



Emergency Preparedness Advisory Council (EPAC) Agenda - Revised

Date:	03.27.23	Location: Virtual
Time:	1:00 – 3:00pm	Meeting Link: https://us02web.zoom.us/j/83506473623?pwd=Qy9Ob1FwZHg1eHorc3U3S2pJWkNXUT09
Chairperson:	Jenny Demaris, Lincoln County	Meeting ID & Access Code: 835 0647 3623 & 801870
Vice Chair:	Ivonne Mora-Hernandez, ODHS	Hosting Agency/Recorder: Debra Wixom, OEM

#	Agenda Items	Purpose*	Presenter
1.	Call to Order, Welcome, & Introductions: <ul style="list-style-type: none"> • Call to Order – Quorum and public meeting requirements, recorded meeting. • Introductions • Position Vacancies Update 	Informational	Jenny Demaris
2.	Review/Approval Minutes, Additions to Agenda: <ul style="list-style-type: none"> • 02/27/23 Meeting Minutes, attachment 01 • Additions to Agenda 	Decision	Jenny Demaris Debra Wixom
3.	State Updates: <ul style="list-style-type: none"> • State Resilience Officer Update 	Informational	Doug Grafe
4.	Charter & Bylaws Approval: <ul style="list-style-type: none"> • Bylaw's, attachment 02 • Emergency Support Function (ESF) Review, attachment 03 	Discussion	Jenny Demaris, Ivonne Mora-Hernandez
5.	Discussion Regarding Process for Evaluating Recommendations to Policy Level: <ul style="list-style-type: none"> • Develop Process to Evaluate areas of Interest <ul style="list-style-type: none"> ○ Prioritization of Areas of Interest ○ Evaluation Criteria and Process ○ Approval and Formal Recommendation Development • Identify Format, Routing and Tracking of Recommendations <p><i>*Workgroup to Identify Process and Review Current Areas of Interest List</i></p>	Discussion	Jenny Demaris & Group
6.	Other Agenda Items: <ul style="list-style-type: none"> • 	Discussion	Group
7.	Round Table: <ul style="list-style-type: none"> • 	Informational	Group
8.	Public Comment: <ul style="list-style-type: none"> • 	Informational	Public
9.	Next Meeting: <ul style="list-style-type: none"> • In-Person (OEM-Salem)/Virtual Option • 04.24.23, 1-3pm, 4th Monday of the Month 	Discussion	Jenny Demaris

Oregon – Emergency Preparedness Advisory Council (EPAC)

Agenda – 03.27.23, 1:00 – 3:00pm

Page 2 of 3

#	Agenda Items	Purpose*	Presenter
10.	Follow-up Items/Tasks for Next Meeting: <ul style="list-style-type: none"> Schedule April Meeting - State-OEM, Brief on Maturity Model 	Informational	Jenny Demaris Debra Wixom
11.	Adjournment:	Informational	Jenny Demaris

*Agenda Item Purpose – Information, Discussion, Decision

EPAC Information:	
<ul style="list-style-type: none"> Chairperson: Jenny Demaris, Lincoln County, vdemaris@co.lincoln.or.us (Oct. 2022): Vice Chairperson: Ivonne Mora-Hernandez, Oregon Department of Human Services, ivonne.mora-hernandez@dhsosha.state.or.us (Oct. 2022): Council Recorder/Hosting State Agency: Debra Wixom, OEM, debra.wixom@oem.oregon.gov Council Members: Appointed members by Governor or represented State Agency Director, see roster below. Council Website: https://www.oregon.gov/oem/Councils-and-Committees/Pages/Emergency-Preparedness-Advisory-Council-(EPAC).aspx Oregon Department of Justice – Public Meetings Resource Information 	
Active Workgroups:	
<ul style="list-style-type: none"> Charter (Dec. 2022) - Demaris, Pond, Mayfield, Wegener, Mora-Hernandez EPAC Areas of Interest Listing (Dec. 2022) – Demaris, Mora-Hernandez, TBD <ul style="list-style-type: none"> Other Council/Commission Inter Relationships Public Power Safety Shut-Offs Community Lifeline Model Alignment with Federal/State/Tribal/Local Government Assigned Region Designation by State Agencies (OHA, ODHS, OEM, ODOT, ODF, etc.) Oregon Fuel Action/Security Plans National Qualification Standards Implementation and State Training Program Availability OEM Director Updates/Legislative Agenda Update <ul style="list-style-type: none"> State Individual Assistance Legislative Concept, Coordination with WA State Review of Prior After-Action Reports/Audits Regular Report Outs – by agency, by topic, frequency Calendar of Invited Speakers, Subject Matter Experts 	
Future Meeting Dates/Times for 2023	Committee Planning Calendar:
4th Monday of e/o Month 1-3pm:	<ul style="list-style-type: none"> February – Draft Bylaws to Council June - Re assess frequency of meetings December – Annual review of Bylaws January – Annual report to State Resilience Officer
<ul style="list-style-type: none"> 03.27.23 04.24.23 05.22.23 06.26.23 07.24.23 	
<ul style="list-style-type: none"> 08.28.23 09.25.23 10.23.23 11.27.23 12.25.23 Holiday 	

Oregon – Emergency Preparedness Advisory Council (EPAC)

Agenda – 03.27.23, 1:00 – 3:00pm

Page 3 of 3

Council Members – Governor Appointment

Appointed Position	Name	Term Start/End
Local - Association of Oregon Counties	VACANT	
Local - Emergency Management Organizations	Jenny Demaris	07/2022 - 06/2026
Local - Indian Tribes in Oregon	Danny Martinez	07/2022 - 06/2026
Local - League of Oregon Cities	Kelly Madding	07/2022 - 06/2026
Local - Regional Emergency Mgmt. Organizations	Beth Crane	07/2022 - 06/2026
Nonprofit Community - EM Support Functions Responsibility	Denise Everhart	07/2022 - 06/2026
Private Sector	VACANT	
State - Department of Energy	Deanna Henry	07/2022 - 06/2026
State - Department of Forestry	Joy Krawczyk	07/2022 - 06/2026
State - Department of Human Services	Ivonne Mora-Hernandez	07/2022 - 06/2026
State - Department of Justice	Scott Burwash	07/2022 - 06/2026
State - Department of Transportation	Mac Lynde	07/2022 - 06/2026
State - Dept. of Emergency Management	Alaina Mayfield	07/2022 - 06/2026
State - Dept. of Public Safety Standards and Training	Kaylan Kamstra	07/2022 - 06/2026
State - Fire Marshall	Mariah Rawlins	07/2022 - 06/2026
State - Health Authority	Emily Wegener	07/2022 - 06/2026
State - Military Department	COL. Sharel Pond	07/2022 - 06/2026
State - Police	Nathan House	07/2022 - 06/2026



EMERGENCY PREPAREDNESS ADVISORY COUNCIL (EPAC)

Minutes - **DRAFT**

February 27, 2023 | 1:00-2:00pm

1) Call to Order, Welcome, and Introductions: Jenny Demaris

- a) Meeting was called to order by Chairperson, Jenny Demaris, at 1:00pm via virtual recorded meeting connection. Meeting quorum was established and required public meeting notice provided; however, the publicized virtual meeting connection failed to connect, and a replacement link was provided on the public website after the meeting started.
- b) The appointed members to the EPAC and supporting state staff were introduced as well as members of the public who were in attendance. The attendance list is provided as the last page of these recorded minutes.
- c) It was noted the DOJ representative, Shannon Marheine, is stepping down from her position and Scott Burwash will be her replacement on the Council.

2) Review, Approval of Minutes – Agenda Template: Jenny Demaris, Debra Wixom

- a) The minutes 10/17/22 & 11/28/22 minutes were provided in advance of the meeting, reviewed, and approved as submitted.
- b) Agenda Template: Jenny asked for input to the new agenda template or any additional agenda items for today's meeting. No additional changes requested to the format or for today's agenda.

3) Charter & Bylaws Development Workgroup:

- a) Workgroup consists of: Jenny, Ivonne, Emily, COL Pond and, Alaina.
- b) Workgroup used the format the LGEMAC adopted from OSSPAC as a starting point. The Workgroup met to review, modify the draft the Chair and Vice Chair submitted.
- c) Council Members fully reviewed the provided draft bylaws with specific discussion items identified in green. Modifications were made during the meeting and Chair/Vice Chair will re submit final copy at the March meeting. The following were specific areas discussed by Council Members:
 - i) Majority definition – defined as 75% of filled positions.
 - ii) Vacancy – defined as SRO as liaison to Governor Office and State Director for appointments.
 - iii) Members staying on camera for virtual meetings – added to Code of Conduct page
 - iv) Public Meeting Law Requirements – Council Recorder and Council Chair reviewed state website for clarification. Agreement to leave as 10 days public notice. OEM is also working on a document to outline the scope of their support for the councils.
 - v) Proxy Voting – question to SRO if proxy voting could be allowed for those who are “deployed/response status” and cannot attend the meetings.
 - vi) Compensation – question to SRO for those who are not in government positions – clarification if there is compensation if attending meetings in person.
- d) The Bylaws will be modified as noted during the meeting and will be forwarded to Members for the March 27th meeting.

4) State Updates: Doug Grafe, Carole Sebens & Sonji Moore

- a) State Resilience Officer Appointment Status Update: Doug Grafe was not able to join the meeting. Jenny provided update from Doug regarding the SRO hiring process; application period has closed; applications are currently being reviewed to move to the interview process. Once the SRO position is filled, the new SRO will work with all three councils to fill their membership vacancies.
- b) Dept. of Emergency Mgmt.:
 - i) Legislative Updates: Sonji Moore; Legislator Director
 - (1) OEM does not currently have any bills they will be pursuing in the 23-25 session.
 - (2) OEM is tracking 50 bills, Sonji sends out a weekly update on the bills to the local, tribal, OERS and Public Safety Answering Point Partners. Sonji confirmed if others would like to receive these updates, they can reach out to her, and she will add them to the distribution list.

- (3) Sonji will be presenting at the Oregon Prepared conference with Bryan Lee, Benton County Emergency Manager, on how they can be more engaged and supportive of our local partners in the legislative session. They will also be providing some education of the legislative process.
 - (4) If an agency is not pursuing a bill or it has not been taken on by the governor's office, then the agency will remain neutral on it.
 - (5) Jenny asked if the updates are the same from the listerve.gov delivery link, Sonji indicated that her updates come directly from her distribution list.
- ii) Emergency Preparedness Performance Grant (EMPG) Administrative Rules Proposed Changes: Carole Sebens
- (1) EMPG funding is awarded via FEMA, annually, with the primary objective to assist local, tribal, and territorial emergency management programs.
 - (2) OEM is providing EPAC, LGEMAC, OSSPAC and other partners a chance to look over and provide feedback on impacts including fiscal, small business and racial equity issues.
 - (3) Carole will distribute the proposed changes the week of 2/27/23 and begin collecting feedback.
 - (4) Jenny Demaris asked if the funding formula will change, Alaina Mayfield answered, if the proposed changes are approved then OEM would be able to adjust the actual formula. Currently the formula cannot be modified from the approved 2013 formula.
 - (5) Beth asked that there be an adequate amount of time to review the changes so partners can provide quality feedback. Carole indicated that they will be giving the month of March for review.
- 5) **Areas of Interest Survey with OSSPAC/EPAC:** Jenny Demaris
- a) EPAC, LGEMAC & OSSPAC are working with OEM to request a survey to submit to all three councils and other cooperators asking for feedback related to topics/areas of interest and priorities that the councils would focus on.
 - b) Once feedback is received, Jenny is recommending the EPAC break into workgroups to prioritize the areas of interest to analyze those that could be brought forth for formal recommendation review. EPAC will discuss further at the next meeting.
- 6) **Other Agenda Items:** Group
- a) No additional agenda items were requested.
- 7) **Other Discussion Items – Round Table:** Group
- a) OEM: Alaina Mayfield
 - i) The Oregon Prepared Conference being held in Sunriver March 20-24th now has a waiting list, if there is interest please reach out to Alaina.
 - ii) Recently shared the maturity assessment model and asked the members would like to know more about it. The council members indicated agreement; Alaina will forward to Jenny for distribution to the Council Members and include on a future agenda.
 - b) City of Medford: Kelly Madding
 - i) Their jurisdiction is working on the homelessness EO; working with the homeless service providers, which is new. They are finding it to be very beneficial and are learning a lot.
 - c) Oregon State Fire Marshall: Mariah Rawlins
 - i) 20-21 legislative session HB 2927 removes them from Oregon State Police effective July 1, 2023.
 - ii) 20-21 Legislative Session HB 762 gave their office new responsibility and funding surrounding wildfire mitigation and response. Adaptive Oregon is the mitigation group for current grant opportunities for locals or other agencies interested in fuel mitigation; it's called Community Risk Reduction Grant.
 - iii) The current legislative session could impact general fire services such as bringing urban search and rescue and self-serve gas to the table.
 - d) Department of Energy: Deanne Henry
 - i) The department is kicking off energy security planning over the next couple months and should have the critical energy infrastructure study completed for their 3 key energy sectors once they have identified key

assets and support. Once that is completed, they will start on threat assessment mitigation measurements and will share with this group to solicit feedback and begin stakeholder assessments.

- ii) Additional discussion regarding the ability of the EPAC to review sensitive information provided by an agency, i.e., executive session or other process to review. Jenny indicated she would add this list to the discussion items with the interim SRO.

8) Public Comment: Public

- a) Krista Carter (Marion County Emergency Management)
 - i) Stated that she appreciated all the hard work this council is doing.

9) Next Meeting: Jenny Demaris

- a) Council Members agreed the 4th Monday of every month at 1:00 – 3:00pm will work for a reoccurring meeting schedule. The frequency of the meeting will be reevaluated in June. Next regularly scheduled meeting will be 3/27/23.
- b) Jenny reported the EPAC/OSSPAC/LGEMAC Chairs have scheduled a time at the Oregon Prepared Conference for a meet and greet among the council members. Jenny will follow-up with a calendar invite for those who are attending the conference; however, a virtual session will be available as well.

10) Follow-up Items/Tasks for Next Meeting: Jenny Demaris, Debra Wixom

- a) Jenny will forward Sonji's legislative report to Council Members.
- b) Alaina will forward the discussed maturity model and ask to add as a future agenda item.
- c) Jenny and Ivonne will discuss their priority list with the SRO, including process for reviewing sensitive information with Council Members.

11) Adjournment: Jenny Demaris

- a) Meeting adjourned at 2:29pm.

Respectfully submitted,

Debra Wixom, Recorder

Oregon Department of Emergency Management

[EPAC Website](#)

02/27/23 – EPAC Meeting Attendance

A=Not Present, P=Present, R=Represented, V=Vacant Position

#	Representation – Council Members	Attendance	Council Member
10	Local - Association of Oregon Counties	V	Vacant
13	Local - Emergency Management Organizations	P	Jenny Demaris
16	Local - Indian Tribes in Oregon	A	Danny Martinez
11	Local - League of Oregon Cities	P	Kelly Madding
12	Local - Regional Emergency Mgmt. Organizations	P	Beth Crane
15	Nonprofit Community - EM Support Functions Responsibility	P	Denise Everhart
14	Private Sector	V	Vacant
2	State - Emergency Management	P	Alaina Mayfield
18	State - Energy	P	Deanna Henry
3	State - Fire Marshall	P	Mariah Rawlins
9	State - Forestry	P	Joy Krawczyk
6	State - Health Authority	P	Emily Wegener
17	State - Human Services	P	Ivonne Mora-Hernandez
8	State - Justice	P	Scott Burwash
1	State - Military	P	Sharel Pond, Col.
4	State - Police	P	Nathan House
5	State - Public Safety Standards and Training	P	Kaylan Kamstra
7	State - Transportation	P	Mac Lynde

Representation – State Staff	Attendance	State Personnel
State - Gov. Office - Resilience Officer	A	Interim: Doug Grafe
State - Emergency Management	P	Debra Wixom

Representation – Members of the Public	Attendance	Guests/Public at Large
Grant County EM	P	Eric Bush
OEM Northwest Region	P	Garrett Reeves
Marion County EM Director	P	Gregory Walsh
Marion County EM	P	Krista Carter
Public Member	P	Mike Harryman
OEM Legislature Director	P	Sonji Moore
OEM Grants Coordinator	P	Carol Sebens
Harney County EM	P	Suzanne Settle
City of Hillsboro EM	P	Tammy Bryan
OEM Northwest Region	P	Tom Jenkins
Douglas County EM	P	Wayne Stinson
OEM	P	Ricky Hoffman
COE	P	Catherine Zunno
Sherman County EM	P	Dana Pursley-Haner

Bylaws: Emergency Preparedness Advisory Council (EPAC)

Article 1 Mission

SECTION 1: NAME

The name of the body is the Emergency Preparedness Advisory Council, also known as "EPAC". EPAC is established by HB 2927 and addressed in Oregon Revised Statutes (ORS) 401.151.

SECTION 2: OBJECTIVES

This council is established within the Office of the Governor. The mission of the council is to facilitate policy recommendations for catastrophic disaster preparedness, mitigation, response and recovery planning, procedures, and protocols with special emphasis on outreach to representatives of designated state and federal emergency support functions.

The council may research international and national best practices and make formal recommendations to the State Resilience Officer, or the Governor as needed, ***with special emphasis given to connecting statewide policy recommendations.***

The council shall advise and ***make policy recommendations to the Oregon Homeland Security Council regarding federal emergency support functions.***

The council consist of 18-members, eleven appointed by directors from the assigned state agencies with the remaining seven from various local and regional emergency management organizations, agencies.

The policy advisor from the Governor's Office is assigned to the State Resilience Officer. Administrative support will be provided by the Oregon Department of Emergency Management identified as Council Recorder.

Article 2 Membership

SECTION 1: MEMBER APPOINTMENT

EPAC is composed of 18 members. The directors of the represented state agencies will appoint their representative. The Governor appoint the remaining local/regional council members.

11 State agencies:

- Emergency Management
- Energy
- Fire Marshall
- Forestry
- Health Authority
- Health and Human Services
- Justice
- Military
- Police
- Public Safety Standards and Training
- Transportation

7 Local, regional agencies/organizations:

- Association of Oregon Counties
- League of Oregon Cities
- EM Preparedness Regional Organizations
- EM Preparedness Local Organizations
- Private Sector
- Nonprofit Community – EM Support Functions Responsibility
- Indian Tribes in Oregon

SECTION 2: TERM OF OFFICE

Members will serve a term of appointment of four years and are eligible for reappointment. If there is a vacancy for any cause, the appointing authority shall make an appointment to become immediately effective. For vacancies and/or at end of term's the State Resilience Officer will:

- Liaison with the Governor's Office to reopen the application process to select/appoint a replacement or new member(s).
- Liaison with the State Agency Director to select a replacement council member.

SECTION 3: EXPENSES

Members of the council are not entitled to compensation or reimbursement for expenses and serve as volunteers on the council per ORS 401.151.

SECTION 4: ATTENDANCE

Members are expected to attend all meetings; notification of absences should be made to Chair and/or Council Recorder via email and/or telephone call.

If a member misses two meetings in a row, or three meetings in a 12-month period, without just cause the EPAC Chair will notify the State Resiliency Officer to consult with the member directly and/or organizational leadership, i.e., State agency director, Association of Counties Chair regarding absences and if necessary, identify a replacement. Just cause shall include illness of the member or the family of the member or any other cause that the Chair determines constitutes a valid reason for failing to attend.

SECTION 5: AUTHORITY

No action by any EPAC member shall be binding upon, or constitute an expression of, EPAC policy until it is approved by EPAC membership. Official action by the council requires the approval of a majority of the members of the council.

Article 3 Meetings

SECTION 1: REGULAR MEETINGS

- EPAC shall meet at least quarterly at a day and hour determined by the council.
- If the meeting falls on a state/federal holiday the meeting will be rescheduled to a date/time that is most accommodating to the council members if deemed necessary by the Chair and/or council members.
- Meetings may be held in person, virtual or a combination of both, i.e., hybrid. All options must provide for accessibility to the public.
- Meetings shall be conducted in accordance with Oregon's Public Meetings Law (ORS 192.710) and Public Records Law (ORS 192.001 through 192.505). Regular meetings require at least 10 days written advance notice to members. The notice shall include an agenda of all major topics for discussion.

Bylaws: Emergency Preparedness Advisory Council (EPAC)

Page 3 of 6

Revised: [enter approval date]

SECTION 2: SPECIAL MEETINGS

EPAC may also meet at other times and places specified by the call of the Chair or a quorum of members. Special meetings shall require at least 24 hours advance written notice to all members and shall include an agenda of all major topics for discussion and all topics for action. Under necessary circumstances, EPAC business may be handled by a virtual or telephone conference call. EPAC will meet at the call of the Committee Chair.

SECTION 3: QUORUM

A majority of the members of the Council constitutes a quorum for the transaction of business.

SECTION 4: VOTING

Each EPAC member is entitled to one vote. Official action by the council requires the approval of a majority of the members of the council.

SECTION 5: PARLIAMENTARY AUTHORITY

The current edition of Roberts Rules of Order shall be the final source of authority in all questions of parliamentary procedures, unless such questions are addressed by Oregon Revised Statute, Oregon Administrative Rule, or EPAC Bylaws.

SECTION 6: PUBLIC PARTICIPATION

The Council will allow for public participation in Council meetings and as time permits during designated public comment periods. During a public comment period, members of the public wishing to raise an issue which is not on the Council's agenda for that meeting shall provide the Council with the information which will be entered into the public record. The Chair has the authority to regulate the order and length of appearances by members of the public. The Chair also has the authority to refuse to allow specific comments if the comments do not pertain to the mission of EPAC or if EPAC has already acted on the issue.

Article 4 Offices

SECTION 1: SELECTION OF OFFICERS

EPAC shall select one of its members to serve as Chair of the Council and shall select another member to serve as Vice Chair. Officers shall serve for a term of two years, running from January 1 through December 31 of the second year following. Officers may serve a maximum of two terms in the same office.

A biennial election of the officers of Chair and Vice Chair will be held at the meeting in December or the regular meeting of the third quarter of the year. The new officers will take office on January 1. If a vacancy occurs in an EPAC officer position, a special election to fill the office will be conducted at the next regular meeting. The new officer will take office at the next meeting after the election.

Bylaws: Emergency Preparedness Advisory Council (EPAC)

Page 4 of 6

Revised: [enter approval date]

SECTION 2: DUTIES OF CHAIR

The Chair shall:

- Preside at all EPAC meetings.
- Be the contact representative for EPAC unless the Council makes other arrangements in an official meeting.
- Represent EPAC, along with other members or staff, before legislative committee official functions. If the Chair represents a state agency on the Council and agency policy does not allow them to appear before legislative committees, the Chair may appoint another EPAC member to do so.
- Establish committees as needed and appoint members to committees with member approval.
- Provide a summary report of EPAC activities to the State Resilience Officer and/or Governor annually.
- Will bring forth the Bylaws and Code of Conduct annually for review by Council Members at the last scheduled meeting of the calendar year.

SECTION 3: DUTIES OF VICE CHAIR

The Vice Chair shall:

- Serve in the absence of the Chair.
- This position does not automatically succeed to the office of Chair but may be elected Chair.
- Will orient new incoming Council Members to include review of Bylaws and Code of Conduct.

SECTION 4: DUTIES OF COUNCIL MEMBERS

The Council Members shall:

- Adhere to the Code of Conduct as represented as the last page of these Bylaws.
- Participate in EPAC Committee's either voluntarily and/or upon request by the Chair; Members are encouraged to engage in at least 2 workgroup opportunities per calendar year.
- Brief and/or inform represented agency, organization of EPAC activities and potential council recommendations and solicit feedback as appropriate.
- Brief EPAC Council Members on areas of interest related to EPAC mission from your represented agency, organization.

SECTION 5: DUTIES OF COUNCIL RECORDER

The Council Recorder shall:

- Maintain official documentation of:
 - Council and Committee minutes, agendas, packets
 - Member attendance records and appointment term dates
- Coordinate updates to EPAC website via state resources/personnel

Article 5 Committees

The Chair may establish any committees that the Council deems necessary and prudent to carry out EPAC business. Committee appointments shall be at the will of the Chair, with simple majority approval from the Council. Standing committees will report as needed to the full Council at regular meetings.

Notes will be kept from the Committee and submitted to the Chair, Vice Chair and assigned Council Recorder for official record keeping.

Article 6 Staff

The Oregon Department of Emergency Management (ODEM) shall provide technical, clerical, and other necessary support services to the Council, identified as the Council Recorder. The State Resilience Officer will act as liaison to the Governor's Office and will provide support to the Council to enable it to meet its objectives.

Article 7 Amendment of Bylaws

These bylaws may be amended or repealed, and new bylaws may be adopted at any regular meeting of EPAC. Notice of any proposal to change the bylaws shall be included in the notice of the meeting.

Bylaws Approval and Revisions

Initial Approval: [enter date]

Revisions: [enter date]

EPAC website: [Oregon Department of Emergency Management : Emergency Preparedness Advisory Council \(EPAC\) : Councils and Committees : State of Oregon](#)

EPAC Code of Conduct

RESPECT:

- Assume good intentions and express differing opinions.
- Be punctual and prepared so that the meeting will go more smoothly.
- Respect everyone's time.
- Clarify decisions and direction.
- Operate transparently.
- Check the pulse of the group to ensure accountability.

PREPARE:

- Read the council packet.
- Ask questions of each other.
- Notify in advance, if possible, of meeting absence.

SPEAK:

- Speak at the meeting or forever hold your peace.
- Bring forward differing opinions.
- Acknowledge what you don't know.
- Be clear and concise.

LISTEN:

- Tolerate ambiguity: Council Members, Staff, and Community members all bring different perspectives.
- Wait to speak until the person has clearly finished.
- Clarify your understanding if something confuses you.
- In general, Council Members will remain on camera.

ASK:

- Do I need to know this to decide now? Or do I just want to know the answer?
- Not in the context of the topic? Save your question for offline.



Oregon Emergency Support Functions (ESFs)



ESF 1
Transportation



ESF 2
Communications



ESF 3
Public Works



ESF 4
Firefighting



ESF 5
Information and
Planning



ESF 6
Mass Care



ESF 7
Resource
Support



ESF 8
Health and
Medical



ESF 9
Search and
Rescue



ESF 10
Hazardous
Materials



ESF 11
Agriculture, Animals,
and Natural Resources



ESF 12
Energy



ESF 13
Law Enforcement



ESF 14
Business and
Industry



ESF 15
Public
Information



ESF 16
Volunteers and
Donations



ESF 17
Cyber and Critical
Infrastructure
Security



ESF 18
Military
Support