



OREGON OFFICE OF EMERGENCY MANAGEMENT

National Incident Management System *Who Takes What?*

The National Incident Management System (NIMS) provides a consistent nationwide approach for Federal, State, local, and tribal governments to work effectively and efficiently together to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity. Oregon has officially adopted NIMS as its Incident Management System through legislative statute 401.092. A key practice in the implementation of NIMS is standardized training requirements. Implementing organizations determine “Who takes what” to ensure successful integrated response.

NIMS Training Programs

Every implementing organization should begin with developing a training program. Each organization is responsible for identifying the appropriate level of training required for their personnel. A successful training program includes the following principles:

1. What training is needed based on intended emergency response role
2. How soon upon selection/hire the individual has to complete the required training
3. Frequency of refresher training

For assistance in developing organizational training programs reach out the State Training Officer.

NIMS Training Requirements

The recommended baseline training requirements for NIMS are based on the anticipated emergency response role. The responsibilities and functions of that role will require different skills and training to be effective. NIMS encompasses four functional areas for the purpose of training requirements. The baseline training needs are identified on a progressive scale based on the level of responsibility. Implementing organizations can choose to require additional courses as needed.

1. Incident Command Structure (ICS) – responsible for tactical activities on-scene
2. Emergency Operations Center (EOC)/Emergency Coordination Center (ECC) – responsible for operational and strategic coordination, resource acquisition, and information gathering, analysis, and sharing
3. Public Information Officers (PIO) operating within the Joint Information System (JIS) – responsible for outreach and communication to the media and public
 - a. JIS ICS PIOs
 - b. JIS EOC PIOs

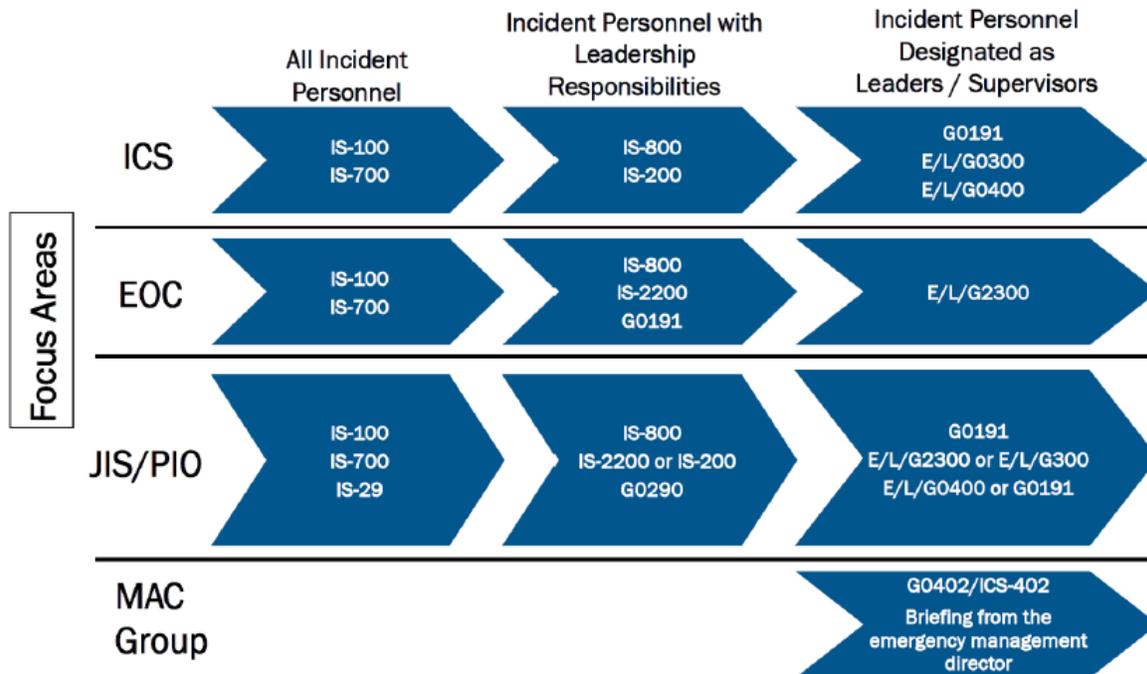
4. MAC Group – responsible for policy guidance and senior-level decision-making

Individuals and organizations may need to be trained for one or multiple functional areas. This best equips responders to understand their roles and responsibilities as well as those that support them.

The NIMS training progressive scale is separated into three basic categories, All Incident Personnel, Incident Personnel with Leadership Responsibilities, and Incident Personnel Designated as Leaders/Supervisors. Training requirements are cumulative, individuals must complete the requirements of all levels if they are moving or plan to move into a leadership role.

- **All Incident Personnel:** Associated courses provide the foundational knowledge to help nonsupervisory incident personnel understand where they fit in the overall incident structure. Many incident personnel never advance beyond these baseline courses.
- **Incident Personnel with Leadership Responsibilities:** Associated courses provide additional background on external incident management systems for mid-level incident personnel responsible for establishing the initial incident command or for those preparing for a future supervisory role.
- **Incident Personnel Designated as Leaders/Supervisors:** Courses provide enhanced knowledge and increased comfort in using NIMS structures and processes, for senior level incident personnel. Trainees are typically those designated as ICS or EOC leaders/supervisors for large or complex incidents that extend beyond a single operational period and generate an Incident Action Plan (IAP).

The training requirements are depicted below according to the progressive continuum. Based on that continuum, all individuals supporting the EOC need to take the baseline required courses, IS-100 and IS-700. If the individual desires or is required to perform a leadership role in the EOC, they must take IS-800, IS-2200 and G0191 in addition to IS-100 and IS-700.



Training Resources

NIMS Independent Study (IS) courses are available *online* through FEMA's [Emergency Management Institute](#) (EMI). EMI offers self-paced courses designed for people who have emergency management responsibilities and the general public. Although most courses are available online, E/L/G0300 ICS-300 and E/L/G0400 ICS-400 and other advanced courses intended for those with supervisory roles are only offered as in-person multi-day trainings. Visit the OEM website for an up-to-date [training calendar](#) or reach out to the State Training Officer to find an offering of the desired course.

Additional information regarding NIMS training requirements and recommendations on advanced level training is available in the [FEMA NIMS Training Program](#).

OEM offers a NIMS Technical Assistance program to assist jurisdictions and organizations review their NIMS implementation, including training programs. To schedule a NIMS technical assistance visit, reach out to the NIMS Coordinator.

NOTE: Courses are sometimes updated. For example, IS-100.c is an updated version of the IS-100.b course. If you have successfully completed IS-100, IS-100.a, or IS-100.b, you may want to review the new version of the course. For credentialing purposes, the courses are equivalent.

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NIMS Course Descriptions

IS-100: *Introduction to the Incident Command System*: introduces the Incident Command System and provides the foundation for higher level ICS training.

IS-700: *National Incident Management System (NIMS) An Introduction*: introduces and overviews the National Incident Management System.

IS-800: *National Response Framework, An Introduction*: introduces participants to the concepts and principles of the National Response Framework.

IS-200: *ICS for Single Resources and Initial Action Incidents*: designed to enable personnel to operate efficiently during an incident or event within the Incident Command System (ICS)

IS-29: *Public Information Officer Awareness*: provides introductory information for JIS personnel.

G0191: *Emergency Operations Center/Incident Command System Interface*: provides an opportunity for emergency management and response personnel to begin developing an ICS/EOC interface for their communities.

G0290: *Basic Public Information Officer*: prepares participants to function as PIOs.

E/L/G0300: *ICS-300: Intermediate Incident Command System for Expanding Incidents*: provides training and resources for personnel who require advanced application of the Incident Command System (ICS).

E/L/G0400: *ICS-400: Advanced ICS Command and General Staff—Complex Incidents*: builds upon information covered in the ICS-100, ICS-200, and ICS-300 courses and explains the roles and responsibilities of local, county, state, and federal agencies involved in managing an expanding incident.

IS-2200: *Basic EOC Functions*: prepares incident personnel working in an EOC to understand the role and functions of an EOC during incident response and the transition to recovery.

E/L/G2300: *Intermediate EOC Functions*: describes the role, design, and function of EOCs as components of a Multiagency Coordination System (MACS).

G0402/ICS-402: *ICS Overview for Senior Officials (Executives, Elected, and Appointed)*: provides an orientation to NIMS components for senior officials.

***Briefing from the emergency management director*:** MAC Group members should meet with their emergency management director to understand the jurisdiction's threats and hazards, as well as their role in emergency response.