

**Oregon Landscape Contractors Board
2021-2023 Adopted Modified Budget (Jul- Jun)**

	<u>Jul '21 - Jun 22</u>	<u>Jul '22 - Jun 23</u>	<u>TOTAL Jul '21 - Jun 23</u>
Ordinary Income/Expense			
Income			
4000 · Applications/Examination			
4005 · LCP Application Fee	47,090.00	47,940.00	95,030.00
4005L · Practical Skills Reg. LCB	1,120.00	1,120.00	2,240.00
4005P · Probationary Application Fee	0.00		0.00
4005R · Practical Skills Reg. OLCA	0.00		0.00
4005S · Practical Skills Sections OLCA	0.00		0.00
4005W · Practical Skills Mini-Write PSI	0.00		0.00
4026 · Exam Resource Material Sales			
4026OM · LRBP GUIDE/OME	960.00	1,035.00	1,995.00
4026PT · Plant CD Sales	0.00	0.00	0.00
4026SM · Sauter Manual Sales	18,330.00	19,305.00	37,635.00
Total 4026 · Exam Resource Material Sales	<u>19,290.00</u>	<u>20,340.00</u>	<u>39,630.00</u>
4027 · Exam Resource S & H	705.00	705.00	1,410.00
4036 · PSI	2,835.00	2,885.00	5,720.00
4000 · Applications/Examination - Other	0.00	0.00	0.00
Total 4000 · Applications/Examination	<u>71,040.00</u>	<u>72,990.00</u>	<u>144,030.00</u>
4100 · Licensing Fees			
4109 · New Business Application Fee	37,995.00	38,505.00	76,500.00
4110 · New Business License Fee	50,025.00	50,715.00	100,740.00
4115 · Business Renewal Fee	395,025.00	395,025.00	790,050.00
4120 · New Individual License Fees	24,990.00	25,500.00	50,490.00
4125 · Renewal Individual License	241,910.00	241,910.00	483,820.00
4127 · Reinstatement Fee	3,150.00	3,150.00	6,300.00
4128 · License Card Fee	0.00		0.00
4129 · Status Change Fee	300.00	300.00	600.00
4130 · Late Fees	12,300.00	12,300.00	24,600.00
4135 · NSF Fees	20.00	20.00	40.00
4140 · Document Fees	500.00	500.00	1,000.00
Total 4100 · Licensing Fees	<u>766,215.00</u>	<u>767,925.00</u>	<u>1,534,140.00</u>
4200 · Enforcement			
4210 · Collected Civil Penalties			
4211 · Civil Penalties Collected	76,000.00	79,800.00	155,800.00
4210 · Collected Civil Penalties - Other	0.00		0.00
Total 4210 · Collected Civil Penalties	<u>76,000.00</u>	<u>79,800.00</u>	<u>155,800.00</u>
Total 4200 · Enforcement	<u>76,000.00</u>	<u>79,800.00</u>	<u>155,800.00</u>
Total Income	<u>913,255.00</u>	<u>920,715.00</u>	<u>1,833,970.00</u>
Gross Profit	913,255.00	920,715.00	1,833,970.00
Expense			
5000 · Direct Costs			
5010 · Staff Wages	381,132.00	462,122.00	843,254.00
5011 · Payroll Taxes			
5012 · FICA Expense	23,630.00	28,652.00	52,282.00

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5013 · Medicare Expense	5,526.00	6,701.00	12,227.00
5015 · Worker's Compensation	723.00	723.00	1,446.00
5016 · Unemployment Expense	0.00		0.00
5017 · ERB Assessment	120.00	144.00	264.00
5018 · Mass Transit Tax	2,287.00	2,773.00	5,060.00
5011 · Payroll Taxes - Other	0.00		0.00
Total 5011 · Payroll Taxes	32,286.00	38,993.00	71,279.00
5020 · Employee Benefits			
5021 · PEBB/BCA	86,000.00	111,500.00	197,500.00
5022 · PERS			
5022-A · PERS- Regular Payment	75,682.00	90,142.00	165,824.00
5022-B · DAS-PERS Bond	21,343.00	25,879.00	47,222.00
Total 5022 · PERS	97,025.00	116,021.00	213,046.00
Total 5020 · Employee Benefits	183,025.00	227,521.00	410,546.00
5026 · Exam Resource Material	18,000.00	18,000.00	36,000.00
5027 · Practical Skills Exam			
5027L · Practical Skills Reg. LCB	0.00		0.00
5027R · Practical Skills Reg. OLCA	0.00		0.00
5027S · Practical Skills Sections OLCA	0.00		0.00
Total 5027 · Practical Skills Exam	0.00		0.00
5030 · Printing Costs			
5030-AD · Admin. Printing	1,000.00	1,300.00	2,300.00
5030NL · Newsletter	1,600.00	1,600.00	3,200.00
5030PR · Pamphlet/Brochure	600.00	600.00	1,200.00
Total 5030 · Printing Costs	3,200.00	3,500.00	6,700.00
5031 · Advertising	250.00	250.00	500.00
5035 · Postage Costs			
5035M · Postage Assessed for Mail	8,400.00	9,240.00	17,640.00
5035NL · Postage for Newsletter	1,200.00	1,200.00	2,400.00
5035S · State Mail Service Charge	3,800.00	3,800.00	7,600.00
5035 · Postage Costs - Other	10.00	10.00	20.00
Total 5035 · Postage Costs	13,410.00	14,250.00	27,660.00
5040 · Staff Mileage			
5040-PF Parking Fees	75.00	75.00	150.00
5040S · Staff Personal Car Mileage	300.00	300.00	600.00
5040VIN · Staff Car -Investigator	4,800.00	4,800.00	9,600.00
Total 5040 · Staff Mileage	5,175.00	5,175.00	10,350.00
5050 · Staff Travel			
5050 L · Staff Lodging	300.00	400.00	700.00
5050M · Staff Meals	300.00	350.00	650.00
Total 5050 · Staff Travel	600.00	750.00	1,350.00
5100 · Hearing Officer Panel	22,500.00	22,500.00	45,000.00
5150 · Department Of Justice			
5151 · AAG Advice (Enf/Claims/Admin)	34,600.00	34,600.00	69,200.00

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5153 · DOJ (Injunct/UTPA/Enforce)	0.00		0.00
Total 5150 · Department Of Justice	34,600.00	34,600.00	69,200.00
5152 · Legislative Counsel	500.00	500.00	1,000.00
5154 · Filing Fees			
5154-LF · Lien Filing Fee	225.00	225.00	450.00
Total 5154 · Filing Fees	225.00	225.00	450.00
5170 · Resource Material/Publications	600.00	900.00	1,500.00
5200 · Investigations			
5210 · Contract Investigators			
5210-FI · Formal Investigations	2,400.00	2,400.00	4,800.00
5210-LM · Investigator Meals/Lodging	50.00	50.00	100.00
5210-M · Investigator Mileage	200.00	200.00	400.00
5210-O · Other Investigative Expense	50.00	50.00	100.00
5210-SC · Site Checks	3,200.00	3,200.00	6,400.00
5210-TT · Travel Time	100.00	100.00	200.00
Total 5210 · Contract Investigators	6,000.00	6,000.00	12,000.00
5215 · Investigator Training/Lic Cert	125.00	125.00	250.00
5225 · Investigation Inquiry fees	900.00	900.00	1,800.00
5226 · Investigative Subpoena Expense	100.00	100.00	200.00
Total 5200 · Investigations	7,125.00	7,125.00	14,250.00
5300 · Collection Costs			
5301 · DOR Collection costs	0.00		0.00
5302 · Private Collections Costs	0.00		0.00
Total 5300 · Collection Costs	0.00		0.00
5400 · Committee Meeting Expenses			
5401 · Advisory Committee			
5401L · AC Lodging/Meals	200.00	200.00	400.00
5401M · AC Mileage	350.00	350.00	700.00
5401 · Advisory Committee - Other	0.00	0.00	0.00
Total 5401 · Advisory Committee	550.00	550.00	1,100.00
Total 5400 · Committee Meeting Expenses	550.00	550.00	1,100.00
Total 5000 · Direct Costs	703,178.00	836,961.00	1,540,139.00
6000 · Administrative Expenses			
6020 · Staff Training	900.00	900.00	1,800.00
6100 · Board Meeting Expenses			
6110 · Board Members Expense			
6110-G · Board Gifts	250.00	250.00	500.00
6110-LM · Board Member Meal/Lodging	1,100.00	1,100.00	2,200.00
6110-M · Board Member Mileage	2,600.00	2,600.00	5,200.00
6110-PD · Board Member Per Diem	17,360.00	17,360.00	34,720.00
6110-TE · Board Member Conf Call Exp	0.00	0.00	0.00
6110 · Board Members Expense - Other	0.00	0.00	0.00
Total 6110 · Board Members Expense	21,310.00	21,310.00	42,620.00
6120 · Board Meeting Room Chrg	1,200.00	1,200.00	2,400.00

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6122 · Board Meeting Meals	1,900.00	1,900.00	3,800.00
6125 · A.G. Board Meeting Consult	13,000.00	13,000.00	26,000.00
6100 · Board Meeting Expenses - Other	0.00		0.00
Total 6100 · Board Meeting Expenses	37,410.00	37,410.00	74,820.00
6400 · Payroll Preparation Service	2,400.00	2,580.00	4,980.00
7000 · Office Lease			
7000ML · Monthly Lease	30,100.00	31,100.00	61,200.00
Total 7000 · Office Lease	30,100.00	31,100.00	61,200.00
7003 · Utilities			
7003EL · Electric	1,400.00	1,400.00	2,800.00
7003GA · Gas	2,040.00	2,040.00	4,080.00
7003SC · Office Security	315.00	315.00	630.00
Total 7003 · Utilities	3,755.00	3,755.00	7,510.00
7010 · Insurance	17,064.50	17,064.50	34,129.00
7100 · Telephone			
7101 · Cell Phone	2,510.00	3,387.00	5,897.00
7102 · Office Telephone	2,372.00	2,822.00	5,194.00
Total 7100 · Telephone	4,882.00	6,209.00	11,091.00
7110 · Office Supplies			
7111 · Office Equip. Repair and Maint.	800.00	800.00	1,600.00
7113 · Office Furnishing/Setup	1,290.00	1,290.00	2,580.00
7114 · Office Supplies	3,900.00	4,470.00	8,370.00
Total 7110 · Office Supplies	5,990.00	6,560.00	12,550.00
7115 · Copier/Fax/Print Lease			
7116 · Copier/Fax/Print Maint	100.00	140.00	240.00
7117 · Lease Fee for Copier	3,000.00	3,000.00	6,000.00
Total 7115 · Copier/Fax/Print Lease	3,100.00	3,140.00	6,240.00
7200 · Bank fees			
7202 · DAS Fees/Treasury	600.00	600.00	1,200.00
7205 · Credit Card Use Fees	14,500.00	14,645.00	29,145.00
7206IN · Credit Card Interest	0.00		0.00
7207 · NSF Fee	75.00	75.00	150.00
7210 · Bank Checks and Supplies	50.00	50.00	100.00
7211 · Bank Fee	25.00	25.00	50.00
7214 · Online Banking Fee	0.00		0.00
Total 7200 · Bank fees	15,250.00	15,395.00	30,645.00
8000 · Trade Show Expense			
8025 Trade Show Giveaway Items	500.00	500.00	1,000.00
8010 · Staff Milage and Parking	150.00	200.00	350.00
8011 · Staff Meals/Lodging Trade Show	400.00	500.00	900.00
8012 · Trade Show Booth Fees	1,000.00	1,000.00	2,000.00
Total 8000 · Trade Show Expense	2,050.00	2,200.00	4,250.00
8100 · Web Expense			
8105 · Web Hosting	500.00	500.00	1,000.00

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8106 · Offsite Data Storage	0.00		0.00
8116 · Comcast Connection	2,145.00	2,145.00	4,290.00
8125 · DAS Email Fee	1,250.00	1,250.00	2,500.00
Total 8100 · Web Expense	3,895.00	3,895.00	7,790.00
8200 · Computer Expenses			
8210 · Computer Consulting	900.00	900.00	1,800.00
8220 · Computer Software <\$500>	6,000.00	6,500.00	12,500.00
8225 · Computer Hardware <\$500>	1,380.00	2,750.00	4,130.00
8230 · Computer Maint/Security	12,600.00	12,600.00	25,200.00
8240 · Database Configuring	25,800.00	25,800.00	51,600.00
Total 8200 · Computer Expenses	46,680.00	48,550.00	95,230.00
8300 · Professional Services			
8302 · Auditing			
8302-IA · Agency Audit/Financial Review	8,500.00	0.00	8,500.00
Total 8302 · Auditing	8,500.00	0.00	8,500.00
8303 · Janitorial	2,700.00	2,700.00	5,400.00
8305 · Recycle, Shred & Storage	100.00	100.00	200.00
8306 · Misc DAS fees			
8306-A · Archives	683.00	683.00	1,366.00
8306-EC · Ethics Commission	46.50	46.50	93.00
8306-L · Linus/Bill Tracker	100.00	100.00	200.00
8306-RF · Rule Filing	2,682.00	2,682.00	5,364.00
8306 · Misc DAS fees - Other	0.00	750.00	750.00
Total 8306 · Misc DAS fees	3,511.50	4,261.50	7,773.00
Total 8300 · Professional Services	14,811.50	7,061.50	21,873.00
Total 6000 · Administrative Expenses	188,288.00	185,820.00	374,108.00
Total Expense	891,466.00	1,022,781.00	1,914,247.00
Net Ordinary Income	21,789.00	-102,066.00	-80,277.00
Other Income/Expense			
Other Income			
9000 · Other Income			
9015 · Interest	400.00	400.00	800.00
Total 9000 · Other Income	400.00	400.00	800.00
Total Other Income	400.00	400.00	800.00
Other Expense			
9100 · Reserves Transfer	0.00		0.00
Total Other Expense	0.00		0.00
Net Other Income	400.00	400.00	800.00
Net Income	22,189.00	-101,666.00	-79,477.00