

Landfill Gas Emissions Information Request

Instructions

This form is for landfill owners or operators submitting information to DEQ in response to an information request for the purposes of determining applicable requirements under Oregon Administrative Rules chapter 340 division 239. The numbered instructions below correspond to the Landfill Information section of the form.

1. **Company:** Enter the legal name of the company that owns (1a) and/or operates (1b) the landfill, as registered with the [State of Oregon Corporations Division](#) and mailing address. Also, enter the number of employees for the corporation. If this facility is owned and/or operated by a governmental entity, specify the type of entity (e.g., city, county, federal, tribal) and the relationship of that entity to the facility (e.g., owner, operator, owner and operator).
2. **Facility:** Enter the common name of the facility and address if different from the information provided in question one. If the common name is the same, enter "same".
3. **Industrial Classification Codes (SIC and NAICS):** Enter the appropriate Standard Industrial Classification (SIC) code and North American Industry Classification System (NAICS) code for the facility. There may be more than one primary SIC or NAICS. A secondary SIC or NAICS would be for other supporting activities at the facility, such as a steam process boiler.
4. **Other DEQ permits:** Identify any DEQ solid waste, air quality, stormwater, water, and hazardous waste permits issued to the facility (e.g., National Pollution Discharge Elimination System [NPDES] Waste Discharge Permit 100797).
5. **Open/Active or Closed:** Enter the current status of the landfill. If the landfill is currently accepting waste, input "Open" or "Active." If the landfill is permanently closed and does not accept waste, input "Closed."

Landfill Information

1a. Company (legal entity)			1b. Company (legal entity)		
Legal Name of Owner :			Legal Name of Operator :		
Mailing Address:			Mailing Address:		
City	State	Zip Code	City	State	Zip Code
Number of employees (Corporate):			Number of employees (Corporate):		
2. Facility			3. Industrial Classification Code(s)		
Common Name:			Primary SIC and NAICS:		
Street Address:			Secondary SIC and NAICS:		
City			4. Other DEQ Permits		
County			5. Open/Active or Closed		
Zip Code					

The remaining questions will guide you through different thresholds that may establish requirements according to the rules in [OAR chapter 340 division 239](#). If you have any questions, please see the contact information at the end of this form.

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6. Please list the waste-in-place [[OAR 340-239-0015\(39\)](#)] for the landfill. This is the amount of waste, in tons, currently at the landfill: _____ tons.
- a. For assistance in estimating the landfill's waste-in-place, refer to Attachment 1.
 - b. Supporting documentation is required for reported waste-in-place. Have you included, attached or otherwise provided data sheets, calculations, density estimates, justifications and other relevant supporting materials used to determine the waste-in-place quantity? Yes No
 - c. Landfills with over 200,000 tons of waste-in-place are required to submit a complete application for an air permit by October 1, 2022.

For landfills with 200,000 tons or more of waste-in-place, as reported in #6, please respond to questions #7-10. (Landfills reporting less than 200,000 tons of waste-in-place do not need to answer these questions.)

7. What is the calculated methane generation rate of the landfill, including the 2021 calendar year, using procedures specified in [OAR 340-239-0800\(2\)](#)? _____ metric tons per year
- a. For assistance in calculating the 'methane generation rate' of the landfill, refer to the Attachment 2.
 - b. Supporting documentation is required for calculated methane generation rate. Have you included, attached, or otherwise provided data sheets, calculations and other relevant supporting materials used to determine the methane generation rate? Yes No
 - c. The calculated methane generation rate will determine which requirements apply and what type of air permit is required for the landfill.
8. Does the landfill have a collection system for gas generated from the landfill? Yes No
- If yes, provide a description of the system. If known, please include whether the system is 'active' or 'passive' as well as the collection efficiency.
9. Does the landfill have a control system for gas generated and collected at the landfill? Yes No
- If yes, provide a description of the system. If known, please include what kind or combination of equipment is used and the destruction efficiency.
10. If the landfill is permanently closed and no longer accepting waste, what was the last date on which waste was accepted at the landfill (month, day, year)? _____. **Or** N/A, this landfill is active.

Statement of certification

Based on information and belief formed after reasonable inquiry, the statements and information in this document and any attachments are true, accurate and complete.

Name of Responsible Official

Title of Responsible Official

Signature of Responsible Official

Date

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If you have questions, please contact Heather Kuoppamaki by telephone at **503-407-7596** or email at heather.kuoppamaki@deq.oregon.gov.

Submit this form by March 31, 2022 to:

Oregon Department of Environmental Quality
ATTN: AQ Planning Landfills
700 NE Multnomah St., Suite 600
Portland, OR 97232-4100

via email: heather.kuoppamaki@deq.oregon.gov.