

Visiting Information

MaLaren Youth Correctional Facility

Updated: January 2023



Visits are an important way for the youth in our custody to stay connected with family. This guide will help you know the rules so that you can visit safely, comfortably, and without disruption.

Request to be on your youth's OYA Approved Visitor List:

- 1 Turn in a Request to Visit form.** You can get this form from our staff or online at: oregon.gov/oia/maclaren. Please turn in the form at least two weeks **before** you visit, so that we have time to process your request.
- 2 OYA uses the information on your form to do a criminal background check.** If you have an arrest or conviction, it does not always mean you cannot come into the facility — it depends on your situation. If you have an active warrant, we will not let you inside.
- 3 If you are approved, we will put you on your youth's OYA Approved Visitor List.** We cannot let anyone visit who is not on this list. Once you're approved, you can schedule a visit.

If you're already on your youth's OYA Approved Visitor List:

Once you are approved, you are ready to schedule a visit!

When is visiting time?

Each living unit has a specific time when they can have visitors. Ask your youth's case coordinator for the schedule.

Visits must be scheduled in advance. Contact your youth's case coordinator to schedule a visit.

Who is allowed to visit?

- **Typically, family members and other supportive people** may visit once they are approved.
- **For youth living in Noble and Maple:** Only parents or guardians may visit.
- **Children younger than 18** may visit with approval. They must be supervised by a parent or guardian at all times.
- **Youth may have up to five visitors at a time.**

Are any youth not able to have visits?

If your youth is in medical isolation with COVID, they may not have visits. They may also be restricted from visits if their living unit is having a COVID-19 outbreak.

Check with your youth's case coordinator for more information.

What happens at visitation?

FIRST: Check in.

- 1 Check in at the gatehouse.** Check-in starts 10 minutes before your scheduled visit time.
- 2 Wash your hands, check for COVID symptoms, and take your temperature.** If you have symptoms of illness (cough, fever, muscle pain, shortness of breath, chills, sore throat, new loss of taste or smell), we cannot let you inside.
- 3 You will have to show photo ID and clear a metal detector before going inside.** Any items you bring will go through an x-ray machine. This is to make sure that you, your youth, and everyone inside is safe.

➔ **NOTE: You may be required to wear a face covering.** If face coverings are required on the day you visit, we will not be able to let you inside without one. This is to protect all youth living inside from getting COVID-19.

SECOND: Enjoy your visit!

Most visits happen in MaLaren's visitation center. Visitors and youth sit together at tables.

We have vending machines with snacks and drinks. You may purchase items from these machines for you and your youth to have during the visit. The machines only accept debit or credit cards.

We have a small play area available for children. The child's parent or guardian needs to be with them and supervising them at all times.

Important things to remember:

Please review our clothing rules inside this brochure to make sure your clothing is appropriate before you arrive. This will save you time at check-in and allow you to start your visit quicker.

Be respectful to staff, youth, and other visitors. This includes following staff directions, using appropriate language, and not talking with other youth or families, other than a casual greeting. We work hard to create a positive, family-friendly environment at visitation. We want everyone to feel that they are safe, their privacy is respected, and they can enjoy their visit without disruptions.

Please limit physical contact with your youth to a short embrace at the beginning and end of the visit. Again, this is to make sure visiting is a positive, family-friendly experience for everyone.



MaLaren Youth Correctional Facility

2630 N Pacific Highway
Woodburn, OR 97071








Phone: 503-981-9531

Online:

oregon.gov/oia/maclaren

What to bring, what not to bring, and what to wear

You may bring these items inside our facility:

-  **Current photo ID** (required if you are 13 or older)
-  **Vehicle key and remote**
-  **Mask/face covering**
-  **Debit or credit card** (for the vending machines)
-  **Feminine hygiene products** (no more than 5)
-  **Life-sustaining medicine for yourself, such as an inhaler** (must be in original container or box with prescription label)
-  **Basic items for an infant, such as diapers or a bottle with formula**
 - Nursing mothers: talk with visitation staff about options.

You may NOT bring these items inside our facility: They can cause safety and security issues, and they can potentially harm a youth's treatment.

-  **Weapons or potential weapons**
-  **Cell phones and mp3 players**
-  **Purses, briefcases or backpacks**
-  **Wallets**
-  **Cameras or audio/video recorders**
-  **Laptops, flash drives, or anything that connects to the internet**
-  **Tobacco, marijuana, and vaping products** (not allowed anywhere on the Maclaren grounds)
-  **Prescription drugs, unless they are life-sustaining**
-  **Illegal drugs or paraphernalia**
-  **Money** (money for youth must be mailed)
-  **Food or drinks**
-  **Water bottles**
-  **Packages or pictures** (must be mailed; not allowed at all for youth in Maple, Noble, and Summit)

Please do NOT wear these items: They can cause safety and security issues, and they can potentially harm a youth's treatment. If OYA staff think your clothing is disruptive or inappropriate, we will not let you into Maclaren.

-  **Low-cut shirts or shirts that reveal your lower back or undergarments**
-  **Short shorts**
-  **Short skirts**
-  **Sleeveless shirts, spaghetti strap shirts, and tank tops**
-  **Clothing that is torn in inappropriate places**
-  **Bras with an underwire** (these may set off the metal detector)
-  **Watches**
-  **Fanny packs, money belts, or belts with compartments**
-  **Hats, beanies, or other headwear** (if you need a religious head covering, talk with your youth's case coordinator before coming to visit)
-  **Professional or college sports team logos** (sometimes these can be gang-related)
-  **Messages that promote drugs, tobacco, alcohol, violence, pornography, nudity, gangs, or prejudice, or are demeaning to others**

Why are there so many rules?

We want to make sure that you, your young person, our staff, and all the youth in our facility are safe. We are trying to create a positive, family-friendly environment at visitation. These rules help us keep everyone safe while allowing you to have your visit without disruption.

Important!

It is a Class C felony to provide contraband items to youth in custody or to bring those items into an OYA facility without authorization. (ORS 162.185)

All personal items you bring into our facility are subject to search by our staff.