Kuri Gill, [kuri.gill@opr.d.oregon.gov](mailto:kuri.gill@opr.d.oregon.gov)

One copy of each item. The certification agreement must have a secure electronic signature.

US Postal Service: Mail to

Kuri Gill

Oregon Heritage, OPRD

725 Summer St NE, Suite C

Salem, OR 97301

Two copies of each document of the required attachments above. The both copies of the certification agreement must have original wet signatures.

