

OregonBuys document or action	Oregon's use of document	Notes
Amendment (on a Bid)	<ul style="list-style-type: none"> Addenda Revision Intent to Award 	Agency will specify in the Amendment Note and Attachment name whether it is an addenda, revision, etc. Agency will create an amendment to post Intent to Award notice on Bid.
Available Date (on a Bid)		The date/time when the Bid will be made visible for Vendors to be able to respond, currently known as the "Published Date & Time" in ORPIN.
Award		Final step of Bid process where agency uses the Bid Tab to designate which vendor(s) are awarded the procurement.
Bid	<ul style="list-style-type: none"> Opportunity Notice 	RFP, ITB, Sole Source Notice, Request for Information, etc. Agency will specify type in Short Description field.
Bid Opening Date		The date/time when vendor responses will no longer be accepted, currently known as the "Closing Date & Time" in ORPIN.
Description/Short Description	Field on every Document	Document Title that will be visible in all searches/reports after being published. Recommend following Enterprise formatting guidance.
Document Statuses	<ul style="list-style-type: none"> In Progress Ready for Approval Returned Ready to Send Sent 	<ul style="list-style-type: none"> Draft Document Draft Document waiting for Approval Approval Denied; revise and resubmit as needed Approval Complete; document ready to post Document was Published/Issued
Master Blanket Purchase Order (MBPO)	<ul style="list-style-type: none"> Contract Price Agreement ORS190 	OregonBuys has one contract that multiple change orders can be issued against. It does not create separate versions of the contract with each change. (This is different from ORPIN)
Restricted Bid		Only visible to vendors added to the Bidders tab of the Bid document similar to using the "Invite Only" option in ORPIN.
Terms and Categories	<ul style="list-style-type: none"> Vendor COBID Data 	COBID Certifications for the selected Vendor. Automatically populated through a daily interface from the COBID Vendor Directory.
Unrestricted Bid		Publicly available for viewing/responses.