



Oregon

Kate Brown, Governor

Real Estate Agency
530 Center St. NE, Suite 100
Salem, Oregon 97301-2505
Phone: (503) 378-4170
Regulations Fax: (503) 373-7153
Admin. Fax: (503) 378-2491
www.oregon.gov/rea

OREGON REAL ESTATE BOARD
Regular Meeting Minutes – via Zoom

Oregon Real Estate Agency
Salem, OR 97301

Monday, February 7, 2022

BOARD MEMBERS PRESENT: Marie Due
Debra Gisriel, Vice Chair
Susan Glen
Jose Gonzalez
Dave Hamilton
Kim Hedding
Lawnae Hunter
Pat Ihnat, Chair

BOARD MEMBERS ABSENT: Alex MacLean, excused

OREA STAFF PRESENT: Steve Strobe, Commissioner
Anna Higley, Deputy Commissioner
Elli Kataura, Regulations Division Manager
Mesheal Heyman, Administrative Services Manager
Michael Hanifin, Land Development Manager
Leandra Borstelman, Board Liaison

GUESTS PRESENT: Barbara Geyer, Barbara Geyer Real Estate

I. BOARD BUSINESS - Chair Ihnat

- A. Call to Order. Chair Ihnat called the meeting to order at 10am.
- B. Chair Ihnat comments/Roll Call. Chair Ihnat explains the role/function of the board and asked board members to introduce themselves and provide an industry update.
- C. Approval of the Agenda and Order of Business.
- D. Approval of 12.06.21 regular meeting minutes.

MOTION TO APPROVE 12.06.21 REGULAR MEETING MINUTES AS SUBMITTED BY DAVE HAMILTON

SECOND BY MARIE DUE

MOTION CARRIED BY UNANIMOUS VOTE

- E. Date of the Next Meeting: 04.04.22, to begin at 10am and location to be determined.

II. PUBLIC COMMENT – Chair Ihnat. None.

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.
- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

III. REQUEST FOR WAIVERS – Chair Ihnat. Log. None.

IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER - Chair Ihnat. None.

V. BOARD ADVICE/ACTION – Commissioner Strobe.

- A. Law and Rule Required Course (LARRC) 2021-2022 - make recommendation for agency to adopt amended outline as submitted. Commissioner Strobe clarified the amendments as follows:
 - 1. Amend the prior 2020-2021 course outline to include a Fair Housing component to comply with HB2703. This amended portion will be identical to the Fair Housing portion approved by the Board for the 22-23 LARRC.
 - 2. Approve this amended component be a stand-alone course, to be taken by licensees who renew on after July 1st, 2022 and are using the 2020-2021 LARRC to satisfy renewal requirements.

MOTION TO APPROVE THE AMENDED 2021-2022 LARRC OUTLINE AS SUBMITTED BY MARIE DUE

SECOND BY KIM HEDDINGER

MOTION CARRIED BY UNANIMOUS VOTE

VI. NEW BUSINESS - Commissioner Strode.

- A. Workday process for board members to apply or re-apply for board positions. Commissioner Strode explained that any board members or other industry members interested in applying for a board seat needed to contact Leandra Borstelman, Board Liaison.
- B. 2022 Governor's State Employees Food Drive. Commissioner Strode referred board members to the food drive information included in the board packet.

VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY - Chair Ihnat

VIII. REPORTS – Chair Ihnat.

- A. Commissioner Strode
 - Presentation of recognition certificate from Governor Brown to board member Dave Hamilton as his term expired.
- B. Agency Division Reports - Deputy Commissioner Higley
 - eLicense system update project is in early stages and Agency has hired Jaden Hurtienne as the project manager. The Agency will be putting together a steering committee to provide feedback on this project with a launch date in 2024.
 - The Agency has created a new Compliance and Audit Division. The division will be led by Liz Hayes and will soon be joined by another Financial Investigator.
 - 1. Regulations Division, Elli Kataura
 - Staffing: Liz Hayes has promoted to lead in the new Compliance and Audit Division and new Financial Investigator Frank Leonard is transitioning very well. Lisa Montellano has moved on to another Agency.
 - Summary of division stats & information provided in written report
 - 2. Education and Licensing Division, Mesheal Heyman
 - Staffing: Currently recruiting for an Administrative Specialist 2 position
 - Summary of division stats and information provided in the written report
 - 3. Administrative Services Division, Mesheal Heyman
 - Budget update
 - DAS conducted a cyber security assessment and per the report provided, the Agency is taking actions to comply.
 - 4. Land Development Division, Michael Hanifin
 - Summary of division stats and information provided in the written report

IX. RULEMAKING REVISIONS, HOUSEKEEPING - Michael Hanifin. Refer to information provided in the board packet for detailed information.

X. ANNOUNCEMENTS – Chair Ihnat. Next board meeting: 04.04.22 to begin at 10am and location to be determined.

XI. ADJOURNMENT – Chair Ihnat