

STATE BOARD OF AGRICULTURE
February 11-13, 2020
Hearings Room
Oregon Department of Agriculture
635 Capitol St NE
Salem, OR 97301

****Audio file 2020-02-12 1****

Wednesday, February 12, 2020 (Audio = 0:00)

The meeting was called to order at 8:30 am by Chair Marty Myers. Introductions of members followed by ODA staff and guest introductions.

Board members present: Barbara Boyer, Pete Brentano, Stephanie Hallock, Bryan Harper, Shantae Johnson, Grant Kitamura, Marty Myers, Tyson Raymond, Luisa Santamaria, ODA Director Alexis Taylor.

Board members absent: Sharon Livingston, OSU Dean Alan Sams

Others present: Helmuth Rogg, Wym Matthews, Isaak Stapleton, Marganne Allen, Karen Lewotsky, Kristen Sheeran, Scott Hilgenberg, Jeff Stone, Shari Sirkin, Kathryn Jernstedt, Mary Anne Cooper, Kelly Crane, April Snell, Jenny Dresler, Rocky Dallem, Blake Rowe, Chandra Ferrari, Kimberley Priestley, Andrea Cantu-Schomus, Jan Lee, Peggy Lynch, Jess Paulson, Stephanie Page, Karla Valness, Regan Coordes

Governor's office update on proposed climate legislation (Audio = 2:44)

Governor Brown asked Kristen Sheeran, Energy and Climate Change Policy Advisor to Governor Kate Brown to provide an update to the Board on the conversations being held with Legislators and in the Governor's Office around carbon policy. Governor Brown wanted to thank the Board on the thoughtful climate resolution the Board approved last Fall. Information in the resolution and what it means to agriculture was very help to the Governor's office and Legislators as they thought through the policy choices and details for proposed legislation.

Ms. Sheeran talked about SB 1530 that the legislature will be considering in the Senate Environment and Natural Resources Committee work session later this week would create a statewide comprehensive carbon reduction program that features a gradually declining limit on greenhouse gas emissions for most sectors in the economy and an emissions trading program to implement those limits over time.

Resource:

- Agriculture and Food Processing – SB1530 (with -27 Amendment)

Approval of minutes (Audio = 33:00)

Draft minutes from the December 3-5, 2019 board meeting in Astoria, Oregon were presented for review and approval.

A motion was made by Barbara Boyer to approve the minutes with no changes or corrections. Seconded by Pete Brentano. Motion passed unanimously.

Director's report (Audio = 33:30)

Director Taylor reported on the following:

The ODA, IPPM program Japanese beetle eradication project is showing that our efforts are working to decrease the number of beetles in Oregon. In 2017 our program trapped 23,000 beetles, in 2018 - 17,000 and in 2019 - 8,000 beetles. This continues to be a multi-year effort supported by the Governor's office and legislature because of the wide sweeping impacts to some of our key industries such as the nursery and wine industries if the Japanese Beetle gets established in Oregon. We will continue with eradication efforts this Spring in Cedar Mill area in northwest Portland.

Trade missions – work is underway planning two upcoming Director's missions. An international mission focusing on ingredients to Taiwan and Singapore in September 2020 and a cover crop mission to the mid-west, specifically Iowa, will be held in June 2020.

Publications – in your board packet and available from the ODA are copies of the ODA biennial report and the new Oregon Agricultural Statistics and Directory 2020 publications. Both publications have been revamped and updated. The ODA would welcome your feedback.

One ODA Brand project – Director Taylor thanked the Board members for their feedback. We are close to selecting the new brand and we will share the new look with the Board when it is available or at the June meeting.

2020 Legislative Session (Audio = 38:00)

Lisa Hanson, Deputy Director and Lauren Henderson, Assistant Director, Oregon Department of Agriculture gave an update to the Board on legislative items the Department has been involved with during the 2020 legislative short session including: Hemp, Kratom, Chlorpyrifos, Meat Processing, Umatilla Groundwater Management Area and processed vegetable worker and grower assistance due to NORPAC bankruptcy.

ODA is preparing for the 2021 legislative session. We are currently working on drafting Legislative Concepts (LCs) for the upcoming session. Drafts are due in early April 2020. LCs are ODA proposals for bills that would change laws that impact programs at the ODA. LCs are reviewed by the Governor's office and if approved will move forward for Bills to be drafted on behalf of ODA. LCs are agency specific and include things like changes to fees, general housekeeping and language updates to statutes. ODA staff met recently and discussed the following concepts. These concepts are draft only and have not been finalized.

Natural Resource Programs:

- request changes to the pesticide laws to bring them into alignment with new EPA requirements for certification and training around pesticide licensees.
- request changes to create a new pesticide license type for non-commercial private applicators. This license type would cover workers in the golf course and landscape type industries.

Food Safety/Animal Health Programs:

- consideration of a fee increase in the brand inspection program to keep it operating and to help fund the animal health program.
- request changes to the requirements that would allow veterinarian technicians and technical staff to be added the list of people that could be deployed in an emergency response situation.

Measurement Standards Program:

- request changes to the motor fuel quality program laws to make jet fuel subject to the inspection program.

Hemp Program:

- placeholder for any possible changes in the hemp program.

Based on the board members interaction with the agency they were asked to provide suggestions on other areas that may need to be addressed with additional legislative concepts.

Draft LCs must be submitted in early April to the Governor's office for review. Between April and June there is time to continue working on the draft concepts. Once the LCs are approved by the Governor's office, Bills will be drafted over the summer and in to the fall. In the fall, the agency will have seven days to review the draft Bills and return for final drafting.

Board member Hallock asked about resources for cannabis work being done by ODA. Assistant Director Henderson spoke to the work Ways & Means asked us to do with Oregon Liquor & Control Commission (OLCC) around the 2019 budget note to identify a way to reimburse ODA for our expenses related to cannabis. We were hoping the discussion would be about all cannabis related costs but for now the focus is on laboratory expenses only. There are two ways that ODA could be reimbursed primarily through OLCC using a portion of the tax revenue the other is to put a surcharge on the cannabis licenses. These two options have not been evaluated to any great extent as the task was to identify possible options to consider.

A larger conversation is currently happening statewide and a bill currently in the legislature would ask ODA, OLCC, Oregon Health Authority (OHA) to work together to determine the most efficient way to manage cannabis in Oregon that would include cost recovering for program costs. ODA currently has the ability to recover costs for the hemp program work. Additional efforts are being discussed to establish a reference laboratory in the state and ODA has been mentioned several times to be that reference laboratory, however, we don't currently have the capacity, lab space, staff or money, to take on that role. There is a recognition that cannabis programs are costing agencies money and the discussion around the laboratory costs is a good place to start the discussion. ODA is tracking cannabis related costs.

Board member Boyer asked what the estimated cost that was reported to the legislature. Assistant Director Henderson stated that the report did not include a specific number the request was to be reimbursed for costs. The ODA has received funding over the past four biennia to help with replacing laboratory equipment.

Continuing the discussion around agency budget requests, they are referred to as POPs or Policy Option Packages. POPs give us the opportunity to request funding to enhance ODA programs. We are in the early stages of discussion and have been creating a list of options to consider moving forward. POPs need to be drafted and discussed between now and they are due in early August as part of our full agency budget request documents. Between August and December, the Governor's office will review agency budget requests and create a Governor's Recommended Budget and the Governor's Recommended budget for our agency is what we will advocate for and ask for and what moves forward in the legislative process.

Work being done prior to the Governor's Recommended Budget in terms of identifying the needs for the agency and building coalitions around some of our initiatives can be very helpful in the request for funding to be included in our agency budget by the Governor. As a result, the ODA is beginning our discussions around POPs earlier in the budget process. Input from the Board is welcome and very much appreciated.

Draft POPs include:

Administration:

- funding for an internal auditor position, chief equity officer position, infrastructure modernization for IT programs, additional ODA human resources position.

Natural Resources:

- Ag water quality program and SIA implementation area funding, request for positions in the pesticide program to conduct regulatory work, PARC fund shift request to move from lottery funding to general funds or some type of fund split, soil health program initiative.

Market Access:

- request for domestic marketing initiative for staff and project funding; staff to expand international marketing efforts likely to focus on SE Asia and other emerging markets.

Internal Services:

- resources for metrology lab, regulatory lab related to staffing, additional space needs, equipment needs.

Plant:

- request for an aquatic weed specialist position.

Food Safety/Animal Health:

- review structure of animal health laboratory and stable funding sources
- reverse food safety fund shift to balance our funding for that program.

Lauren Henderson mentioned an item that may come forward related to a new building the state recently purchased named the North Valley complex in Wilsonville. The ODA has been asked to consider relocating our laboratories to the new facility. No decisions have been made however if ODA does decide to relocate programs to the North Valley complex some additional budget requests may be necessary.

Board members were invited to provide input on the draft ODA legislative concepts and policy option packages. Additional conversations around the budget POPs will be on the agenda for the June meeting however the deadline for LCs is prior to the next quarterly meeting.

Board member Johnson asked about the chief equity officer position and the soil health program initiative.

Director Taylor addressed the question regarding the chief equity officer position indicating funding would likely be for one position only with no additional positions. ODA recently formed a diversity, equity and inclusion work group which will support the work of the agency.

Board member Santamaria asked if a soil health program initiative was funded, how long would it take to develop a program at ODA.

Deputy Director Hanson replied Oregon does not have a program today. Work has been done in other states, non-profit groups and at the Federal level around soil health programs that we could look to model a program in Oregon to help coordinate efforts. If the POP is funded, we would look to have a program started within the biennium.

Public comment (Audio = 1:26:00)

Four speakers provided public comment to the Board: Mary Anne Cooper, Oregon Farm Bureau; Kelly Crane, Oregon Agritourism Steering Committee; Scott Hilgenberg, 1000 Friends of Oregon; Kathryn Jernstedt, Friends of Yamhill Co. Written comments were received from Dave Vanasche, Vanasche Farm LLC.

Resource:

- Scott Hilgenberg – 1000 Friends of Oregon
- Mary Anne Cooper – Oregon Farm Bureau
- Dave Vanasche – Vanasche Farm LLC

The Board recessed at 10:00 am and reconvened at 10:10 am

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Industry legislative priorities and updates panel (Audio = 1:00)

The Board received updates from the following industry organizations.

Peggy Lynch, League of Women Voters of Oregon
Shari Sirkin, Friends of Family Farmers
Jan Lee, Oregon Association of Conservation Districts
Jeff Stone, Oregon Association of Nurseries
Rocky Dallum, Oregon Cattlemen's Association
Mary Anne Cooper, Oregon Farm Bureau
April Snell, Oregon Water Resources Congress
Morgan Gratz-Weiser, Oregon Environmental Council
Blake Rowe, Oregon Wheat Growers League

Jenny Dresler, Associated Oregon Hazelnut Industries, OFB, Oregonians for Food and Shelter

Resource:

- Peggy Lynch, League of Women Voters of Oregon
- Friends of Family Farmers

Panel discussion regarding HB 2437 relating to maintenance of channels used for agricultural drainage (Audio = 54:45)

Stephanie Page, ODA Natural Resources Program Director, Mike Powers, ODA Water Quality Lead Specialist, and industry workgroup members Mary Anne Cooper, Oregon Farm Bureau; Chandra Ferrari, Trout Unlimited; Jena Carter, The Nature Conservancy spoke to the Board about the newly created Agricultural Channel Maintenance program (HB 2437) which passed in the 2019 legislative session (ORS 196.906-196.919).

The legislation gives the Oregon Department of Agriculture (ODA), Department of State Lands (DSL) and Oregon Department of Fish and Wildlife (ODFW) authority to create a workable process for persons to maintain these channels while protecting fish and wildlife and to improve environmental outcomes.

The agencies, together with workgroup members which included farmers and additional stakeholders, worked to design a program. The group created a process that they hope is clear and simple for producers to use, and that will be widely used and effective.

ODA's Ag Water Quality Program will work with landowners to explain the new program, provide information about the notification process, identify habitat and water quality improvement opportunities, and conduct onsite audits. The ODA will work with DSL and ODFW to address compliance and enforcement details. DSL will maintain enforcement authority for Removal Fill Law compliance.

Panel members explained that this program is an opportunity to try a new approach. They agreed that this approach will provide a better understanding of the scope and scale of maintenance needs, help landowners comply, learn what is needed to run an efficient program, and develop a better understanding of how to minimize the impacts to fish and wildlife.

Resource:

- ODA Agricultural Channel Maintenance presentation

The Board recessed at 11:45 am and reconvened at 12:30 pm

During the afternoon, Chair Marty Myers, Vice-chair Stephanie Hallock and Director Taylor met with legislators to discuss short session priorities related to the ODA Hemp Program and the Native Plant Conservation Program related to threatened and endangered plants. Other Board members toured the Career Technical Education Center (CTEC) a public-private partnership between the Salem-Keizer School District and Mountain West Investment Corporation. Teachers and students at the Center talked about the newest programs, Agri-Science and

Culinary Arts. These two new programs bring the Center to 10 programs aimed at preparing students for in demand trade jobs.

The meeting recessed at 5:00 pm until Thursday, February 13.

****Audio file 2020-02-13 1****

Thursday, February 13, 2020 (Audio = 0:00)

The meeting was called to order at 8:30 am by Chair Marty Myers. Introductions of members followed by ODA staff and guest introductions.

Board members present: Barbara Boyer, Pete Brentano, Stephanie Hallock, Bryan Harper, Shantae Johnson, Grant Kitamura, Marty Myers, Tyson Raymond, Luisa Santamaria, ODA Director Alexis Taylor.

Board members absent: Sharon Livingston, OSU Dean Alan Sams

Others present: Helmuth Rogg, Isaak Stapleton, Karen Lewosky, Andrea Cantu-Schomus, Jess Paulson, Lisa Hanson, Casey Prentiss, Susanna Pearlstein, Jim Johnson, Karla Valness, Regan Coordes, Hilary Foote, DLCD, John Zielinski, OAP.

Oregon FFA State Officers (via video call from Ontario) (Audio = 2:35)

The Board spoke with Oregon's State FFA officers, via video conference, about their busy year of service. The officers, who come from all parts of the state, will end their one-year terms in March. State President Josiah Cruikshank (Bend); State Vice-President Riley Davis (Jefferson); State Secretary Deidre Schreiber (Enterprise); State Treasurer Keegan Gibbs (Heppner); State Reporter Olivia Palacios (Canby); State Sentinel Ellie Hanson (Silverton) each spoke about their many activities throughout the year, including: Day 1 at the State Convention, leadership camps, meeting with each FFA chapter and giving workshops across the state, attending the State Fair to assist FFA members, representing Oregon at the National FFA Convention, taking a trip to Spain and Portugal to see agriculture on an international level and, finally, preparing for the 2020 Oregon State Convention scheduled in Redmond in March that was cancelled. All of the state officers expressed how important this experience has been and their appreciation for agriculture in Oregon and the valuable leadership skills they have learned over the past year serving as Oregon's FFA State Officers.

USDA, Farm Service Agency State Committee introduction and update (Audio = 23:00)

The Board met with the USDA, Farm Services Agency State Committee Chair Anna Sullivan, and members Sam Asai, TJ Hansell, Phil Hassinger, and Denver Pugh, as well as FSA State Executive Director Barry Bushue. The Committee talked about new and existing programs related to changes in the 2018 Farm Bill, hemp, the conservation reserve program, agriculture risk loss and price loss coverage programs, and disaster assistance programs that are available through the USDA, FSA county offices.

Resource:

- USDA FSA Farmers Guide to Farm Bill Programs

- USDA FSA Hemp and Farm Programs
- USDA FSA Conservation Reserve Program
- USDA FSA News Release Agriculture Risk Loss and Price Loss Coverage Programs
- USDA FSA Disaster Assistance Fact Sheet

ODA Food Safety Modernization Act (FSMA) program update (Audio = 52:00)

Produce Safety Program Manager Susanna Pearlstein and Assistant Program Area Director Casey Prentiss briefed the Board on the cooperative agreement between the Food and Drug Administration (FDA) and Oregon Department of Agriculture's (ODA) Produce Safety Program. The agreement covers three primary areas: Education & Outreach, Technical Assistance and Farm Inventory. The program has partnered with Oregon State University's Extension Service to provide statewide outreach, education and technical assistance. In Oregon, the FDA conducts the on-farm inspections for the FSMA Produce Safety Rule.

The Food Safety Modernization Act (FSMA) requires that one supervisor or responsible party from all covered farms attend food safety training that is at least equivalent to Produce Safety Alliance Grower training. Since 2017, the ODA has conducted 28 grower training classes statewide, offered both in English and Spanish, to almost 800 people. The program's technical assistance efforts have resulted in over 60 on-farm readiness reviews. As a non-regulatory activity, readiness reviews provide a way to discuss specifics of a farm operation through the lens of the Produce Safety Rule.

In April 2019, FSMA Produce Safety Rule inspections by the FDA began in Oregon with a focus on large farms (grossing >\$500,000 in produce sales averaged over the last three years). In 2020, large farm inspections will continue, with small farm (grossing over \$250,000-\$500,000 in produce sales averaged over the last three years) inspections to begin in April 2020.

Ms. Pearlstein and Mr. Prentiss talked about what it would take for the ODA Produce Safety Program to scale up to conduct inspections under the FDA authority. Listening sessions are scheduled to meet with the covered produce industries to get feedback if ODA should scale up the Produce Safety Program.

Resource:

- ODA Food Safety Modernization Act presentation

The Board recessed at 10:00 am and reconvened at 10:15 am

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Public comment (Audio = 0:00)

Two speakers provided public comment to the Board: Jim Johnson, ODA; John Zielinski, Oregon Tourism Partnership (OAP)

Resource:

- John Zielinski, Oregon Tourism Partnership (OAP)

Board Business (Audio = 7:30)

Barbara Boyer reported on the recent Oregon Watershed Enhancement Board (OWEB) meeting in Jacksonville, OR. The meeting focused primarily on the monitoring and tracking of the six Focus Investment Partnership grants in Oregon. These are six-year grants renewed every two years and they each have created Theory of Change documents for each partnership. More information about these partnership grants is available on the OWEB website. The meeting also included an informational session on communication with Tribal nations in Oregon. The OWEB Board continued review and awarding grant funds for restoration projects.

Ocean Acidification and Hypoxia Council Representative – Director Taylor reported to the Board members that ODA had not received any interest forms to serve as the mariculture representative on the Ocean Acidification and Hypoxia Council. The Director asked Food Safety Program Manager Frank Barcellos, ODA’s representative on the Council, to provide updates in the ODA Board Reports until this position can be filled. ODA will continue outreach to solicit interest forms from interested parties.

Resolutions –

Stephanie Hallock began the discussion on work completed by workgroup B on the scheduled review of six resolutions. The review included Resolutions 155, 162, 271, 295, 300 and 310.

The Board paused the workgroup B discussion to clarify the Board’s Policy and Procedures regarding the action the Board could take on the workgroup recommendations.

A review of the proposed changes made to Resolution 000 – Board of Agriculture Policy and Procedures for Resolutions during the December 2019 meeting were discussed. A motion was made by Grant Kitamura to adopt the revised Resolution 000 as presented. Seconded by Barbara Boyer. The motion passed unanimously.

As a result of adopting the revised procedures the Board may act on the resolutions under review by workgroups A & B during this meeting.

Resolution actions include: 1) keep active with no changes 2) keep active and adopt minor changes 3) archive or 4) keep active and return to workgroups for additional revisions and public comment.

The discussion continued with Stephanie Hallock presenting the recommendations of workgroup B with the assistance of ODA staff Jim Johnson.

Resolution 155 – Board of Agriculture exposition on Farm Tax Deferral and Urban Growth Boundaries

The workgroup reviewed and discussed Resolution 155 and is recommending to keep the resolution active with recommended revisions to the background statement and keep open for public review and comment at a future meeting.

Resolution 162 – Buildable Land Inside Urban Growth Boundaries

The workgroup recommended to keep Resolution 162 active with minor changes to the provided to the Board for review. A motion was made by Pete Brentano to keep the resolution active and accept the recommended changes. Seconded by Stephanie Hallock. The motion passed unanimously.

Resolution 271 – 30-year Land Use Review

The workgroup determined this resolution is no longer valid and recommends to archive this resolution. A motion was made by Barbara Boyer to archive Resolution 271. Seconded by Tyson Raymond. The motion passed unanimously.

Resolution 295 – Viability of Oregon Agriculture

The workgroup recommended to keep Resolution 295 active with minor changes provided to the Board for review. A motion was made by Barbara Boyer to keep the resolution active and accept the recommended changes. Seconded by Tyson Raymond. The motion passed unanimously.

Resolution 300 – Siting of Aggregate Mining Operations in the Willamette Valley

The workgroup recommended to keep Resolution 300 active with minor changes provided to the Board for review. A motion was made by Tyson Raymond to keep the resolution active and accept the recommended changes. Seconded by Pete Brentano. The motion passed unanimously.

Resolution 310 – Siting of Agri-Tourism, Entertainment Activities and associated activities on Agricultural Lands

The workgroup recommended to keep Resolution 310 active with the recommended minor changes provided to the Board for review. The Board received substantial public comment on this Resolution. Details related to proposed revisions were not developed in the public comments received. It is recommended by the workgroup to accept the recommended minor changes and keep the review of Resolution 310 open and provide for further public review and comment at a future Board meeting. A motion was made by Tyson Raymond to accept the minor changes recommended by the workgroup and hold Resolution 310 open for additional review and public comment. Seconded by Pete Brentano. The motion passed unanimously.

The Board requested additional public comment on this resolution should include specific recommendations to the resolution language that should be considered by the Board.

ODA Program Director Stephanie Page presented the recommendations for the five resolutions reviewed by workgroup A. Resolutions included: 029, 124, 269, 275 and 305.

Resolution 029 – Reservation of Columbia River Water for Irrigation Purposes

The workgroup recommended to keep Resolution 029 active with no changes. After additional discussion, a motion was made by Grant Kitamura to keep Resolution 029 active and continue the workgroup to revise the Resolution for additional review and public comment. Shantae Johnson seconded. The motion passed unanimously.

Resolution 124 – Trade policy that promotes free and reciprocal access

The workgroup recommended to keep Resolution 124 active with no changes.

Resolution 269 – Board of Agriculture Supports Development of Biofuels in Oregon

The workgroup recommended to keep Resolution 269 active with minor changes provided to the Board for review. A motion was made by Tyson Raymond keep Resolution 269 active and accept the recommended changes. Stephanie Hallock seconded. The motion passed unanimously.

Resolution 275 – Cougar Management Plan

The workgroup recommended to keep Resolution 275 active with minor changes provided to the Board for review. A motion was made by Tyson Raymond accept the recommended changes to Resolution 275 and hold open for additional review and public comment. Stephanie Hallock seconded. The motion passed unanimously.

Resolution 305 – The Native Plant Conservation Program

The current Resolution talks primarily about the funding for the program. It was recommended to revise the Resolution to include a broader support for the program in the state. The workgroup recommended to keep Resolution 305 active and continue the workgroup review to revise the resolution for additional review and public comment. A motion was made by Tyson Raymond keep Resolution 305 active and continue to revise the resolution for additional review and public comment. Stephanie Hallock seconded. The motion passed unanimously.

An additional recommendation from the workgroup for the Board to consider is to spend time at a future meeting to learn more about and continue the discussion about water reservations. Public comment on this issue suggests the Board consider a broader Resolution related to water reservations in areas of Oregon and pursuing additional reservations. The Board may consider hearing from the Oregon Water Resources and the Oregon Department of Fish & Wildlife to learn more on this topic.

During the review and discussion of Resolutions 029, 124, 269, 275 and 305 it was noted by the Board these Resolutions did not include background statements. Director Taylor noted ODA staff would work to develop background statements for each resolution for consideration by the Board at a future meeting. A motion was made by Tyson Raymond to hold Resolutions 269, 275 and 305 open to develop background statements for further review and public comment. Stephanie Hallock seconded. The motion passed unanimously.

Board member Boyer commented that Board Resolutions are important and help to provide guidance to ODA staff when talking about these issues.

Establish nominating committee – Chair Myers asked the two most recent past chairs of the Board Tyson Raymond and Barbara Boyer to serve with him on a nominating committee for Board of Agriculture officers that will change in September 2020. Recommendations will be presented at the June meeting. A motion was made by Grant Kitamura to establish the nominating committee as recommended by Chair Myers. Seconded by Tyson Raymond. Motion passed unanimously.

2021 Board of Agriculture Industry Report discussion

Karla Valness shared with the Board the next biennial Board of Agriculture Industry Report is due to the Legislature in 2021. The Board was asked for input regarding the upcoming report and discussed a proposed timeline to complete the report. They also discussed the format change between the 2017 and 2019 reports and what changes if any should be made to the 2021 report.

Shantae Johnson requested Board member photos be updated and suggested we add information from the 2017 Census regarding diverse farm operators in Oregon.

Barbara Boyer commented she had heard from some Legislators they like the 2019 report format with the addition of the quarterly newsletters. The 2019 report was concise and easy to talk with Legislators about over the larger reports previously prepared. She suggested keeping the same format for the 2021 report.

The proposed timeline to complete this report is:

February 2020	Begin discussion regarding 2021 report
June-September 2020	Content development
December 2020	Review final draft of 2021 report for Board approval. Edit content if necessary and print report.
January 2021	Distribute report

Newsletter topics – Suggested topics for the Spring newsletter include: update from industry representative, USDA Farm Services Agency panel, legislative meetings, CTEC tour, FFA State Officers, Food Safety Modernization Act (FSMA) update, Ag Channel Maintenance presentation and Board resolution work.

Additional topics

Board member Boyer reminded everyone to complete your Census report. Completing the Census has an impact on the Farm Bill program dollars allocated to Oregon. In 2016, \$13 billion dollars was allocated to Oregon based on the Census numbers.

To assist Board members to learn more about the steps and process to develop ODA Legislative Concepts (LCs) and Policy Option Packages (POPs) and the final documents that are completed based on proposed LCs and POPs Director Taylor distributed examples from the 2015 Legislative Session.

Board members discussed the timing of future board meetings during the Legislative session and if it is the best time to meet. Director Taylor noted since it is busy time for Legislators and stakeholders during a short session that an alternative meeting time may be more suitable and would welcome that discussion in September when the Board selects future meeting dates and locations. Board member Hallock would like Board members to consider scheduling a future joint meeting with Land Conservation and Development Commission (LCDC) in Spring 2021. Prior to a joint meeting with LCDC, Board member Hallock would like a presentation from ODA's Jim Johnson on the statewide planning Goal 3.

Meeting adjourned at 11:20 am.

Next meeting, June 17-19, 2020, Frenchglen, Oregon