



OREGON TRIBAL EARLY LEARNING ALLIANCE

A collaboration between the Department of Early Learning & Care and Oregon's Nine Tribal Nations

July 12, 2023 | 3:00 p.m. to 4:30 p.m. (Pacific)

Meeting Agenda:

This will be a virtual meeting. Access to the OTELA meetings will be provided on the DELC website following each meeting, please visit the DELC Website to learn more. Only written testimony will be accepted. Please submit written comment formatted as a Word or PDF document to dorianne.houser@delc.oregon.gov by Tuesday, July 11, at 12 p.m. (pacific)

I. Welcome – 5 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep

II. Roll Call – 5 mins

Sonya Moody-Jurado, Co-Chair, Siletz Tribe Rep

III. OTELA Executive Session – 20 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep & **Sonya Moody-Jurado**, Co-Chair, Siletz Tribe Rep

IV. Website Development – 40 Mins

Katrina Upton, Dahotra Consulting

V. DELC Updates – 15 Mins

Valeria Atanacio, DELC Tribal Affairs Director

VI. Closing and Adjournment – 5 mins

Sandy Henry, Chair, Cow Creek Tribe Rep

Contact Dori Houser for support: dorianne.houser@delc.oregon.gov Requests for accommodation should be made at least 48 hours in advance of the meeting.

OTELA Members:

SANDY HENRY, Chair, Cow Creek Tribe Rep

SONYA MOODY-JURADO, Co-Chair, Siletz Tribe Rep.

ANGELA BLACKWELL, Early Learning Council Rep.

JULIE SIESTREEM, LCIS Rep. & Coos, Lower Umpqua Siuslaw Tribe Rep.

VALERIE SWITZLER, Warm Springs Tribe Rep.

DIANE TEEMAN, Burns-Paiute Tribe Rep.

MICHAEL CHERRY, Grand Ronde Tribe Rep.

ANGELA FASANA, Grand Ronde Tribe Rep.

ALYSSA SEVERSON, Coquille Tribe Rep

KRISTINA SIMPSON, Coquille Tribe Rep.

JENNIFER JACKSON, Klamath Tribe Rep.

MELISSA MONTERO, Klamath Tribe Rep.

LLOYD COMMANDER, Confederated Tribes of the Umatilla Indian Reservation Rep.

MODESTA MINTHORN, Confederated Tribes of the Umatilla Indian Reservation Rep.

ALISSA LANE-KANE, Siletz Tribe Rep.

(1) OPEN, Warm Springs Tribe Rep.

(1) OPEN, Burns-Paiute Tribe Rep.

(1) OPEN, Coos, Lower Umpqua Siuslaw Tribe Rep.

(1) OPEN, Cow Creek Tribe Rep

Tribal Advisory Committee | Minutes

Project:	HB 2055 – Tribal Early Learning Hub	Meeting Date:	07/12/2023
Facilitator:	Sandy Henry & Sonya Moody-Jurado	Meeting Time:	8:00 AM to 3:30 PM PT
Minutes / Time:	Jonas Moses	Meeting Location:	Virtual

AGENDA ITEMS + NOTES:

Open & Welcoming – 25 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep; Sonya Moody-Jurado, Vice-Chair, Committee Member, Siletz Tribe Representative

Notes / Actions:

- Sandy provided welcome

Roll Call – 5 Mins

Sonya Moody-Jurado, Vice-Chair, Committee Member, Siletz Tribe Representative

- Per Sandy, Jonas to conduct roll call in Sonya's absence

Sandra (Sandy) Henry, Committee Chair, Cow Creek Tribe Representative

Sonya Moody-Jurado, Vice-Chair, Siletz Tribe Representative

Angela (Angie) Blackwell, Committee Member, Early Learning Council Representative

Julie Siestrem, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative

Diane Teeman, Committee Member, Burns-Paiute Tribe Representative

Michael Cherry, Committee Member, Grand Ronde Tribe Representative

Angela Fasana, Committee Member, Grand Ronde Tribe Representative

Alyssa Severson, Committee Member, Coquille Tribe Representative

Kristina Simpson, Committee Member, Coquille Tribe Representative

Jennifer Jackson, Committee Member, Klamath Tribe Representative

Melissa Montero, Committee Member, Klamath Tribe Representative

Lloyd Commander, Committee Member, Umatilla Tribe Representative

Modesta Minthorn, Committee Member, Umatilla Tribe Representative

Valerie Switzler, Committee Member, Warm Springs Tribe Representative

Alissa Lane-Kane, Committee Member, Siletz Tribe Representative

DELC Team present:

Alyssa Chatterjee, DELC Director
Valeria Atanacio, DELC Tribal Affairs Director
Dori Houser, Tribal Affairs Coordinator
Jonas Moses. DELC team

Notes:

- Quorum Confirmed (At least 1 rep from 5/9 tribes)
-

TAC Executive Session – 20 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep;

Notes:

- During TAC executive session Sandy shared info on the agenda creation, and TAC leadership involvement in the planning process
 - No questions from TAC coming out of the executive session
-

Website Development – 40 Mins

Katrina Upton, Dahotra Consulting

Notes:

- **@Valeria** – want to make sure we state the purpose of the website. We know one of the main reasons having a place where we can understand people are receiving services across Oregon (Tribal communities), and how we can mitigate and collaborate on removing barriers. Second is the desire for tribes to have a networking space to share information on programs / services. Third is for data and building curriculum.
- **@Katrina** - Provides overview of website wireframe (Black & White prototype)
 - Idea is to start creative process
 - Helps us focus on the content first
 - At this point everything is easy to move around or change
 - These are initial early concepts
 - Documentation and content collection will be happening next
- **@Valeria** – Any initial thoughts or questions?
 - **@Julie** – I appreciate the work that has been done so far, seems like a good starting point. I appreciate you talking about the 9 tribes and sovereignty. I think once this is done it will be an incredible resource for us to use and to get to know each other.
 - **@Sandy** – It would be nice to link the tribal web pages to the new site.
 - **@Katrina** – Absolutely we can add it to the contact page or add it to the menu link.

- **@Valeria** – what is the collaboration going to look like? Is there any homework for the TAC? Next Steps
- **@Katrina** – I had been emailing you Valeria, should we keep it that or start emailing the group directly? That aside the next steps are to narrow down the menu items, then work on initial content ideas (the longest part), I will have some forms to send for the group to fill out. While we are working on the content we should decide where we host the website. Need this to set up the development site.
- **@Valeria** – We have the visual identity guide with the logo and colors. How would the TAC like to communicate with Katrina? Directly or centralized communication through Valeria.
 - TAC would like the communication to be centralized through Valeria
- Next step we can go over options for the host site. Get it down to a couple of choices so the TAC can decide.
- **@Alyssa** – Valeria we should loop in our IT team to see if there are any specific requirements. Katrina, it might be helpful when you are putting together the questionnaires. We will need to think about what information do you want repeated on the OTELA site and which information do you want to point back to the DELC website.
- **@Valeria** – Katrina would you purchase the domain? OR would it be us?
- **@Katrina** – I won't purchase, but I can help you. I recommend OPIS interactive (women owned / native owned), they are familiar with hosting gov sites.

DELC Updates – 15 mins

Valeria Atanacio, DELC Tribal Affairs Director

Notes:

- G2G education report shared, want to ensure TAC has visibility, and can ask questions (if any)
- DELC has officially been launched!
 - **@Alyssa** – Anticlimactic launch, which is good, nothing went terribly wrong. We will be sharing the update over email as well so everyone as the new links and information.
 - We successfully moved ERDC program into the DELC
 - Made all IT changes for the agency in June
 - Still a few systems updates
 - We will start to pivot to account for all the new polices, intranet, and external work. Ensuring we are taking this opportunity to improve polices, processes, and procedures. Any place where there is opportunity to decide how we do business we want to take the time to ensure we collect community feedback, as well as the tribal consultation process.
 - We will work on sharing an updating Org chart so you now where to go
 - **@Valeria** – Thanks Alyssa. there are some great videos that have been posted that share update and the history of childcare in Oregon. Want to encourage folks to go look on our YouTube channel. We are exciting to start co-creating with our partners.
 - There have been some changes to ERDC that we hope eliminate stress. We have a flier that explains the changes. Families can now receive the childcare and cash assistance at the same time.
- Raise-Up Oregon 2.0 draft is now available to you all
 - It includes the objectives and strategies the TAC provided feedback on

- Want to ensure you have a copy of the plan
- Raise-Up Oregon Agency Implementation Coordinating team
 - Group of state agencies / partners looking at legislative accountability (includes tribal governments)
- OTELA Expenditure Reports
 - Make sure we provide a space for Q&A on funds or reports as of tribes. Any questions?
 - **@JenniferJ** – Do we have any reports due yet? Because I haven't received any notice.
 - **@Valeria** – Yes, I can reshare the one-pager with the grant information / due dates. We can retroactively charge back to the OTELA funds. We can work with you to draw down funds. The deadline to draw down funds is in August.
 - **@AngieF** – That was one of my questions, it had final request due June 20th. The draw down date in EGMS is August 16th, is that correct.
 - **@Valeria** – Yes, let me confirm / add it to the one pager.
 - **@AngieF** – What do you need from us?
 - **@Valeria** – we'll just need 2 progress reports and the final report, and breakdown of expenditures. You can do the reports in the expenditure report tool.
 - **@AngieF** – When we go into EGMS it's only showing the state general funds, not the total amount. Which is fine for now, but we may need the full amount at some point.
 - **@Valeria** – Thank you for bringing that up. I will have our grant manager check into that.
 - **@Valeria** - Demos expenditure report. If no expenditures, just put 0. We want to make sure this is flexible for you. Feel free to reach out, we can work one-on-one if needed. Includes General fund and PDG federal funding until the end of December this year. Any other questions?
 - **@Sandy** – thank you for making it easy with the 1-pager, can you also resend the link?
 - **@Valeria** – Yes, I will post the links into the chat.
 - No update in staffing for now, working with HR to transfer staff from ODE to DELC