



NATIVE AMERICAN SERVICES FOR OREGON YOUTH AUTHORITY

PURPOSE

The Oregon Youth Authority (OYA) is committed to provide youth in custody with religious and culturally responsive services statewide. This application for Native American Services is intended to establish a list of qualified contractors to perform a variety of Native American Services in OYA's facilities.

SCOPE OF WORK

Native American Services will be provided statewide to youth ages 12 through 24 who have been committed to OYA in close custody. OYA locations include the following:

- Camp Florence Youth Transitional Facility - 04859 South Jetty Road, Florence
- Camp Riverbend Youth Transitional Facility - 58231 Oregon Highway 244, La Grande
- Camp Tillamook Youth Transitional Facility - 6820 Barracks Circle, Tillamook
- Eastern Oregon Youth Correctional Facility - 1800 West Monroe, Burns
- MacLaren Youth Correctional Facility - 2630 North Pacific Highway, Woodburn
- Oak Creek Youth Correctional Facility - 4400 Lochner Road SE, Albany
- Rogue Valley Youth Correctional Facility - 2001 NE F Street, Grants Pass
- Tillamook Youth Correctional Facility - 6700 Officer Row, Tillamook

The services provided shall include, but not limited to:

- Sweat Lodge Ceremonies
- Sacred Pipe Ceremonies
- Talking Circles
- Smudging
- Pow Wows
- Beading and Regalia Classes
- Traditional Song Classes
- Drumming, Drum, Rattle, Flute, etc., making Classes
- Spiritual Ceremonies
- Culturally Relevant Support and Treatment Groups

Services shall focus on reducing risk of criminal behavior and address the youth's needs as documented in the OYA Case Plan. Contractor will work with OYA to develop a process to ensure services provided are appropriate and workable and meet the guidelines of evidence-based/best practice programs and cost effectiveness as described under [ORS 182.515](#).

TERM OF CONTRACT

OYA anticipates awarding services purchase order contracts for two (2) year terms, with the option to extend.

OYA cannot predict a caseload for these services and does not guarantee any particular volume of business will be offered to any applicant who qualifies to provide services, nor is there any guarantee that OYA will use the services of any applicant who is issued a services purchase order contract.

QUALIFICATIONS

Applicants shall comply with the Evidence Based/Tribal Best Practices treatment approaches located on the Oregon Health Authority's Addictions and Mental Health (AMH) Services Website at:

<http://www.oregon.gov/oha/amh/Pages/ebp.aspx>

In determining an applicant's ability to perform the proposed services, OYA will consider the following:

- Knowledge and understanding of relevant Native American history, culture, and the role it can play in preventing, supporting intervention, and reformation efforts.
- Knowledge of the Native American services and ceremonies applicant proposes to facilitate.
- Ability to effectively facilitate culturally specific Native American support and reformation groups, develop positive individual relations, and hold youth accountable in Native American Cultural practices.

REFERENCES

Applicant shall provide two (2) references that OYA may contact prior to award of services purchase order contract. References shall have specific knowledge of experience and work performed.

INSURANCE REQUIREMENTS

Listed below are the minimum required insurance limits:

Workers' Compensation and Employers' Liability (If Applicable)

All employers, including Contractor, that employ subject workers, as defined in [ORS 656.027](#), shall comply with [ORS 656.017](#) and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under [ORS 656.126\(2\)](#). Contractor shall require and ensure that each of its subcontractors complies with these requirements. If Contractor is a subject employer, as defined in [ORS 656.023](#), Contractor shall also obtain employers' liability insurance coverage with limits not less than **\$500,000.00** each accident. If Contractor is an employer subject to any other state's workers' compensation law, Contractor shall provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than **\$500,000.00** and shall require and ensure that each of its out-of-state subcontractors complies with these requirements.

Commercial General Liability (*Mandatory*)

Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to the State. This insurance shall include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this contract, and have no limitation of coverage to designated premises, project or operation. Coverage shall be written on an occurrence basis in an amount of not less than **\$1,000,000.00** per occurrence. Annual aggregate limit shall not be less than **\$2,000,000.00**.

Automobile Liability Insurance (*Only if Driving on OYA Property*)

Automobile Liability Insurance covering Contractor's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than **\$1,000,000.00** for bodily injury and property damage. This coverage may be written in combination with the Commercial General Liability Insurance (with separate limits for Commercial General Liability and Automobile Liability). Use of personal automobile liability insurance coverage may be acceptable if evidence that the policy includes a business use endorsement is provided. **Note:** If the automobile insurance coverages are not met, a mitigation plan will be required to be submitted to OYA for their review and approval.

MISCELLANEOUS REQUIREMENTS

Criminal Records Checks: Any individuals who will have direct contact with OYA youth in the provision of services under this services purchase order contract shall have passed a criminal records check based on OYA's criminal records check standards as set forth in [OAR 416-800-0000 to 416-800-0095](#) and a child abuse registry check prior to any contracted services being provided. Criminal records checks must be updated at least every five years. (See [Criminal Records Check Consent Form YA2010](#))

Prison Rape Elimination Act (PREA): OYA is committed to a zero-tolerance standard toward all forms of sexual abuse and the elimination of sexual abuse in its programs. PREA targets the elimination of sexual abuse or intimidation while the person is in confinement. The [PREA Questionnaire YA8037](#) is required to be completed before any services purchase order contract is awarded.

SERVICE RATES

OYA reserves the right to negotiate rates prior to a services purchase order contract is awarded. If OYA and contractor cannot agree upon an hourly rate, a services purchase order contract may not be issued to the contractor.