



# REQUEST FOR ASSISTANCE

## EASTERN OREGON

### ECONOMIC DEVELOPMENT PLANNING PROJECT



The Oregon Department of Land Conservation and Development (DLCD) is accepting requests for planning assistance from cities and counties in Eastern Oregon<sup>1</sup> to update comprehensive plans and infrastructure information to support economic development efforts in the region.

## Background

DLCD received funds to complete economic opportunities analyses (EOAs) for Eastern Oregon. With the funds, DLCD will contract with consultants experienced in completing EOAs, and the consultant will work for a city – or group of cities within a county or region – to prepare draft updates to comprehensive plans. Because of demand from within the region, and given the critical role infrastructure plays in realizing economic growth, public facility inventories will also be offered. The funds must be expended by June 30, 2019.

## Available Services

Eligible cities and counties may request assistance developing one or both of the following products.

**Economic Development Planning.** The consultant will work with one or more advisory committees appointed by the city – or by the county acting on behalf of a group of cities – to prepare a hearings-ready draft EOA as described in [OAR 660-009-0015](#). The purpose of an EOA is to ensure that cities have an available land supply to support economic growth. An EOA includes analysis of local and regional economic trends, evaluation of the community’s opportunities and barriers to economic growth, and a determination of the types and amounts of land and infrastructure needed to support expected employment.

In addition to the EOA, the consultant will help the city or group of cities review comprehensive plan policies to ensure the policies implement the community’s economic development objectives, and recommend amendments to the policies if needed. (See [OAR 660-009-0020](#).) Finally, the consultant will help the city determine whether rezoning or an urban growth boundary expansion would be needed to accommodate needed employment land. (See [OAR 660-009-0025](#).)

**Public Facility Inventory.** The consultant will prepare information and maps showing the location, capacity, and condition of water, sewage disposal, storm water management, and transportation systems inside the urban growth boundary for the purpose of assessing the community’s economic development potential. Such inventories will be based on best available information from cities, other service providers, and state agencies.

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<sup>1</sup> “Eastern Oregon” is defined in ORS 321.805 as “that portion of the state lying east of a line beginning at the intersection of the northern boundary of the State of Oregon and the western boundary of Wasco County, thence south along the western boundaries of the counties of Wasco, Jefferson, Deschutes and Klamath to the southern boundary of the State of Oregon.”

## Eligibility

All cities and counties in Eastern Oregon are eligible to submit a Request for Assistance. Because EOAs are completed for a specific urban growth area, a county government is eligible only as a convener for a group of cities within its boundaries.

If the department receives more interest than available funding can accommodate, priority will be given first to cities that are: (a) in a county with a population smaller than 20,000; (b) in a distressed area; and (c) geographically isolated.<sup>2</sup> Second priority will be given to those cities that are: (a) in a county with a population smaller than 20,000; and (b) in a distressed area. The department will also consider local government readiness and give special consideration to those applications that include multiple cities within a region or county, particularly those where the county is serving as the convener.

## Application and Next Steps

Complete and sign one-page application (on following page). Applications will be accepted through May 31, 2018.

Selected jurisdictions will be asked to sign a memorandum of understanding that spells out the roles and responsibilities of the consultant, DLCD, and the local government.

## Additional Information

Please contact your DLCD regional representative with questions or for more information.

Eastern Oregon:  
Phil Stenbeck  
[phil.stenbeck@state.or.us](mailto:phil.stenbeck@state.or.us)  
541-325-6924

Central Oregon:  
Scott Edelman  
[scott.edelman@state.or.us](mailto:scott.edelman@state.or.us)  
541-306-8530

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<sup>2</sup> “Distressed area” means a city or a city in a county that has been identified as a [distressed area by Business Oregon for 2018](#). “Geographically isolated” means a city that is located more than 50 miles from a city larger than 75,000 people.

<b>REQUEST FOR ASSISTANCE</b>	
<b>City:</b> <i>OR</i>	
<b>County:</b> <b>For these cities:</b>	
<b>Contact Person</b> (name and title):	
<b>Contact phone number:</b>	
<b>Contact e-mail address:</b>	
<p><b>Service(s) of Interest.</b> A local government is eligible for both categories of services.</p> <p><u>Economic development planning (select one or multiple)</u></p> <p><input type="checkbox"/> Economic Opportunities Analysis</p> <p><input type="checkbox"/> Economic development policy review and update (if EOA is less than five years old)</p> <p><input type="checkbox"/> Implementation recommendation (rezoning/UGB) (if EOA is less than five years old)</p> <p><u>Public facility inventory (select one or multiple)</u></p> <p><input type="checkbox"/> Water system</p> <p><input type="checkbox"/> Sewage disposal system</p> <p><input type="checkbox"/> Storm water management system</p> <p><input type="checkbox"/> Transportation system</p>	
<p>By signing below, the local government demonstrates community support as required by ORS 284.753(5) – signature by an elected official authorized to act on behalf of the governing body.</p>	
_____	_____
Signature of local governing body representative	Date
_____	
Title	

## Submittal

Please submit this Request for Assistance by May 31, 2018 to DLCD by email to the following address: [DLCD.GFGrant@state.or.us](mailto:DLCD.GFGrant@state.or.us).