Measure 110 (M110) Behavioral Health Resource Network (BHRN)
BHRN Partner Onboarding: Data Reporting Frequently Asked Questions (FAQ)

Contents

The Oregon Health Authority, Health Systems Division ("**OHA**") on behalf of the Oversight and Accountability Council (the "**OAC**"), will periodically update Behavioral Health Resource Networks ("**BHRN**") grantees, through this published FAQ document, on pertinent information regarding grant deadlines, grant language clarifications, and other issues and concerns that arise during the grant cycle. Grantees should routinely review this document for updates.

Nothing in this document changes or is intended to change the terms and conditions in any grant agreement.

BHRN Partner Project Data Reporting Overview

When do we start collecting the data that will be reported to OHA?

In the first report, all organizations must report data on clients served from July 1, 2022 (or the start of their funding, if funded after 7/1/22) through September 30, 2022. The first report will be due on January 15, 2023. The second report will be due on April 15, 2023 for clients served between October 1, 2022 and December 31, 2022.

On what timeline will BHRN Partners submit data reports?

BHRN partners will need to provide data reports quarterly starting on January 15, 2023. Details and future reporting templates will be provided on an ongoing basis.

Can we submit the data report before the January 15th deadline?

Yes, the online data collection form will be sent out by the end of the first reporting period (September 30, 2022). The form can be completed and submitted any time between the end of the reporting period and the report due date.

Phase 1 implies that there are more phases coming. Will there be additional data requirements that are not currently addressed above?

Yes, currently there are four phases of data collection. Each phase will add additional information required to be reported to the Measure 110 Program. With each phase, the new requirements will be added to existing requirements. For at least the first year, all data will be reported in an aggregated form.

BHRN Partner Data Collection and Retention Requirements

What details will BHRN partners need to collect for Phase 1, Report 2?

Phase 1, Report 2 (2nd submission) data reporting for the BHRNs, which is due April 17, requires submission of reports to the Measure 110 program on location of services, number of services rendered, number of clients served, number of clients denied or not connected to services, and basic client demographics including age, ethnicity, race, and gender. Please note, while the second data report is due on April 17, 2023, BHRN partners are required to begin collecting the data for this report on clients served from October 1, 2022 (or the start of their funding) through December 31, 2022. These reporting requirements do not change or replace any other reporting requirements that you may have with the state if you are required to report on your programs for other purposes.

What if our organization does not currently have the ability to collect a specific piece of information?

All funded BHRN partners are required to meet reporting requirements outlined in the grant agreements. OHA will provide technical assistance to partners that currently lack the capacity to properly collect and report data. Questions and concerns around data collection and reporting should be sent to m110.grants@odhsoha.oregon.gov as soon as possible to provide time for the OHA to help your organization develop solutions to data collection and reporting barriers.

Are the demographics being asked for in alignment with the Measures and Outcomes Tracking System (MOTS)?

No; the required demographics are different from the MOTS requirements.

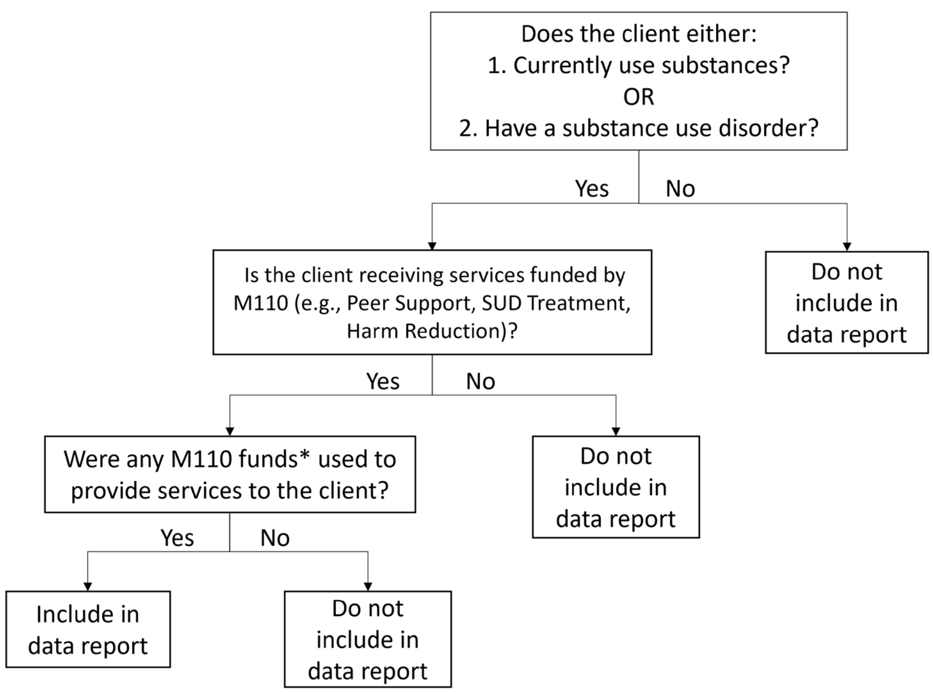
What are the specific record retention requirements?

Reporting documents have a required retention period of six (6) years and can be maintained digitally. Please refer to the Grant Agreement, Appendix A, Section 4 for more details.

Service Reporting Scope

Which clients should be included in the M110 data reports?

BHRN Partners should follow the flow chart provided below to determine if a client should be included in the data reports.



*This may include but is not limited to: M110 funded transport to the service, services provided in a facility funded through M110, the use of materials paid for by M110, or receiving services provided by staff funded or partially funded through M110.

How should we determine the count of services provided to clients?

Please refer to the Data Legend in the M110 BHRN Organization Data Reporting Requirements document which describes how to accurately count the number of client services provided for each area of service (e.g., Peer Support, Harm Reduction).

How should our organization report individuals with SUD issues who are not in a SUD treatment program?

BHRN partners should report on all individuals served (screened and assessed) through funded Measure 110 service areas, regardless of whether or not they are in a formal SUD treatment program or if they are still using drugs.

Our organization provides low-barrier harm reduction services and performs street outreach and does not collect client information given the nature of this work. Will exceptions be made to programs that are not able to adapt to collect and report demographic data?

You should try to ask for demographic information for all clients, but clients can decline and you should make it clear to clients that they do not need to provide the information in order to get services.

How should I report on the number services rendered?

When counting the number of services provided, you should sum all of the M110-related interactions where a service was provided to a client. For example, if one client comes in 5 different times, their interactions with you should contribute 5 to the sum of the services you provided. If a second client comes in for services 3 different times, then they would contribute 3 to the sum of the services you provided. In this scenario, you would have 2 unique clients and 8 total services provided.