

This is an **OPTIONAL TEMPLATE** to prepare your Safe School Culture Grant application. Please submit the application to ODE through this [Smartsheet](#) by **February 1, 2024**. (Note: Smartsheet does not have an option to “save progress”. The entire form must be completed and submitted at the same time.)

Application Template for the Safe School Culture Grant

Dear Education Leaders,

Thank you for applying to the Safe School Culture Grant. **THE GRANT APPLICATION IS OPEN UNTIL JANUARY 19, 2024.** This is a rolling application process, so ODE will process applications as they are received.

SB283 allocates \$5 million to cultivate a network of instructors who are certified in nonviolent crisis intervention methods. The aim is to create safer learning environments for all students and staff.

- This is a non-competitive, distribution grant to school districts, ESDs, and charter schools.
- It provides funds to schools and ESDs so their staff can become certified instructors in nonviolent crisis intervention methods.
- To qualify for reimbursement, newly certified instructors will need to provide (usually 3) trainings to staff and submit regular reports.
- Any leftover money will be used to support schools and ESDs in covering the expenses for the “in-house” staff training, such as stipends, training materials, and meeting costs.

Please refer to the [ODE website](#) with the guidance for more information. Please email questions to ODE.SafeSchoolCultureGrant@ode.oregon.gov.

Entity Information

This template is organized into sections based on the entity applying for the grant.

- Individual School District - [Go to section 1](#)
- Individual Public Charter School - [Go to section 1](#)
- Individual ESD - [Go to section 2](#)
- Consortium - [Go to section 3](#)

All entities must also complete the [Reporting section](#)

1. School Districts and Charter Schools

Name of ESD, School District or Charter School*

Address of ESD, School District or Charter School (Main Office Address)*

Point of Contact for Application

Name*

Title*

Email*

Phone Number*

Person Authorized to Sign Contracts

Name*

Title*

Email*

Phone Number*

Number of Instructors

How many total instructors will you certify under the grant?

Please include certified instructors who will be funded by the grant and the district match.

If you are applying as a consortium, please list the number of certified instructors that each member of the consortium will certify under the grant by school or district name. _____

Program Application: Individual School District or Charter School

I have reviewed the Guidance and Allocation Amounts.*

I understand that each newly certified instructor funded or matched by a school district or charter school allocation must each conduct at least 3 trainings of at least 10 staff persons each year. For a school district or charter school with fewer than 30 employees, each newly certified instructor is required to conduct as many trainings as possible each year.*

I understand that we must provide necessary physical space for the staff trainings.*

I understand that we must ensure staff trainings include sufficient length and content to meet nationally-recognized training standards and to result in the certification of those trained.*

I understand that we must consult with organizations representing teachers and instructional assistants to determine which staff should be trained as certified instructors and about compensation in wages, stipends or other support for the staff becoming instructors.*

I understand the reporting requirements as outlined in the Guidance.*

Individual Certification

By entering your name and title on the line below, you certify that your ESD, School District or Charter School is aware of and will adhere to the minimum program and reporting requirements.

Go to the [Reporting section](#).

2. ESDs

Name of ESD, School District or Charter School*

Address of ESD, School District or Charter School (Main Office Address)*

Point of Contact for Application

Name*
Title*
Email*
Phone Number*

Person Authorized to Sign Contracts

Name*
Title*
Email*
Phone Number*

Number of Instructors

**How many total instructors will you certify under the grant?
Please include certified instructors who will be funded by the grant and the district match.**

If you are applying as a consortium, please list the number of certified instructors that each member of the consortium will certify under the grant by school or district name. _____

Program Application: ESD

- I have reviewed the Guidance and Allocation Amounts.*
- I understand that an ESD may not charge a fee to a school district, charter school, or a staff member for the first 10 staff persons trained by certified instructors each year.*
- I understand that an ESD may only offer training in advanced physical skills to individuals working in settings in which serious injuries have occurred or are at imminent risk of occurring.*
- I understand that each newly certified instructor funded or matched by an ESD allocation must conduct at least one nonviolent crisis intervention training of at least 10 staff persons each month at the verbal intervention level or the physical intervention level, except that trainings for July and December may be offered in alternative months For an ESD with fewer than 30 employees, ensure as many nonviolent crisis intervention trainings as possible are completed each year.*
- I understand that we must provide the necessary physical space for the staff trainings.*
- I understand the reporting requirements as outlined in the Guidance.*

Individual Certification

By entering your name and title on the line below, you certify that your ESD, School District or Charter School is aware of and will adhere to the minimum program and reporting requirements.

Go to the [Reporting section](#).

Consortium Information

Consortium Lead*

Consortium Address (Main Office Address)*

Consortium Members

All consortium members have been notified and agreed to be part of the consortium.*

As Consortium Lead, I have read and agreed to the Consortium responsibilities as outlined in the Guidance.*

Point of Contact for Application

Name*

Title*

Email*

Phone Number*

Person Authorized to Sign Contracts

Name*

Title*

Email*

Phone Number*

Number of Instructors

How many total instructors will you certify under the grant?

Please include certified instructors who will be funded by the grant and the district match.

If you are applying as a consortium, please list the number of certified instructors that each member of the consortium will certify under the grant by school or district name. _____

Program Application: Consortium

As consortium lead, I have reviewed the Guidance and Allocation Amounts.*

As consortium lead, I understand that an ESD may not charge a fee to a school district, charter school, or a staff member for the first 10 staff persons trained by certified instructors each year.*

As a consortium lead, I understand that an ESD may only offer training in advanced physical skills to individuals working in settings in which serious injuries have occurred or are at imminent risk of occurring.*

As consortium lead, I understand that each newly certified instructor funded or matched by a school district or charter school allocation must each conduct at least 3 trainings of at least 10 staff persons each year.

For a school district or charter school with fewer than 30 employees, each newly certified instructor is required to conduct as many trainings as possible each year.*

As consortium lead, I understand that each newly certified instructor funded or matched by an ESD allocation must conduct at least one nonviolent crisis intervention training of at least 10 staff persons each month at the verbal intervention level or the physical intervention level, except that trainings for July and December may be offered in alternative months For an ESD with fewer than 30 employees, ensure as many nonviolent crisis intervention trainings as possible are completed each year.*

As consortium lead, I understand that grantees must provide the necessary physical space for the staff trainings.*

As consortium lead, I understand that grantees must ensure staff trainings include sufficient length and content to meet nationally-recognized training standards and to result in the certification of those trained.*
As consortium lead, I understand that school districts and charter schools must consult with organizations representing teachers and instructional assistants to determine which staff should be trained as certified instructors and about compensation in wages, stipends or other support for the staff becoming instructors.*
As a consortium lead, I understand the reporting requirements as outlined in the Guidance.*

Consortium Certification

By entering your name and title on the line below, you certify that consortium members are aware of and will adhere to the minimum program and reporting requirements.*

Go to the [Reporting section](#).

4. Reporting

December 1, 2023, Reporting

Did your charter school, school district or ESD fund the certification of any new instructors in nonviolent crisis intervention methods between July 1, 2023 and December 1, 2023?*

Most charter schools, school districts, and ESDs will reply "no" to this question.

If you are a consortium lead, answer on behalf of all your consortium members.

Yes (If yes, please complete the questions below.)

No (If no, your application is complete. You do not need to complete the questions below.)

Indicate the number of new instructors who were certified.

Reporting period is July 1, 2023 - December 1, 2023.

If you are a consortium lead, list the number of newly certified instructors for each consortium member.

Number of New Instructors Certified: _____

Indicate the number of trainings the newly certified instructors conducted.

Reporting period is between July 1, 2023 - Dec 1, 2023

If you are a consortium lead, list the number of trainings for each consortium member.

Number of Trainings Newly Certified Instructors Conducted: _____

Indicate the number of staff who were trained by a newly certified instructor.

Note: A staff is considered "trained" in nonviolent crisis intervention methods once they get the training from the certified instructor and receive their certificate.

Reporting period is July 1, 2023 - Dec 1, 2023.

If you are a consortium lead, list the number of staff trained for each consortium member.

Number of Staff Trained by Newly Certified Instructors: _____

Please describe how the new instructors are distributed across the district, charter school, or ESD.

If you are a consortium lead, describe the distribution for each consortium member.

Please Describe: _____
