



Advanced Placement & International Baccalaureate Testing and *Ready Schools, Safe Learners*

The [Third Party Testing Guidance](#) released by ODE in February '21 offers guidance for administering third party tests within [Comprehensive Distance Learning instructional models \(CDL\)](#).

This document looks specifically at third party Advanced Placement (AP) and International Baccalaureate (IB) testing, together with the requirements for schools in CDL for offering in-person testing during the spring testing windows in 2021.

Alternatives to in-person AP and IB testing

Both the College Board and the International Baccalaureate are offering alternatives to in-person testing this year.

- *International Baccalaureate* [offers two ways](#) to assess credit: an exam route, and a non-exam route. If you have questions or want to further investigate the non-exam route, contact your IB Coordinator. This guidance is only for in-school exams.
- *College Board* [offers testing](#) both in-school and at-home. Schools can choose the model that best suits their needs. This guidance is only for in-school testing.

This guidance does not replace specific testing administration instructions outlined by the College Board/IB, and districts should follow all vendor test administration procedures if and when they host third-party standardized assessments. College Board guidance can be found [here](#). IB guidance can be found [here](#).

Requirements to consider as you plan:

In addition to the general health and safety requirements of CDL found in [Ready Schools, Safe Learners](#) (RSSL), pay particular attention to the following when setting up your AP/IB exam administration:

Requirement	How to implement the requirement
Physical Distancing	A minimum of 35ft per person (including staff) must be established in each exam room, and 6ft of distancing must be maintained to the greatest extent possible
Exam length	Exams cannot be intermittent, and must be limited to six consecutive hours
Exam Session	Only one exam session may be scheduled per student, per day
Cohorts	No more than 20 people per cohort (including staff), no changing or mixing during exam session
Staff interaction	One staff member cannot interact with more than three cohorts during any exam session (restroom proctors, etc.)
Screening	All individuals should be screened for symptoms of COVID-19 before entering the exam, including staff
Masking	Masks are to be worn at all times while in the testing environment. During <u>scheduled</u> breaks, they may be removed for drinking or eating when outside the exam room (as outlined in RSSL)
Restroom Breaks	For restroom breaks during the exam, students should be allowed to use the restroom in a staggered manner that will maintain physical distancing (follow proctor guidelines from assessment vendor for breaks)
Proctors	Follow the current proctor guidelines established by the respective vendor.

If, as you plan, you find that guidance from any party is in conflict (for example, the ODE and OHA guidance allows for more breaks than the College Board guidance) the more restrictive guidance applies.