

Public Notice and Comment Guide

July 5, 2022

Your DEQ Online 700 NE Multnomah Suite 600 Portland, OR 97232

DEQ is a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water.



State of Oregon Department of Environmental Quality Oregon Department of Environmental Quality 700 NE Multnomah Street, Suite 600 Portland, OR 97232

Contact: Your DEQ Online Helpdesk Email: <u>yourdeqonline@deq.oregon.gov</u>

DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email <u>deqinfo@deq.oregon.gov</u>.

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Overview

The Oregon Department of Environmental Quality has instituted the use of a modernized, cloud-based tool for a selection of compliance programs within the agency and several business processes that involve the public and regulated entities. This document addresses how public users participate in the public notice process in Your DEQ Online.

Your DEQ Online is an Environmental Data Management System designed to combine current DEQ processes across air, land and water divisions in one convenient and easily accessible portal. The system allows for easy public access to environmental data associated with many programs, and it enables public users to participate in the public notice process either with or without a registered Your DEQ Online account.

Public notices are one of many ways DEQ can communicate with Oregonians about current activities and invite the public to be part of the discussion about these environmental issues. Currently applications for 401 Hydropower Certifications, 401 Dredge and Fill Certifications, UIC WPCF Individual Permits and General Stormwater permit (1200-C, 1200-Z, 1200-A) registrations are utilizing YDO for posting public notices.

1. Go to the Public Notice Platform

A user account is not required to view public notices or add public comment in the <u>Your DEQ Online</u> <u>Public Portal</u>. However, the ability to include an attachment requires an account.



1.1 Using Your DEQ Online Public Records link

The Public Records link from the Your DEQ Online Public Portal is available to anyone with access to a browser without the need for a user account. The link provides immediate access to searchable information published to the system by DEQ programs as well as a link to Public Notice.

Use recommended browsers Safari, Firefox or Google Chrome for the <u>Your DEQ Online Public Portal</u>.

1. From the Your DEQ Online Public Portal login page, click on the Public Records box.

2. Once on the Public Records platform, select "Submittals" and check the "Public Notice Only" box to start filtering search results.



1.2 Using a Your DEQ Online account



To gain the ability to add an attachment to a public notice, a user must register one of the account types available in Your DEQ Online. These are General Public, Consultant and Responsible Official. Each account requires a unique email address. If a user currently holds any of those accounts, then there is no need to create an additional account in order to participate in public notice activity.

To learn more about selecting an account type and registering an account, see the resources on <u>Your DEQ Online Account</u> <u>Registration page.</u>

From the Your DEQ Online Public Portal login page, sign into your account. Use recommended browsers Safari, Firefox or Google Chrome for the <u>Your DEQ Online Public Portal</u>.

From the side bar icons, select the Public Records icon.



2. Locate a Public Notice

To locate a public notice:

- 1. Select "Submittals" in the green menu bar
- 2. Click the check box next to "Public Notice Only" at the top of the screen to display only the submittals currently under public notice.

≡	Public Submittal Records					[] 5 0 (Melissa
	Submittals Permits						
	Q Search	< 🔳 🗉 🔍)		O 1 ~ 20 0	of 22 O Submitted Date (N	lew-Old) ~
	Please note: Put di submittals appear in Map mode only tude and longitude	ID	Site/Location	Dept./E.I. /Submittal Type	Submittal Date /Submitter/Public Notice Date	Status	
	are included with spility data.	38561	Cascade Middle	(3) 📓 Water Quality	(intersection) (inter	Complete Submittal	
	System improvement efforts are underway. If you are unable to find the information you need, please visit the DEQ		1525 Echo Hollow Road, Eugene, OR 97402	NPDES- Stormwater (Construction)	 Pat Bradshaw 07/01/2022 ~ 		
1	Public Records Request system.				07/18/2022		
8	Search Criteria	21242	DELTA ESTATES PHASE 9	Water Quality Water Quality NPDFS- Stormwater (Construction)	6/28/2022 7 days ago	Complete Submittal	
	🔽 💶 Public Notice Only	-	3646 Durst St, Medford, OR 97504	Stormwater Construction: Apply for	 intersection inte		
5	Keywords 🔟			1200-C NPDES General Permit	07/14/2022		
ŵ	Filter by Submittal ID, Site ID, Site/Property Name, Site/Property Address	2 22159	Maintenance Dredging Columbia	Water Quality 401 - Dredge and Fill Project	6 06/27/2022 8 days ago	Authority Review Completed	
	Programs		Dredging the Washington	🗁 (401) - Dredge and Fill Certification	☐ 06/28/2022 ~		
	Air QualityLand Quality		Side of Columbia River for Navagational Purposes, Kalama, OR	Application	07/23/2022		

Select the blue information button to view the submittal, additional public notice documents and to prepare to submit comments.

3. Participate in Public Comment

• If you are participating through a Your DEQ Online account, click on the Comments tab.

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	Submittals Permits	
	Submittals Permits 18273 Stormwater Construction: Apply for 1200-C NPDES General Permit Submittal Info Public Notices Documents Comments My Message You may enter the comments below and submit to authority for review if you wish to participate in the Public Comment process for this case. Comment @ Required. Attachment Click to Upload or Drag Files Over Here	Facility Info Prospect 3 Hydroelectric Project - Flowline and Sagpipe
>	Submit Comment	

• If participating through the Public Records link, you'll be required to enter first name, last name, email, mailing address, city, state and zip code.

18273 Stormwater Construction: Apply for 1200–C NPDES General Permit						ility Info
Submittal Info Public No	tices Documents Comm	ents			PI	ospect 3
My Message					H	ydroelectric P
You may enter the c Comment process fr First Name	comments below and s or this case.	ubmit to authori	ty for review if you v	wish to participate in the Public		
Mailing Address		City	State	Zipcode		prospect, OR 97536
Comment 💡					(1)	Stationary
Please consider my cor	nments included here: I wou	ld like to express my	support in the issuing of	this permit.		

- If accessing through Your DEQ Online Public Records, add comments to the Comment field and click the "Submit Comment" button.
- If participating through your account, your information is not requested and you may add one attachment.
- Finish by clicking the "Submit Comment" button.

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	Submittals Permits	
	18273 Stormwater Construction: Apply for 1200-C NPDES General Permit	Facility Info –
	Submittal Info Public Notices Documents Comments	Prospect 3
	My Message	Hydroelectric Project - Flowline and Sagpipe
	You may enter the comments below and submit to authority for review if you wish to participate in the Public Comment process for this case.	
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		 Interpreter (IN 97536 Interpreter (IN 97536) Interpreter (IN 97536)
	Attachment	Stationary
<u> </u>	Documents/Files	
	Public Comment .docx Docx Doc Doc	
	Submit Comment	

4. Resources

Stay informed through text or email notifications via GovDelivery.

- For general information, training and resources: <u>https://yourdeqonlinehelp.oregon.gov</u>
- For Your DEQ Online questions and technical assistance: <u>Your DEQ Online Helpdesk</u> (Not compatible with Internet Explorer)