



Proposal Budget Template

RFGP PROPOSED EXPENSES	\$ Amount (This can be broken further if required)	Description (Please provide a description of all expenses)
PERSONNEL		
<p><i>Itemize all positions indicating percent of time, salary, names if known, titles/functions of all personnel. Attach additional sheet if necessary.</i></p> <p><i>Fringe benefits (specify rate and base)</i></p>		
OTHER DIRECT COSTS		
Project Consultants or other Paid Partners <i>(itemize)</i>		
Travel		
Marketing and Outreach		
OTHER: <i>(itemize)</i>		
<p>CAPITAL CONSTRUCTION COSTS Estimated disbursements for grants and loans including costs for permits, materials, supplies, installers, contractors, etc.</p>		
<p>OVERHEAD/INDIRECT COSTS – specify rate and basis for that rate.</p> <p><i>Proposers with federally approved rate should include that information here. Proposers without otherwise negotiated federal rate receive a max of 10%</i></p> <p><i>Indirect costs do not apply to construction costs – Exclude category C from this calculation.</i></p>		
TOTAL EXPENSES		