



Oregon Department of Public Safety Standards and Training (DPSST)
Private Professional Certification and Licensing Program (PPCLP)
Complaint Form

The Private Professional Certification and Licensing Program’s jurisdiction is limited explicitly to the standards required for certification and licensure established by the Board on Public Safety Standards and Training. These standards are found in the Oregon Administrative Rules (OAR): OAR Chapter 259, Division 20, 59, 60, and 61.

Who is your complaint against?

- Private Security Provider
Private Security Entity
Private Investigator (see waiver of confidentiality on page 2)
Polygraph Examiner
Other:

Name of the individual or entity:

Employing entity, if applicable:

All information provided on this form is subject to Oregon’s Public Records Law (ORS 192.410 to 192.505). If requested, DPSST may be required to release the information on this form, including your identity.

Please describe what happened in detail. Include as much information and documentation as possible: (Attach additional pages if needed)

Lined area for detailed complaint description

Was Law Enforcement contacted? Yes No

*If yes, please provide below the Law Enforcement Agency contacted, the report number/case number, and a copy of the police report and court documents.

Horizontal line at the bottom of the form

I certify that the information provided on or with this form is true and correct to the best of my knowledge. I understand that upon receipt of this complaint, the individual and entity may be notified of the complaint and my identity.

Signature: _____ Date: _____

Print Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Preferred way of contact: By mail By email

I am requesting my name, home address, personal telephone number, and email address remain confidential under ORS 192.355(4). If you request confidentiality, the Department will not disclose your personal identifying information to members of the public to the extent permitted under Oregon Public Records Law (ORS Chapter 192). **Release of your identity to the individual or entity will most likely be necessary for investigative purposes.**

IMPORTANT INFORMATION:

You will receive verification of DPSST's receipt of your complaint by email or mail. The individual subject to this complaint, and in some cases, their entity, will be notified of the nature of the complaint and may be provided with copies of this complaint and any enclosures.

If you have questions about this form, your complaint, or the jurisdiction of DPSST, please contact DPSST at (503) 378-8531, option 3, or by using one of the emails listed below. You may be directed to leave a voicemail or submit your questions in writing.

Completed forms may be mailed or emailed to:

Mail - DPSST

Attn: PPCLP-Compliance Specialist 1

4190 Aumsville Hwy SE, Salem, Oregon 97317.

Email - dpsst.security@dpsst.oregon.gov, dpsst.investigators@dpsst.oregon.gov, PSE@dpsst.oregon.gov, or dpsst.polygrah@dpsst.oregon.gov.

WAIVER OF CONFIDENTIALITY

If the complaint is about a Private Investigator, please read the following and check the box below. In accordance with Oregon Administrative Rules 259-061-0200(4)(d), if the complainant is a client or former client of the respondent, the complainant must sign the waiver of confidentiality allowing the Department access to records and other materials. Refusal by the complainant to comply with these requirements may result in no investigation.

By checking the box, I am giving permission to the above-named private investigator to provide DPSST, its investigators, designated representatives, and legal counsel with all records or other materials of our interactions as client and investigator. I also permit the investigator to answer all questions that DPSST, its investigators, designated representatives, and legal counsel may ask concerning those records or interactions and any events related to the subject of this complaint. This release is effective as long as DPSST is acting on the complaint mentioned above.