Oregon
Kate Brown, Governor

OREGON
DEPARTMENT OF
ENERGY

To: Energy Facility Siting Council

From: Sarah Esterson, Senior Policy Advisor

Date: November 4, 2022

Subject: Agenda Item D (Action Item):
Appointment of EFSC Rules Coordinator for the November 17-18 EFSC Meeting

Attachments: Attachment 1: Secretary of State Rules Coordinator and Delegation of
Rulemaking Authority Form

STAFF RECOMMENDATION
Staff recommends that Council appoint Thomas Jackman as rules coordinator and Christopher
Clark, Senior Siting Analyst and Sarah Esterson, Senior Policy Advisor as back up rules
coordinators, in accordance with ORS 183.330(2).

BACKGROUND
Under ORS 183.330(2), every agency that engages in rulemaking must appoint a rules
coordinator, and a copy of the appointment must be filed with the Oregon Secretary of State
using the form provided as Attachment 1. The rules coordinator is responsible for maintaining
the agency's rules and rulemaking mailing list and ensuring that rulemaking proceedings
comply with the Administrative Procedures Act. The rules coordinator must also be able to
provide information to the public about the agency's rulemaking proceedings and the status of
its rules.

Currently, Christopher Clark is appointed as the Council's rules coordinator, with Jason Sierman
serving as a back up coordinator. The Department recently hired Thomas Jackman to serve as
the Council's new rules coordinator. Staff recommends the Council appoint him as the primary
rules coordinator, and appoint Christopher Clark, Senior Siting Analyst, and Sarah Esterson,
Senior Policy Advisor, as back up rules coordinators.

Appointment of a rules coordinator does not delegate rulemaking authority to that person and
any rulemaking action must be authorized by the Council. The Council may delegate rulemaking
authority to an officer or employee, but staff does not recommend doing so at this time.