

MINUTES

Capital Projects Advisory Board



Meeting Date: February 9, 2024

Time: 10:00am – 12:00pm

Location: Mt. Mazama Conference Room, General Services Building (in person)
Microsoft Teams: [Click here to join the meeting](#) (virtual)

Attendees: **Bill Foster, Bruce Johnson, Robert Chandler, Cindy Wagner, Kristin Retherford, Ben Kaiser, Daniel Christensen, Amy Krueger**

Guests: **In person:** Jeremy Miller, Renee Klein, Kate Nass, Tamara Brickman
Online: Sharon Domanschofsky, Lori Friesen, Eric Manus, Michael Anderson, Paul Ehenger, Troy Croff, Jeff McGowan, Stacy Davis, Joe Flager, Perla Scott, Craig Shumate

Board Administration

- Call to Order/Roll Call – 10:05am
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Old Business

- Agency Facility Plan Presentation Schedule: Introduction of Kate Nass – Kate spoke about the Governor’s budget and the process of the transition from one governor to the next governor. Now with the new governor’s budget that is hers alone, she is focusing on things that can actually move forward. The economic forecast is not robust, so that will factor into the budget building process. Looking for agency requests that are focused and able to be funded. We want to focus the projects and have the bulk of the work happen in the summer, rather than the spring.
- Bill Foster – We could divide the work into different parts to look at different times of the year. Does it make sense to look at the ones with capital projects first?
- Kate Nass – Yes, but we need to be cautious about timing.
- Cindy Wagner – We could divide the work into differed maintenance and planned new construction.
- Robert Chandler – We review everything as they come in, so whichever works better for the agencies. Please continue to include the other information for context as it helps to see the big picture.
- Ben Kaiser – What are the overarching goals in regards to this expenditure? What are the “must haves” vs. “want to haves”? Seismic upgrades vs. fire safety vs. ADA vs. gender neutral bathrooms vs. other projects.
- Kate Nass – The difference is between general fund projects and other funding projects.
- Bruce Johnson – A lot of our work at higher education is “repurpose, reuse, preserve” and if we cannot find a reason to keep it as is, or if it is not salvageable, we will look at a new build.
- Daniel Christensen – We have rubrics that we utilize at CPAB that determine whether it’s a “good project” or a project that “needs more work”, but if we could have some criteria from

the Governor’s perspective/priorities we could definitely include that in the decision-making process. Could we use this year as a “trial year” and then dial in the process in the next biennium? We need more information from the Governor’s office about the “when”. Daniel explained past practice and reasoning for the process. It works better to have one big package of proposal narrative, at least for this year. We could have more than one meeting in the summer so that all matters are addressed. Could you also send us what it is the Governor looking for, information-wise? We can organize the information in a way that is helpful to the Governor and her team.

- Action Plan: Internally confirm approach, in March to clarify that. Next meeting will be a recalibrate meeting rather than a kick off meeting.
- Statewide Facility Planning Process Manual: Will be addressed at the next meeting. Needs more adjustment and finalization.

New Business

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Other Issues

- Public Comment – None.
- Adjourn – 10:45 am

Next meeting:

March 8, 2024

10:00am – 12:00pm

Mt. Mazama Conference Room, General Services Building (in person, Teams link to follow)