



## Memorandum

**To:** Drinking Water Advisory Committee

**From:** Samina Panwhar, DWS Manager

**Date:** January 9, 2024

**Subject:** January 17, 2024, Meeting

Rescheduled to Tuesday, February 20,  
because of inclement weather.

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The next Drinking Water Advisory Committee Meeting is scheduled for Wednesday, January 17, 2024, from 10:00 a.m. to 1:30 p.m. It will be held **both in person at the Willow Lake Wastewater Treatment Plant in Keizer and via Microsoft Teams**. The public is welcome to attend.

Location:

Willow Lake Wastewater Treatment Plant  
5915 Windsor Island Road North  
Keizer, OR 97303

After going through the gate, stay to the left and take the second driveway to the right for the main parking lot. Enter the building with the flagpole. We meet in the **Willamette Room**.

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 260 824 101 280

Passcode: dBuDiQ

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**Or call in (audio only)**

+1 971-277-2343,,41053685# United States, Portland

Phone Conference ID: 410 536 85#

[Find a local number](#) | [Reset PIN](#)

For technical assistance, ODHS and OHA employees please contact the OIS Service Desk; guests, please click the "Learn more about Teams" link.

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**DWAC Meeting Agenda  
January 17, 2024**

\*\* Action Item

<b>Time</b>	<b>Topic</b>	<b>Facilitator</b>	<b>Outcome</b>
10:00	Welcome/Roll call	Jason Green	Introductions
10:05	Agenda Check	Jason Green	Adjust agenda as needed
10:10	October Meeting Minutes*	Jason Green	Improve and Approve Minutes**
10:15	Member Update, Public Input	Jason Green, Committee	Members or attending public bring issues to group**
10:30	Program Update and Discussion: Recruitment, funding/budget, regulations, performance measures, program priorities	Samina Panwhar	Update members, get feedback
11:10	Capacity assessment in sanitary surveys	Kari Salis	Discussion and feedback
11:30	Proposed LCRI highlights and DWS comments	Kari Salis	Share info and get feedback
12:00–1:00	Working Lunch: Service line update and discussion	DWS (Amy Word)/DWAC	Discussion and feedback
1:00–1:20	Emergency response/cyber security	Chantal Wikstrom	Discussion and feedback
1:20-1:30	Action items and adjourn	Jason Green	

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