Submit on Region Letterhead

Date:

To: Heidi Shoblom, P.E.

State Roadway Engineer

From:

 Region X Technical Center Manager

Subject : **Exemption for Urban Design Concurrence Document**

 **<Project Name>**

 **<**Hwy Number, Hwy Name, Location>

It has been determined the subject project is exempt from completion of an Urban Design Concurrence Document and it is not necessary as part of the DAP submittal for the following reason(s).

 [ ]  Project Scope (Project Type, Primary Function)

 Explain:

 [ ]  Project work is outside the roadway prism and does not affect context or operation

 Explain:

 [ ]  Other

 Explain:

Concurred By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Heidi Shoblom, State Roadway Engineer

Courtesy Copies:

<Name>, Region X Project Leader/Manager or Resident Engineer, Consultant Projects

<Name>, Region X Traffic Manager

<Name>, Region X Roadway Manager

<Name>, Region X Planning Manager

<Name>, Region X Region Operations Manager, Maintenance Manager or District Manager