



2023-24 Budget Data Collections Now Open!

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2023-24 Budget Data Collections Now Open!

Data Collection Close Date: August 15, 2023

Adopted Budget Document Due: July 15, 2023

Hello Business Managers and School Finance Friends,

Hope you are all doing well and staying safe!



The 2023-24 school year budget data collections are now open for your school district's or ESD's adopted budget data in Consolidated Collections on the [ODE District Site](#) and will close on August 15, 2023, aligning with [Oregon Local Budget Law](#). Please note this is a secure site and requires authorized access.

Please review the data collection information found on the [Schedule of Due Dates](#) section labeled [Financial Collections](#), plus refer to the file formats and csv data templates:

- [Budget Revenues File Format](#)
- [Budget Revenues CSV Template](#)
- [Budget Expenditures File Format](#)
- [Budget Expenditures CSV Template](#)

Along with submitting your electronic budget data to the data collections, ODE requests a copy of your 2023-24 Adopted Budget document, complete with resolutions, no later than July 15, 2023, aligning with [Oregon Local Budget Law](#).

Please submit pdf file of your adopted budget to ODE.SchoolFinance@ode.oregon.gov

Here are a few more resources to prepare you in submitting your adopted budget data:

- [Budget Data Collection Refresher Webinar Recording \(10 minute YouTube video\)](#)
- [Budget Data Collection Refresher Webinar Slide Deck](#)
- [2019 Program Budgeting and Account Manual \(effective 7/1/2020\)](#)
- Quick note on Special Revenue Funds in the Budget Data Collections. Please feel free to roll-up your Special Revenue data records to Fund 200 when submitting budget data. You will see the sub-fund codes (i.e. 201, 250, 251, 252, 299) as options in the fund code drop-down list to comply with our federal ESSA requirements for the actuals data, but you are welcome to use fund 200 when submitting budget data.

Please feel free to contact [Kylee Burks](#) with any questions or concerns.

Thank you all for your hard work during your budget building process and hope you have a happy and healthy summer!

Best to you,

Kylee Burks

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