

Submit Your Veteran Documents for Preference

You must submit your veteran documents through your Workday account after you receive a task from the recruiter. Please do not submit your veteran documents with your application.

The recruiter for the job that you applied to will send you a task through your Workday account. The following task will appear in your candidate profile.

Step 1: To complete the task, click the task name.

Your Tasks

- Indicate U.S. Veteran Status**
Status: Awaiting Action
- Please Respond to the Required Confidential Question**
Status: Step Completed

Step 2: In the drop down, indicate the number of points you are requesting. Drag and drop your supporting files here or use the “select files” button to attach the required documents (as indicated in the task).

If you are a Veteran of the United States Armed Forces you are eligible to apply for Veterans' Preference Points. If you would like to apply please indicate whether you would like to be considered for either a 5 Point Veteran* or a 10 Point Disabled Veteran**. If you are not a Veteran of the United States Armed Forces please select 'I am not a Veteran'.

Applicants are eligible to use Veterans' Preference when applying with the State of Oregon in accordance with ORS 408.225, 408.230, and 408.235; OAR 105-040-0010 and 105-040-0015. For information regarding the qualifications and information to help you describe your transferable skills please visit: <http://www.oregon.gov/jobs/Pages/Vet-resources.aspx>

*To receive credit as a 5 Point Veteran you must attach to your application: A copy of your DD214/DD215 form; or A letter from the US Dept of Veteran's Affairs indicating you receive a non-service connected pension.

**To receive credit as a 10 point Disabled Veteran you must attach to your application: A copy of your DD214/DD215 form; and A copy of your veterans' disability preference letter from the Dept. of Veterans' Affairs.

For additional information on Veterans' Preference eligibility, including definition of the terms "veteran" and "disabled veteran," contact the Oregon Dept. of Veterans' Affairs at 1-800-692-9666.

Please indicate your U.S. Veteran status *

select one

select one

I am not a Veteran

Yes, I qualify as a 5 Point Veteran

Yes, I qualify as a 10 Point Veteran

I do not wish to self-identify

Yes, but I do not wish to claim Veterans' Preference Points

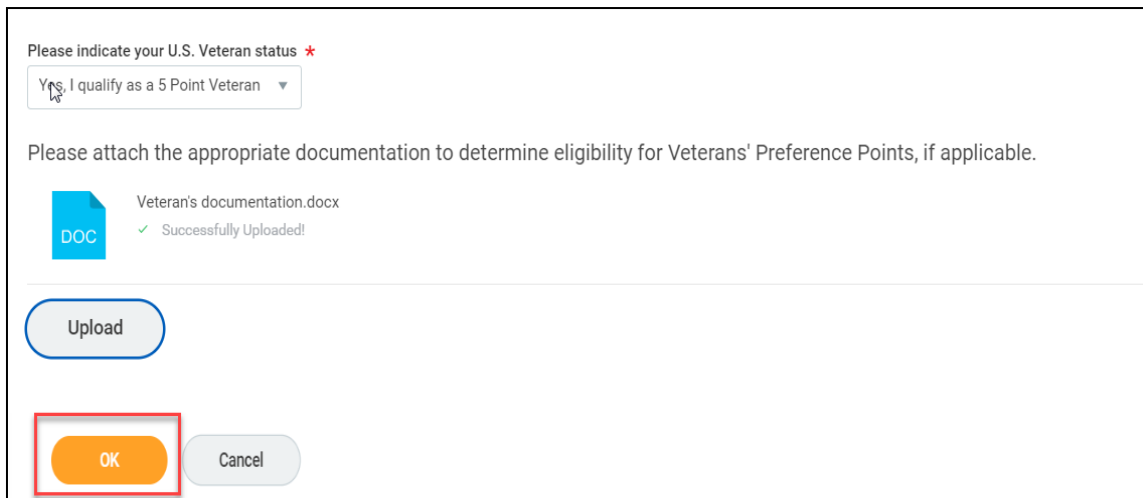
Documentation to determine eligibility for Veterans' Preference Points, if applicable.

Drop files here

or

Select files


Step 3: Once you have uploaded your documents – this is what your screen will look like. When complete, click OK.



Please indicate your U.S. Veteran status *

Yes, I qualify as a 5 Point Veteran ▾

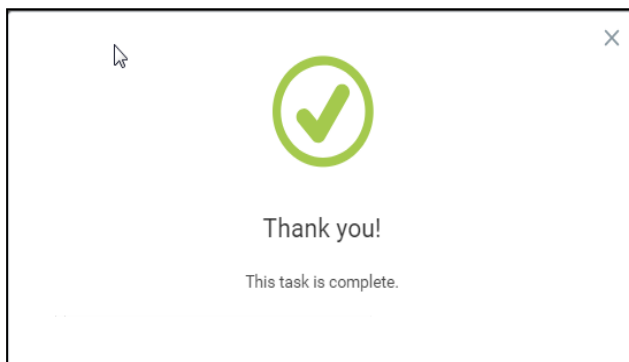
Please attach the appropriate documentation to determine eligibility for Veterans' Preference Points, if applicable.

 Veteran's documentation.docx
✓ Successfully Uploaded!

Upload

OK Cancel

You will receive notification that the task is complete.



The recruiter will review your veteran documents and award veteran preference points appropriately.