

REQUIRED DOCUMENTS

Community Charging Rebates program applicants must submit the following documentation to ODOT when apply for a rebate.

For more information visit the Community Charging Rebate program website: <https://www.oregon.gov/odot/climate/Pages/communitychargingrebates.aspx>

Required Documents: Pre-Installation

- One quotes including EV charging station equipment and installation or a detailed engineering estimate (must include the project site address, quantity of chargers, number of ports, and the system cost).
 - [Here](#) is an example of a template quote including the required information.
- A completed [Site Verification and Recipient Acknowledgment Form](#).

Required Documents: Post-Installation

- Copy of paid invoice for equipment.
- Copy of paid invoice for installation.
- Copy of paid invoice for network agreement.
- Copy of paid invoice for maintenance contract.
 - [Here](#) is an example of a template invoice including the required information.
- Copy of permits required or note from the authority having jurisdiction (AHJ) that no building permit is required.
- W-9, signed and dated within the last year (the rebate will be sent to the address on the W-9).
- Photos:
 - Installed site photo, including any onsite signage or pavement markings.
 - Serial number photos for each charger.
 - Customer support number photo (where applicable), showing location on or near equipment.
 - Pricing display photo (where applicable), showing pricing per unit of sale and location on/near equipment.