

Your young person was sent to MacLaren ...

What happens next?

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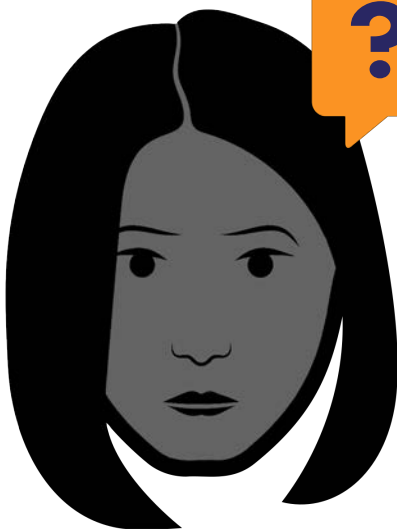
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Who to contact



Who can I talk to about my youth?

Case Coordinator (CC):

This person is one of your main contacts at our facilities to learn about how your young person is doing. They also can help you get medical updates from our clinic. Each living unit has its own case coordinator. Your youth's case coordinator will change when they go to a different living unit.

Juvenile Parole and Probation Officer (JPPO):

Your youth has a JPPO assigned to their case. This person is one of your main contacts while your youth is in OYA custody. Your youth's JPPO is based out of a field office near the county where the judge assigned your youth to OYA.

Office of Inclusion and Intercultural Relations (OIIR):

This team oversees family engagement and provides youth and families with services that meet the needs of their culture, including cultural support groups and events, and interpreter services. They have team members dedicated to African American, Latino, Native American, and LGBTQ+ services, plus general family services.

Contact: 503-680-6164

Do you need their contact information?

Go to the Oregon Youth Authority website and click on "Contact Us": oregon.gov/oya

Multidisciplinary Team (MDT):

Every youth at OYA has a multidisciplinary team. During intake, this team talks with the youth about their situation and recommends a living unit and facility that will best serve their needs.

The MDT may include the youth's case coordinator, juvenile parole/probation officer, members of the Office of Inclusion and Intercultural Relations, school staff, a mental health professional, and other OYA support staff.

Families are an important part of the MDT, and we encourage you to participate. This is your chance to learn about how your youth is doing and talk with staff about how to help your youth set goals and meet them.

Your youth's case coordinator will contact you soon about the first MDT meeting.

How to contact your youth

Phone calls

Youth are not able to receive phone calls. If you have an emergency and need to reach your youth, contact their case coordinator for help.

Youth are able to make several phone calls each week. All calls are free.

They may get to make additional calls as needed, if their case coordinator approves. They may only call people who are approved by their multidisciplinary team.

Video visits

We also offer free video calls using Microsoft Teams. You must be approved by your youth's multidisciplinary team and fill out a Request to Visit form. Ask your young person's case coordinator for details.

In-person visits

Youth living in Noble may have certain people visit. Youth in Maple Unit may not have any visitors until they leave Maple.

All visitors must get approval from their youth's multidisciplinary team and fill out a Request to Visit form. Learn more online at bit.ly/oyamaclaren.

Mail

Youth may send and receive letters. You can also send them stamps. However, they cannot receive packages while at intake. If they do not have money to buy stamps, we give them up to three per week.

MacLaren staff open and inspect all mail to make sure it does not contain anything that threatens facility security, safety, or order. This is to keep all youth and staff safe.

DO NOT SEND these things. They will be rejected:

- Plans for escape, to commit a crime, or to violate facility rules.
- Sexually explicit material.
- Contraband items, including weapons, explosives, medications, electronic items, or photos with chemical substances on the back.
- Mail from other incarcerated people, including other youth at OYA facilities, unless the facility superintendent approves in advance.
- Mail from the youth's victims, unless the facility superintendent approves in advance.
- Publications that are harmful to a youth's reformation.
- Mail with attachments or things inside that are glued, taped, or otherwise attached to the envelope or its contents, such as stickers.

Your Full Name
Your Full Address



Youth First and Last Name
MacLaren Youth Correctional Facility
2630 N Pacific Hwy
Woodburn, OR 97071

Include your name and a return address, or we will reject the mail.

Write your youth's full legal name, not a nickname. This helps us make sure the mail gets to the right person.

Sending money to youth

Each youth at MacLaren has an account that approved people can add money to. However, they are not able to use the money until they leave intake.



You may not give money directly to your youth. Also, staff cannot give money to your youth for you.

You can add money to your young person's account in person using the envelopes at the MacLaren gatehouse. You can also mail in a secure payment. We do not recommend mailing cash.

Intake: Day 1



1

Youth get to call one family member.

The youth chooses who they call. During the call, one of our staff will share information about visiting and answer questions.

2

One of the first people youth meet is a nurse. The nurse will:

- Check their basic physical health.
- Do drug and alcohol tests.
- Review their medications, if they have any.
- Figure out their basic health needs.
- Ask them about their medical history.

3

Youth meet with a qualified mental health professional. This person checks their basic mental health.

4

We assign youth to an intake living unit. We have two: Maple and Noble. Each one houses 16 youth.

What is intake?



Intake:

- All youth go to intake first after a court sends them to Oregon Youth Authority facilities.
- We do tests, called assessments, to figure out their physical health, mental health, education, and treatment needs.
- Youth usually stay at intake for about 30 to 45 days before they move on to their next living unit or facility.

Intake Living Unit

Lots of windows. Natural light makes you feel better!

Single rooms

Outdoor porch

Group dining area

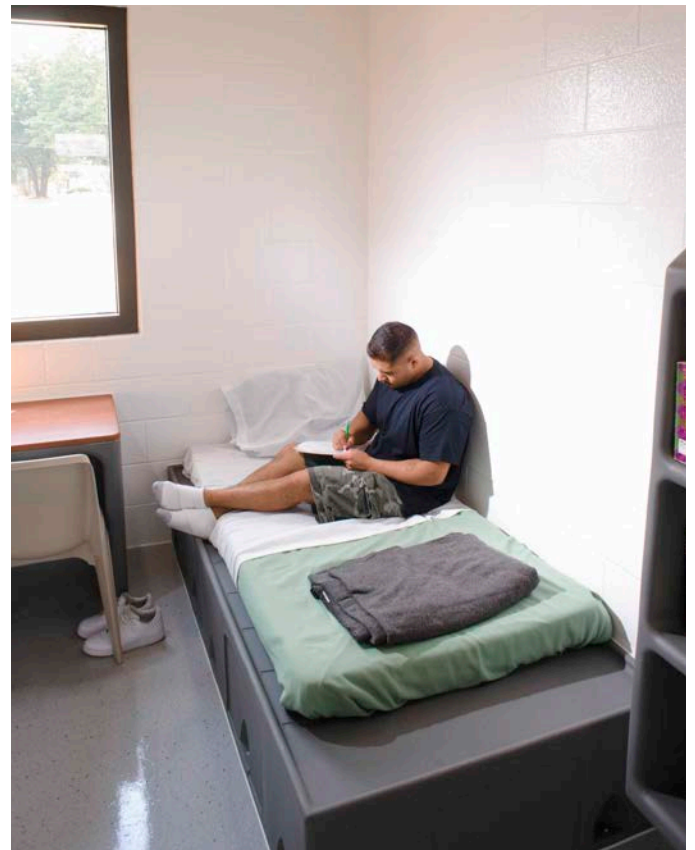
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We give youth supplies. While they are at intake, they can only have the items MacLaren gives them:

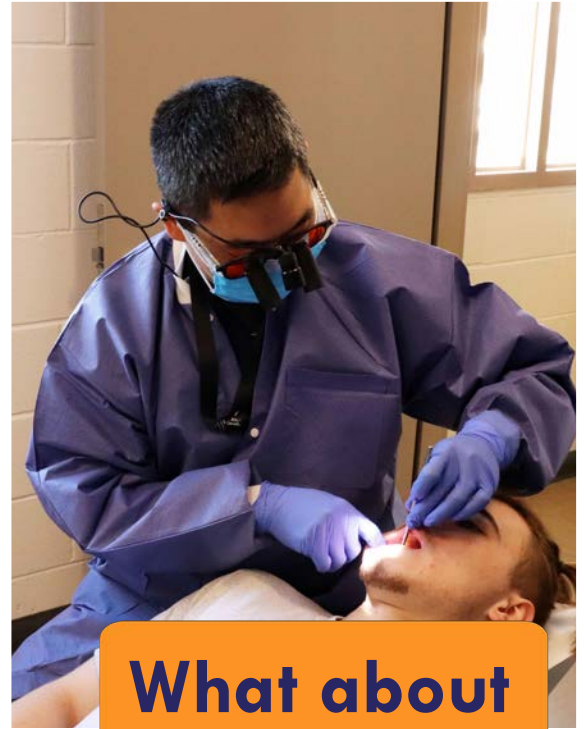
- Bed and bedding
- Clothing: gray polo shirt, sweatpants, sweatshirt, T-shirts, shorts, boxer shorts, socks, rain jacket
- Shoes: athletic shoes and sandals
- Hygiene products: toothbrush, toothpaste, deodorant, comb
- Treatment folder
- Journal
- Religious items (only if they want it)

6

Youth move into their intake living unit. They will have a single sleeping room. It's more private than a cell and does not have metal bars. They share the bathroom and other areas with all the youth on their unit.



Intake: The first few weeks



What about school?

1

Youth in Noble can start having visitors. Youth in Maple may not have visitors until they move to another unit. However, youth in both units can have video visits. Ask your youth's case coordinator for details about how to become an approved visitor.

2

Youth can receive mail and make more phone calls. Learn more on page 3.

3

We do a full health check on each youth. This includes:

- A physical.
- Dental exam.
- Hearing and vision tests.
- Tests for sexually transmitted diseases.
- Full drug and alcohol screening, if needed.

4

We check each youth's education needs. We look at how much school they have finished and what they still need. We create a learning plan. They start going to school right away.



Lord High School:

- Located on the MacLaren campus.
- Run by the Willamette Education Service District.
- Classes happen on unit or in the school building.
- Has a principal, teachers, and other support staff, just like a regular public school.
- All youth in our custody are required to work toward their high school diploma or GED. When they finish, they can go to college classes or job training programs.
- Lord High School also provides special education services and students are able to have an individualized educational plan (IEP).



5 **A psychologist checks each youth's mental health.** If needed, your young person may see a psychiatrist for treatment and medications.

6 **Youth begin going to treatment groups.** The types of treatment they receive will depend on their needs. At intake, youth start by learning:

- How to build skills and set goals to be successful in the future
- How OYA works and opportunities available to them
- How to work on their mental health with the help of a professional
- How to connect with their religion or culture as they work toward growth

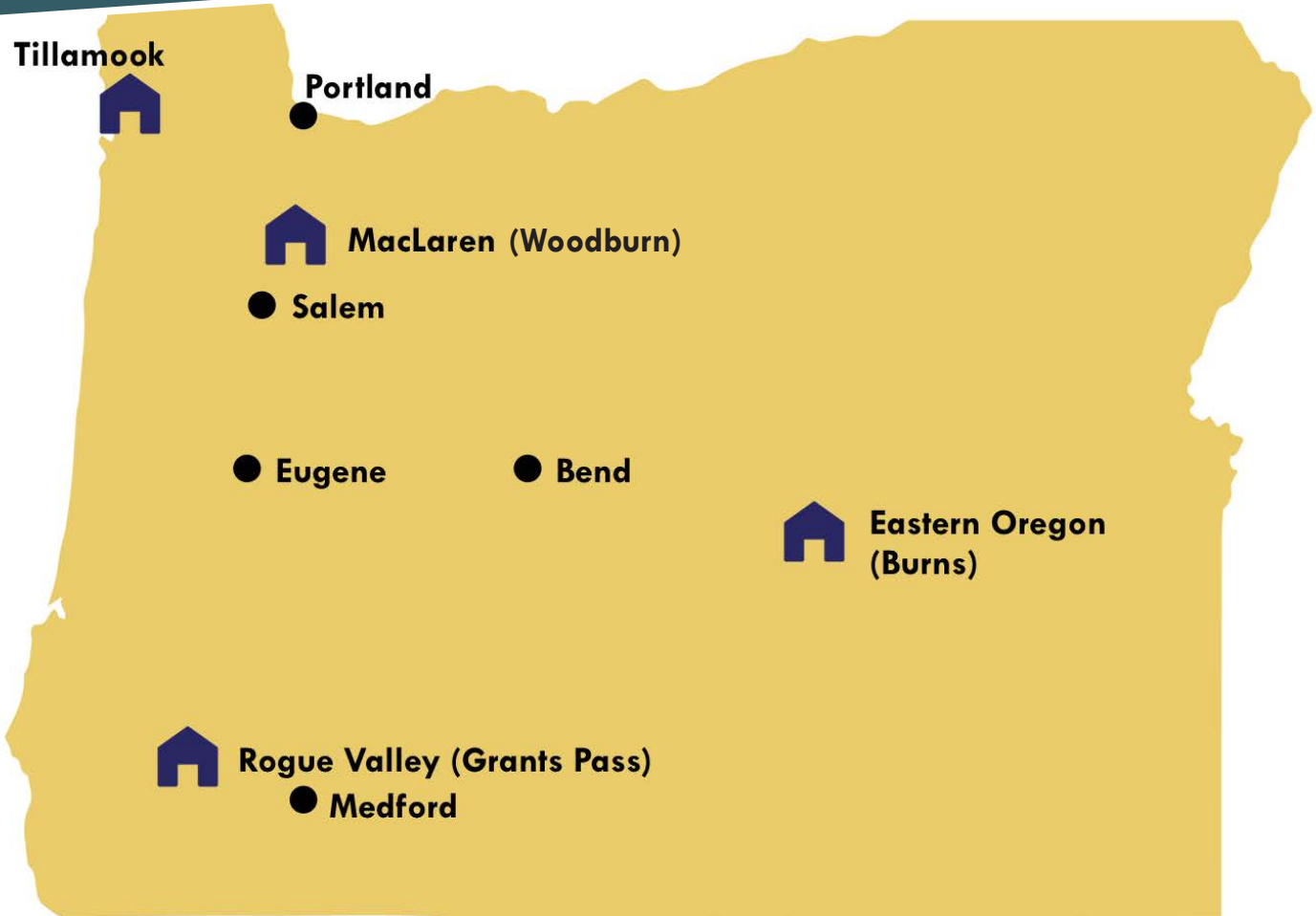
7 **Youth participate in regular daily activities.** This includes:

- School.
- Treatment groups.
- Meals. MacLaren provides youth with all meals, drinks, and snacks.
- Exercise and recreational activities.



After intake

OYA Facilities



1 Soon, your young person will have a **multidisciplinary team meeting** (see **page 2**). The team makes a recommendation about which facility the youth should go to next, based on the youth's needs.

2 OYA's **Intake Review Committee** will **make the final decision** about where your young person should go next. This is based on the MDT recommendation.

3 Youth are placed on a **waiting list for their next living unit**. They move out of intake when there is an opening in their next unit. They will either stay at MacLaren or go to one of our other facilities.

4 Your young person will **move to their new living unit**. For security reasons, we are not able to tell you exactly when your youth will move. However, you'll get a call once they have arrived at their new facility.

Once they leave intake, they will have more opportunities for treatment, education, job training programs, and earning privileges. Each facility offers different programs.

All OYA facilities provide many options for treatment, school, job training, recreation, and cultural activities.

MacLaren



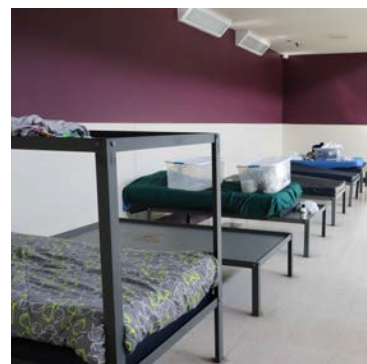
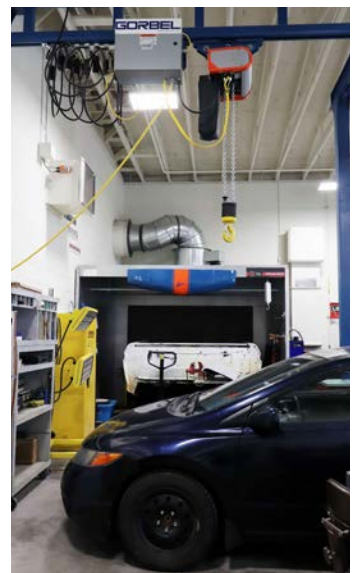
Tillamook



Rogue Valley

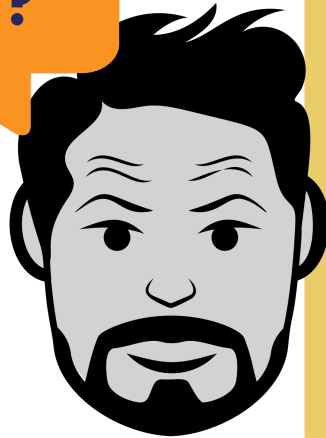


Eastern



Positive Human Development

What's this PHD thing I keep hearing about?



PHD stands for positive human development. It's the main approach we use in taking care of youth.

PHD focuses on creating positive environments to help youth develop their natural talents through education, job training, and skill-building. Youth are encouraged to set high expectations for themselves and their peers, and to hold themselves and others accountable.



The ABCs of OYA

CC: Case Coordinator

This person is one of your main contacts at our facility to learn about how your youth is doing. Each living unit has its own case coordinator. A youth's case coordinator changes whenever they go to a different living unit, and their family is notified about this change.

DEI: Diversity, Equity, and Inclusion

One of OYA's priorities. We are working to better serve youth and families from different backgrounds, and to make sure they receive equitable and appropriate services.

GLC: Group Life Coordinator

This person coordinates activities and supports youth in their daily life in the living units. There are many GLCs working at each facility.

IRC: Intake Review Committee

This committee makes decisions about which unit and facility your youth should go to after intake, based on your youth's needs and the recommendation of their Multidisciplinary Team.

JPPO: Juvenile Parole and Probation Officer

As soon as a court commits a youth to our custody, we assign a JPPO to their case. This person is one of your main contacts throughout your youth's time in OYA custody. The JPPOs are located around the state.

LUM: Living Unit Manager

This person supervises the staff and programs on the living units and makes sure the unit environment is supportive for staff and youth.

MDT: Multidisciplinary Team

Every youth at OYA has a multidisciplinary team to help them set goals and plan their time at OYA. See page 9 for more details.

OIRR: Office of Inclusion and Intercultural Relations

This office oversees family engagement and provides youth and families with services that meet the needs of their culture, including youth support groups, cultural groups and events, and interpreters.

PHD: Positive Human Development

OYA's approach to working with youth. See page 10.

PSO: Professional Standards Office

This OYA office investigates reports of abuse and works with facilities to address complaints. See page 12.

QMHP, or Q: Qualified Mental Health Professional

This person coordinates treatment for your youth and makes sure they get the services they need.

SDC: Skills Development Coordinator

This is one of many people who help youth develop skills around regulating emotions, solving problems in a positive way, and managing conflicts.

YCF: Youth Correctional Facility

Also known as a close-custody facility. Secure facility run by OYA that provides housing, treatment, and educational and vocational services for youth committed to our legal or physical custody.

Resources for families

Orientation led by OYA:

We offer monthly virtual orientations for parents and guardians of MaLaren youth at intake. You can meet staff from the facility who are working with your youth and learn about these topics:

- Education and other services for youth
- Our approach to working with youth
- Visiting your youth
- How to be involved with your youth's progress

Orientations happen on the fourth Tuesday of every month from 6 to 8 p.m. on Microsoft Teams. Ask your youth's case coordinator for details.

Where can I get help?



Support group led by families:

This free weekly, confidential, and non-judgmental group allows family members to connect and support one another.

No OYA representatives are at these meetings. They are led by a parent with a similar lived experience.

When: Thursdays, 6 to 7:30 p.m. via Zoom

Find the Zoom link: bit.ly/OYAfamilies



MaLaren Youth Correctional Facility

2630 North Pacific Highway
Woodburn, OR 97071

Phone: 503-981-9531

Office hours: Monday-Friday, 8 a.m.-5 p.m.

Online: oregon.gov/oya

How to report abuse or file a complaint

OYA has zero tolerance for abuse of any kind. It does not matter if the abuser is other youth, staff, family members, foster parents, volunteers, or anyone else.

There are several ways you or your youth can report abuse. You can choose the one that makes you the most comfortable:

- **Call the OYA hotline: 1-800-315-5440.** OYA's Professional Standards Office (PSO) manages the hotline. They investigate all reports of abuse and work with facilities to address complaints. Leave a detailed message and they will return your call.
- **Tell any OYA staff member.** All OYA staff are required to report abuse.
- **Fill out a grievance form.** They are available in OYA's field offices, or your youth can find them in their living unit.

What if I think OYA isn't treating my youth or family fairly?

We encourage you to talk with your youth's juvenile parole and probation officer or MaLaren's superintendent. You can also call the hotline, fill out a grievance form, or file a report online:

oregon.gov/oya/pso