



Certification Fee Schedule

Purpose:

To establish and document the fees charged to customers for organic certification services.

Scope:

Fees are applicable to all applicants for organic certification and are charged annually to certified operations for application fees and charges related to on-site inspections.

Policy Reference:

7 CFR §205.642 Fees and other charges for certification

7 CFR §205.402(c) Withdrawal of application

OAR 603-053-0250 Inspection Fees for Certification Program Services

OAR 603-053-0200 Inspection Fees for Agricultural Products

Organic Certification Fees:

Certification services conducted by the Oregon Department of Agriculture (ODA) are charged through application fees and fees related to on-site inspections and document review at a rate set in rule to reasonably cover the cost of service. All classes of organic certification are subject to this fee schedule, regardless of the operation size, type, or complexity and are required to pay the required fees annually for renewal applications and on-site inspection to continue certified status. Note, if an operation surrenders organic certification, they may still be subject to an annual inspection within the year of surrender and will be responsible for fee payment.

Once an application is accepted for review and reviewed for compliance, the ODA will send the applicant an estimate of the total cost of the inspection based on the initial review of the application.

All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(c) of the national organic standards.



The following fees are charged:

- \$1000 First time applicants only, initial non-refundable application fee (Includes administrative time and initial review time)
- \$750 Non-refundable renewal application fee (Includes administrative time, initial review time)
- \$108/hr Per audit hour (includes charges related to on-site inspection, including travel, time spent on site, follow-up, reporting, and final review time). All applicants are subject to a four (4) hour minimum of service.
- \$108/hr Label approval for labels submitted separate from the initial application submission process. Fees will be applied and rounded to the nearest quarter-hour
- \$108/hr Formulation approval for formulations submitted separate from initial application submission process. Fee will be applied and rounded to the nearest quarter-hour.
- Travel Mileage, lodging, and per diem are charged at rates established by the Oregon Department of Administrative services.

Miscellaneous fees:

- \$108/hr Export Documentation/labeling requirements when submitted separate from initial application process. Fee will be applied and rounded to the nearest quarter-hour
- \$108/hr Late Applications are considered non-compliant. An additional administration fee will be applied and rounded to the nearest quarter-hour
- \$108/hr Non-compliance. Administration costs for non-compliances - fees will be applied and rounded to the nearest quarter-hour.

All fees are non-refundable, including application fees, and cost of services before and up to the date when an application is withdrawn, pursuant to 7 CFR §205.402(c) of the national organic standards.

NOTICE – APPLICATION DUE DATE

Due by February 1 of each year