

Instructions: As required by Oregon Senate Bill 710, adopted during in the 2021 regular session, quarterly reports must be completed and submitted to the Children’s Care Licensing Program (CCLP) regarding restraints and involuntary seclusions of children in care. Reports must also be posted on the Child Caring Agency’s website, if applicable, and must be provided to any member of the public upon request.

Submit reports to cclp.licensing@odhsoha.oregon.gov

Agency Name	Indicate the Child Caring Agency’s name as it appears on the agency’s license.
Site or Program Name	Complete a separate report for each program location that serves 5 or more children in care. For locations that serve 4 or less children (i.e., proctor foster homes) only one report has to be completed for the entire foster care program.
Reporting time frame (indicate which quarter in months and year).	Example: Q2, 2021
Total number of children served by CCA during reporting time frame	Count every child that was in the program during the reporting time frame.
Total number of incidents involving restraint.	Count every separate instance that restraint was used during the quarter. Restraint is defined as the physical restriction of a child in care’s actions or movements by holding the child in care or using pressure or other means.
Total number of incidents involving involuntary seclusion.	Count every separate instance that a child was placed in involuntary seclusion during the quarter. Involuntary seclusion is defined as the confinement of a child in care alone in

Restraint and Involuntary Seclusion Report Instruction Guide

	a room from which the child in care is prevented from leaving by any means.
The total number of incidents involving restraint that resulted in reportable injuries.	Count the restraints that resulted in a reportable injury during the quarter. Reportable injury is defined as any type of injury to a child in care, including but not limited to rug burns, fractures, sprains, bruising, pain, soft tissue injury, punctures, scratches, concussions, abrasions, dizziness, loss of consciousness, loss of vision, visual disturbance, or death.
The total number of incidents involving involuntary seclusion that resulted in reportable injuries.	Count the involuntary seclusions that resulted in a reportable injury during the quarter. Reportable injury is defined as any type of injury to a child in care, including but not limited to rug burns, fractures, sprains, bruising, pain, soft tissue injury, punctures, scratches, concussions, abrasions, dizziness, loss of consciousness, loss of vision, visual disturbance, or death.
Total number of involuntary seclusions in a locked room.	Count the involuntary seclusions that took place in a locked room.
Total number of rooms available for use for involuntary seclusion.	Indicate the number of rooms designated and used specifically for involuntary seclusion.
Description of the dimensions and design of the seclusion rooms.	Indicate the measurements and features of each designated seclusion room, including floor and wall coverings, windows, seating, ventilation, and any other notable features.
Total number of children in care placed in restraint.	Count each individual child in care who was placed in a restraint during the quarter.

Total number of children in care placed in involuntary seclusion:	Count each individual child in care who experienced involuntary seclusion during the quarter.
Total number of children in care who were placed in a restraint than three times during the reporting period.	Count each individual child in care who experienced restraint more than 3 times during the reportable quarter.
Total number of children in care who were placed in involuntary seclusion more than three times during the reporting period.	Count each individual child in care who experienced involuntary seclusion more than 3 times during the reportable quarter.
A description of the steps the program has taken to decrease the use of restraint and involuntary seclusion.	Briefly describe any actions taken by the agency to reduce the frequency of restraint and seclusion.
Number of incidents in which an individual who placed a child in care in a restraint or involuntary seclusion was not certified or trained in the use of the type of restraint or involuntary seclusion used, including individuals whose certification or training was expired at the time of the restraint or seclusion.	Count the instances of restraint and/or seclusion in which the staff implementing the restraint or seclusion were not trained in the use of restraint or seclusion or were not retrained within the timeframe required by the behavior management system used by the agency.

Demographic Characteristics of the children in care who the program placed in a restraint or involuntary seclusion, including race, ethnicity, gender, disability status, migrant status, English proficiency and status as economically disadvantaged, unless the demographic information would reveal personally identifiable information about an individual child in care. Indicate the number of children who experienced restraint or seclusion who match each of the criteria listed below:

Race/Ethnicity:	Total Number of Children
American Indian or Alaska Native	
Asian	
Black or African American	
Hispanic (any race)	

Native Hawaiian	
Other Pacific Islander	
White	
Other	
Unable to determine	

Gender:	Total Number of Children
Male	
Female	
Transgender	
Non-binary	
Agender/No Gender	
Questioning	
Refused to Answer	

Disability Status:	Total Number of Children
Disabled	
Non-Disabled	

Migrant Status:	Total Number of Children
Migrant	
Non-Migrant	

English Proficiency:	Total Number of Children
English is primary language	
English is not primary language	

Economic Status:	Total Number of Children
Economically Disadvantaged	
Not Economically Disadvantaged	