



OREGON DEPARTMENT OF TRANSPORTATION
 COMMERCE AND COMPLIANCE DIVISION
 455 AIRPORT ROAD SE BUILDING A
 SALEM OR 97301
 PH (503) 378-6699
 FAX (503) 378-3736

FEE BASIS ELECTION

CCD ACCOUNT NUMBER	MOTOR CARRIER NAME
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I request to report and pay each commodity as follows:

Mark ONLY one box for each commodity.

COMMODITY	PAY MILEAGE	PAY FLAT FEE	REQUESTED EFFECTIVE DATE
Logs, poles, piling, or peeler cores.	<input type="checkbox"/>	<input type="checkbox"/>	
Wood chips, sawdust, bark dust, hog fuel, or shavings.	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicles equipped with dump bodies hauling sand, gravel, rock, dirt, debris, cinders, asphaltic concrete mix, metallic ores and concentrates, or raw non-metallic products, whether crushed or otherwise, when moving from mines, pits, or quarries.	<input type="checkbox"/>	<input type="checkbox"/>	
Farm vehicles when operating intrastate, for-hire under a Permit granted under ORS 825.102, and with a combined weight of less than 46,000 pounds.	<input type="checkbox"/>	<input type="checkbox"/>	

I certify that I have read and understand the requirements listed below.

NAME (PLEASE PRINT OR TYPE)	TITLE
SIGNATURE	DATE

REQUIREMENTS:

1. To elect flat fee reporting, this written Fee Basis Election application must be filed with Oregon Commerce and Compliance Division on or before the date the operation begins. The application must be approved by the Department and cannot be retroactive. Until you receive written notification from the Department with an approved effective date for flat fee reporting, you must continue to pay at your current fee basis. Once flat fee reporting is approved, you must submit this written Fee Basis Election application to change to weight-mile tax.
2. You may only make one fee basis election each year. Once an election is selected and approved, you must remain on that fee basis through the end of that calendar year as long as you are hauling the same commodities. An election is defined as switching from paying flat fees to mileage-based weight-mile tax or from paying mileage-based weight-mile tax to flat fees.
3. Once Flat Fee Reporting has been approved, every vehicle hauling an elected flat fee commodity is subject to the flat fee and must be reported. Any vehicle hauling non-qualifying commodities is subject to mileage tax in addition to the flat fee payment.
4. Flat monthly fee reports must be filed and paid on or before the 10th day of each month for the preceding month's operation. Reporting must be on a FLAT MONTHLY FEE REPORT, ODOT Form 735-9189.
5. Mileage tax must be computed, reported, and paid on or before the last day of the month following the month of operation. Reporting must be on MONTHLY MILEAGE TAX REPORT, ODOT Form 735-9002.

PLEASE KEEP A COPY OF THIS FORM FOR YOUR RECORDS