



Nurse Staffing Advisory Board – Quarterly Meeting Agenda

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Presiding Co-chair: Jennifer Burrows

Date: November 20, 2019
Time: 1:00 PM – 5:00 PM
Location: 800 NE Oregon Street, Room 177
Teleconference: 1-877-336-1829
Participant Code: 2075141

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

Time	Agenda Item	Materials Provided	Presenter
1:00 PM – 1:05 PM	Item 1 - Call to Order		Jennifer Burrows
1:05 PM – 1:15 PM	Item 2 – Minutes	<ul style="list-style-type: none">• Minutes from August 28, 2019 NSAB meeting	
1:15 PM – 1:30 PM	Item 3 – Membership Updates	<ul style="list-style-type: none">• Welcome new member	Matt Gilman
1:30 PM – 2:40 PM	Item 4 – Status Updates <ul style="list-style-type: none">• Nurse Staffing Waivers• Nurse Staffing Surveys• Nurse Staffing Complaint Investigations	<ul style="list-style-type: none">• Waiver dashboard• Survey dashboard• Complaint dashboard• Complaint tag analysis	Anna Davis

2:40 PM – 2:50 PM	Item 5 – Committee Updates <ul style="list-style-type: none"> • NSAB Acuity Committee • NSAB Overtime Committee 	<ul style="list-style-type: none"> • Acuity Committee SurveyMonkey results • Committee scheduling and clarification 	Matt Gilman
2:50 PM – 3:30 PM	Item 6 – Open Action Items <ul style="list-style-type: none"> • Set meeting dates for 2020 • Set achievable goals and priorities for 2020 • Thank you to expiring members • Hospice waiver request • Legislative report • Letter to HNSC from NSAB Co-chairs • SurveyMonkey results sharing 		
3:30 PM – 4:30 PM	Item 7 – Nurse Staffing Surveyor discusses survey activities <ul style="list-style-type: none"> • Complaint form and process • Timeframe selection • Survey protocols • Total Diagnosis 		Client Care Surveyor
4:30 PM – 4:45 PM	Item 8 – Emerging issues in nurse staffing <ul style="list-style-type: none"> • NSAB members raise new issues that are emerging as nurse staffing concerns across the state 		
4:45 PM – 5:00 PM	Item 9 – Public Comment		

	<ul style="list-style-type: none">• Members of the public may speak for up to two minutes on the meeting's agenda and other topics.		
5:00 PM	Meeting Adjourned		

Upcoming Meetings

Next NSAB meeting is February 26, 2020 – 1:00 P.M. - 5:00 P.M.

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Matt Gilman at 971-673-2317, 711 TTY or matt.s.gilman@state.or.us at least 48 hours before the meeting.