

Greenhouse Gas Emissions Program 2021 Rulemaking

Advisory Committee Charter

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DEQ is a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water.



State of Oregon
Department of
Environmental
Quality

Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email deqinfo@deq.state.or.us.

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Objectives and Scope

Policy Objectives

The objective of the Greenhouse Gas Emissions Program 2021 Rulemaking is to:

- Establish a new program to set limits on greenhouse gas emissions from significant sources in Oregon; including large stationary sources, transportation fuels, and other liquid and gaseous fuels,
- Define regulatory applicability and program requirements, and
- Prioritize equity by promoting benefits and alleviating burdens for environmental justice and impacted communities.

Fiscal and Economic Impact

ORS 183.333 requires that DEQ ask the committee to consider the fiscal and economic impact of the proposed rules including:

- Whether the rules will have a fiscal impact, and if so, what the extent of that impact will be.
- Whether the rules will have a significant adverse impact on small businesses, and if so, how DEQ can reduce the rules' negative fiscal impact on small businesses.

Roles

DEQ Facilitator

The facilitator will:

- Encourage robust dialogue while ensuring that all perspectives are heard
- Ensure that the committee stays focused on the agenda and on intended outcomes of the meeting
- Ensure that all members adhere to the process and operating rules
- Facilitate comments and input from meeting attendees
- Starts and ends the meetings and agenda items on time

Committee Members

In convening this committee, members will provide DEQ with diverse perspectives on policy proposals, including environmental justice, fiscal, public health, and economic impacts of the program.

Advisory Committee Membership	
Name	Affiliation
Zach Baker	Climate Solutions
Pam Barrow	Food Northwest
Peter Brandom	City of Hillsboro
Haley Case-Scott	Beyond Toxics & NAACP Eugene/Springfield

Rebecca Descombes	Native American Youth & Family Center
Darren Engle	Pacific Propane Gas Association
Taren Evans	Coalition of Communities of Color
Mike Freese	Oregon Fuels Association
Brendon Haggerty	Multnomah County Health Department
Erin Hansell-Heideman	Blown Away Ranch
John Hillock	Wallowa County
Jana Jarvis	Oregon Trucking Associations
Bob Jenks	Citizens' Utility Board
Nels Johnson	Northwest Natural
Dan Kirschner	Northwest Gas Association
Dylan Kruse	Sustainable Northwest
Casey Kulla	Yamhill County
Jan Lee	Oregon Association of Conservation Districts
Oriana Magnera	Verde
Tim Miller	Oregon Business for Climate
Sharla Moffett	Oregon Business & Industry
Martha Moore	EVRAZ
Mark Petrie	Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians
Ellen Porter	Roseburg Forest Products
Allie Rosenbluth	Rogue Climate
Don Sampson	Affiliated Tribes of Northwest Indians
Amy Schlusser	Green Energy Institute
Steve Smith	Phillips 66
Paul Snyder	Tillamook Creamery Association
Alyn Spector	Cascade Natural Gas
Jeff Stone	Association of Nurseries
Kathryn VanNatta	NW Pulp & Paper Association
Ranfis Villatoro	BlueGreen Alliance
Keith Wilson	Titan Freight

Advisory committee members must attend each meeting to ensure continuity throughout the process. An alternate may be assigned, if needed. Please inform DEQ of any assigned alternate by sending an e-mail to GHGCR2021@deq.state.or.us as soon as possible and no later than one week prior to each meeting. Please indicate if the alternate is for one meeting or multiple meetings. It is each committee member's responsibility to fully brief their alternate on relevant issues and prior committee discussions in order to meet the meeting objectives and keep the rulemaking process on schedule. If a member's absence is unavoidable, please notify DEQ staff.

The committee member:

- Prepares for and sets aside time for the meetings;
- Stays focused on the specific agenda topics for each meeting;
- Comments constructively and in good faith;
- Consults regularly with communities, membership, or constituencies to inform them of the process and gather their input;

- Treats everyone and his/her/their opinions with respect;
- Allows one person to speak at a time;
- Is courteous by not engaging in sidebar discussions; and
- Avoids representing to the public or media the views of any other committee member or the committee as a whole.

Non-Committee Member Attendees

The public is welcome to attend all meetings. The facilitator will manage the meetings to accommodate both members and non-members who wish to provide input, but priority will be given to committee members. There will be time on the agenda dedicated to receiving input from the public.

DEQ and Kearns and West Staff

DEQ and its facilitator Kearns and West are committed to making the most effective use of committee member's time by:

- Establishing clear committee goals, meeting objectives and agendas;
- Ensuring committee members adhere to meeting operating principles or ground rules;
- Encouraging all members to take part in discussions; and
- Providing a clear description of members' roles, the committee timeline, the level of agreement expected and outlining next steps for upcoming meetings and further comment.

DEQ and Kearns and West Staff		
Name	Position	Role
Richard Whitman	Director	Administrator, Office of GHG Programs
Colin McConnaha	Manager, Office of GHG Programs	Project sponsor
Sylvia Ciborowski	Senior Director at Kearns and West	RAC facilitator
Nicole Singh	Senior Climate Policy Advisor	Project manager
Lauren Slawsky	Climate Policy Analyst	Subject matter expert
Matthew Espie	Climate Policy Analyst	Subject matter expert
Chloe Brown	Greenhouse Gas Programs Analyst	Subject matter expert
Emil Hnidey	Air Quality Rules Coordinator	Rulemaking process subject matter expert
Harry Esteve	Public Affairs Specialist	Media relations

Public Involvement

Committee Meetings

The public is welcome to attend all committee meetings. While the meetings are designed to maximize committee members’ discussion and participation, there will be a dedicated public comment period at each meeting.

The committee will meet nearly once a month beginning in January through summer 2021. Currently, the committee meetings are planned to be held virtually with a call-in number also provided. DEQ will release the meeting agenda and materials prior to each meeting. Meeting materials could include agendas, background materials, presentation materials, and meeting summaries. Meeting dates and materials will be noticed via:

- Posting to the rulemaking webpage
- Posting on DEQ’s webpage calendar
- Emails sent to those signed up for updates from the Greenhouse Gas Emissions Cap and Reduce GovDelivery [list](#)

DEQ will release meeting agendas and meeting materials on the rulemaking webpage approximately one week in advance. In addition, the advisory committee charter and committee roster will be posted on the rulemaking webpage: www.oregon.gov/deq/Regulations/rulemaking/Pages/rghgcr2021.aspx.

Decision Making

DEQ will not seek consensus from the committee, nor will the committee be asked to vote, on specific issues. The committee’s discussions will be used by DEQ in forming its draft rules, which will then be proposed for broader public review and comments as part of DEQ’s rulemaking process.

Public Records and Confidentiality

Committee communications and records, such as formal documents, discussion drafts, meeting summaries and exhibits are public records and are available for public inspection and copying. DEQ does not assume responsibility for protecting proprietary or confidential business information shared during committee or subcommittee meetings. However, the private documents of individual committee members generally are not considered public records if DEQ does not have copies.

Information Exchange

Committee members will provide information as much in advance as possible of the meeting at which such information is used. The members will also share all relevant information with each other to the maximum extent possible. If a member believes the relevant information is proprietary in nature, the member will provide a general description of the information and the reason for not providing it.

After the Committee Meetings

Once the committee process is complete, DEQ will develop draft rules and conduct a public rulemaking process. That process will include a specified period during which the public can submit comments on the proposed rules. DEQ will also hold a public hearing during which any member of the public can submit written or verbal comments. Individual committee members may provide comments to DEQ on the full draft rule at this time. DEQ may modify the final proposed rules based on public comment. DEQ intends to take final proposed rules to the EQC for consideration at a late 2021 meeting.

DEQ Contacts

Primary Contact:

Nicole Singh

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GHGCR2021@deq.state.or.us

Media Contact:

Harry Esteve

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