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2022-2023 Actuals Data Collections Are Open! Audit Report and Financial Data Due January 2nd, 2024



Hello Business Managers and School Finance Friends,

Hope you are all doing well!

The 2022-2023 school year actuals financial data collections are now open for your school district's or ESD's audited financial data in Consolidated Collections on the [ODE District Site](#) and will close on January 2, 2024, aligning with [ORS 327.137](#). Please note this is a secure site and requires authorized access.

Please review the data collection information found on the [Schedule of Due Dates](#) section for both: [Actuals Revenues 2022-23](#) and [Actuals Expenditures 2022-23](#).

You will also find these formatted data upload templates: [Actuals Revenues CSV Template](#) and [Actuals Expenditures CSV Template](#)

Along with submitting your electronic actuals financial data to the data collections, ODE requests a copy of your 2022-2023 Audit/ACFR document, complete with the following supplemental items:

1. [3211C Form](#)
2. [District Revenue and Expenditure Audit Summary](#)
3. [Schedule of Expenditures of Federal Awards \(SEFA\)](#)

Please submit an digital pdf file of your annual Audit/ACFR document to:

ODE.SchoolFinance@ode.oregon.gov

Here are a few more resources to prepare you in submitting your actuals data:

- [2022-2023 Auditor Communication Letter](#)
- [Actuals Data Collection Refresher Webinar Recording](#) (16-minute YouTube video)
- [Actuals Data Collection Refresher Webinar Slide Deck](#)
- [2019 Program Budgeting and Account Manual](#) (effective 7/1/2020)
- [Transition from Implied to Explicit Decimal Format](#)
- [Student Investment Account \(SIA\) Fund Suggested Audit Procedures](#)

Please feel free to contact Kylee Burks or Lindsay Malinowski with any questions or feel that your district might not be able to meet these due dates. Thank you all for your hard work during your audit process! Take care!

Kylee Burks

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