

MITIGATION PLAN CHECKLIST

Application No:	<input type="checkbox"/> New or <input type="checkbox"/> Re-submittal	Date Received:
Reviewed By:	Complete: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Reviewed:

Items Required for Completeness	">	Comments
Section 1: Plan Overview		
Ecological goals and objectives	<input type="checkbox"/>	
Meets eligibility requirements; Wetland: <input type="checkbox"/> HGM class/subclass match <input type="checkbox"/> Cowardin system/class match and <input type="checkbox"/> Group Level function & value match OR <input type="checkbox"/> Addresses watershed priority and <input type="checkbox"/> provides high level of functions/values relevant to priority	<input type="checkbox"/>	
Meets eligibility requirements; Stream: <input type="checkbox"/> Flow permanence match <input type="checkbox"/> Size class match and <input type="checkbox"/> ESH designation match OR <input type="checkbox"/> Addresses watershed priority and <input type="checkbox"/> provides high level of functions/values relevant to priority	<input type="checkbox"/>	
Meets minimum acreage/size requirements	<input type="checkbox"/>	
Mitigation concept in general terms, including how functions and values will be replaced	<input type="checkbox"/>	
Summary of Wetland acreage by <ul style="list-style-type: none"> • Method • HGM and Cowardin class/subclass 	<input type="checkbox"/>	
Information on stream type(s) <ul style="list-style-type: none"> • Flow permanence (intermittent, perennial) • Size class (small, medium, large) • ESH designation 	<input type="checkbox"/>	
Summary of net gains and losses of functions and values	<input type="checkbox"/>	

Section 2: Mitigation Site Information		
Mitigation site owner name, address and phone	<input type="checkbox"/>	
If mitigation site owned by other than the applicant, legal agreement agreeing to use and long term protection	<input type="checkbox"/>	
<input type="checkbox"/> TRS <input type="checkbox"/> ¼, ¼ sec. <input type="checkbox"/> Tax lot <input type="checkbox"/> Lat/long <input type="checkbox"/> Physical address <input type="checkbox"/> Road milepost	<input type="checkbox"/>	
Mapped location of site relative to impact site	<input type="checkbox"/>	
Adjacent property owners	<input type="checkbox"/>	

Section 3: Description of How the Mitigation Addresses the Principal Objectives		
Replaces lost functions and values	<input type="checkbox"/>	
Provides local replacement for locally important functions and values lost, if applicable	<input type="checkbox"/>	
Mitigation is self-sustaining and minimizes maintenance needs	<input type="checkbox"/>	
Siting considerations for ecological suitability	<input type="checkbox"/>	
Minimizes temporal loss	<input type="checkbox"/>	

Section 4: Existing Site Conditions (Baseline Information)		
Wetland delineation or determination if wetlands present	<input type="checkbox"/>	
Ordinary High Water line information if streams, rivers, lakes, or ponds present	<input type="checkbox"/>	
HGM and Cowardin class(es)/subclass(es) of any wetlands present at CM site	<input type="checkbox"/>	
Flow permanence, size class, and ESH designation of any rivers/streams present at CM site	<input type="checkbox"/>	
Classification of other waters of this state present at CM site	<input type="checkbox"/>	
Description of existing and proposed wetland hydrology <ul style="list-style-type: none"> • Water source, duration, frequency of inundation or saturation, and depth <input type="checkbox"/> • Necessary water rights <input type="checkbox"/> • Water features within 500' of CM site <input type="checkbox"/> 		
Description of existing and proposed stream features on site <ul style="list-style-type: none"> • Seasonal water depths/flow <input type="checkbox"/> • Geomorphic features in stream <input type="checkbox"/> • Condition of streambanks and riparian area <input type="checkbox"/> 		
Existing plant communities and their distribution including the abundance of exotic species	<input type="checkbox"/>	
Known site constraints or limitations	<input type="checkbox"/>	
For Wetland Enhancement Projects <ul style="list-style-type: none"> • Factors that led to the degraded condition of the wetlands <input type="checkbox"/> • How proposal will reverse degradation <input type="checkbox"/> 		
For Wetland Restoration Projects <ul style="list-style-type: none"> • Data to support the existence of former wetland and current non-wetland status <input type="checkbox"/> 		

Section 5: Functions and Values Assessment		
Appropriate method for wetlands <ul style="list-style-type: none"> • ≤0.2 ac., ORWAP or BPJ with rationale <input type="checkbox"/> • >0.2 ac to non-ARSC wetlands, ORWAP <input type="checkbox"/> 		

<ul style="list-style-type: none"> Any size impact to Agate Desert VPs, VP Assessment Any size impact to ARSC wetlands, ORWAP Any size impact to ARSC waters (not including streams), BPJ with rational SFAM for waterways <ul style="list-style-type: none"> Any kick outs, i.e. GP Bridge/Culvert 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
F & V assessment data in appendix <ul style="list-style-type: none"> Impact site Existing conditions at CM site Predicted post-treatment state 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Summary table of expected gains and losses of F&V	<input type="checkbox"/>	

Section 6: Maps, Drawings and Construction Specifications		
Scaled site plan with <ul style="list-style-type: none"> Mitigation site boundaries Any existing wetlands by class Any existing streams by flow permanence Other waters of this state by classification Proposed restoration, creation and enhancement areas by class Buffers Existing and proposed contours Cross section locations Construction access locations Staging areas 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Cross sections <ul style="list-style-type: none"> Scaled Existing and proposed elevations Proposed water depth 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Construction schedule	<input type="checkbox"/>	
Schematic of any water control structures	<input type="checkbox"/>	
Planting list. If wetland include HGM/Cowardin for each class (w/sci. name and indicator status)	<input type="checkbox"/>	

Section 7: Monitoring Plan		
Performance standards <ul style="list-style-type: none"> Pre-defined by DSL (routine) Site specific 	<input type="checkbox"/> <input type="checkbox"/>	
Monitoring plan <ul style="list-style-type: none"> Schedule Methods Plot locations Photo documentation locations 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

Section 8: Long-term Protection and Financial Security Instruments

Protection instrument draft -required for wetland mitigation, may be required for non-wetland mitigation (required prior to issuance)	<input type="checkbox"/>	
Protect instrument includes access or separate access easement draft (required prior to issuance)	<input type="checkbox"/>	
Description of proposed financial security instrument (final instrument required prior to issuance)	<input type="checkbox"/>	Amount required
Long-term maintenance plan (post-monitoring period) <ul style="list-style-type: none"> • Anticipated ownership <input type="checkbox"/> • Anticipated L-T maintenance actions <input type="checkbox"/> • Entity responsible for maintenance <input type="checkbox"/> • Anticipated funding source <input type="checkbox"/> 		

Other Requirements:		
For permittee-responsible mitigation proposed on behalf of a closely held corporation, limited partnership, Limited Liability Company (LLC) or trust:		
A personal guarantee (<i>using Department provided form</i>) from all shareholders/members that:	<input type="checkbox"/>	
<ul style="list-style-type: none"> • Secures compliance with mitigation obligations; and <input type="checkbox"/> • Promises to make all reasonable efforts to maintain the business entity in active status until all mitigation obligations have been satisfied. <input type="checkbox"/> 		

For mitigation in tidal waters, drawings must show relevant tidal elevations relative to mean lower low water (MLLW) using the nearest local tidal datum. The elevation of MLLW must be referenced to the North American Vertical Datum 1988 (NAVD88).