

SARS Year-end Close Training

Fiscal Year 2020



Please Note!

- No CPE offered for this training
- FY 2020 Schedule of Key Dates – When to expect year-end information from us
<https://www.oregon.gov/das/Financial/Acctng/Documents/ch.a.currentyearschedule.pdf>

Gold Star

*Chief Financial Office's
Gold Star Certificate*



DAS
DEPARTMENT OF
ADMINISTRATIVE
SERVICES

- Email SARS analyst by Friday, July 31 that all sections of training have been viewed
- Criteria for Gold Star Award:
<https://www.oregon.gov/das/Financial/Acctng/Documents/Gold%20Star%20Award%20Criteria.pdf>
- Post-close adjustments must be pre-approved!

Agenda

- CARES Act Accounting – Rob Hamilton
- GASB Update – Stacey Chase
- FY 2020 Year-end Schedule – Karl Mielke
- Disclosures – Karen Williams

CARES Act Accounting

- Approximately 45 different federal funding streams under the CARES Act
- Actual Act:
 - <https://www.congress.gov/bill/116th-congress/house-bill/748/text/enr>
- Create a new D23 fund for all new CARES Act activity
 - Even if agency is not a direct recipient
 - Point D23 to State Fund Group 2020 (D39)

CARES Act Accounting

GASB Resources:



- Proposed Technical Bulletin (comment period closed 6/25/2020)
 - Six Q&As, among them:
 - Coronavirus Relief Fund (CRF) – unexpended amounts are liabilities
 - Amendments to CARES Act after 6/30 do not impact recognition in FY 2020
 - Costs for COVID-19 are not an extraordinary or special item
 - https://www.gasb.org/jsp/GASB/Document_C/DocumentPage?cid=1176174735840&acceptedDisclaimer=true

CARES Act Accounting

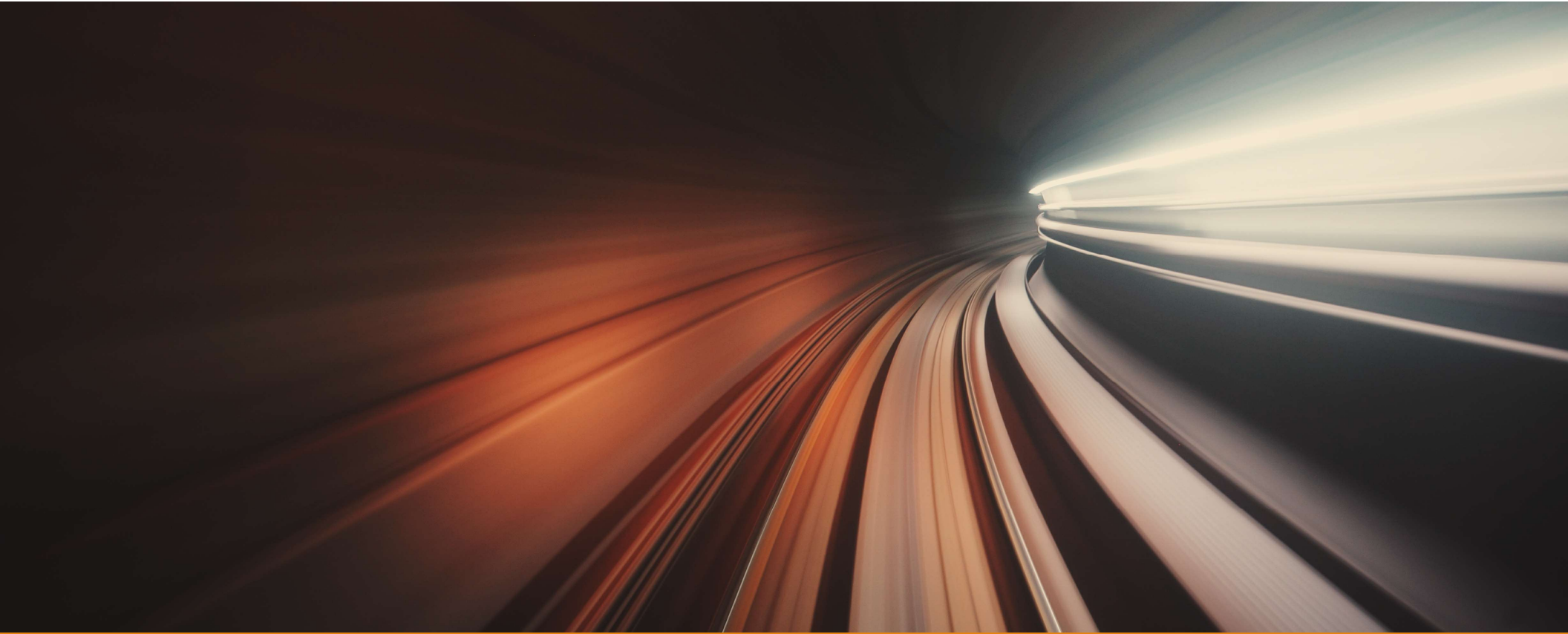
GASB Resources:



- Emergency Toolbox
 - Gives location of Codification resources on 21 topics plus links to COVID-19 websites of other professional organizations
 - Covers things like:
 - Capital asset impairment
 - Contingencies
 - Revenue and expense/expenditure recognition
 - Please contact SARS analyst for assistance locating Codification
 - <https://www.gasb.org/cs/Satellite?c=Page&cid=1176174469582&pagename=GASB%2FPage%2FGASB%2FSectionPage>

CARES Act Accounting

- Coronavirus Relief Fund being administered by team in SARS
 - Email: CoronavirusReliefFund@Oregon.gov
 - U.S. Treasury Guidance & FAQs:
 - <https://home.treasury.gov/policy-issues/cares/state-and-local-governments>
- Stay up to date – subscribe to CAFR Contacts List!
 - <https://www.oregon.gov/das/Financial/Acctng/Pages/Newsgroups.aspx>



GASB Update

JUNE 30, 2020



What's Happening?

- ❖ *GASB 84, Fiduciary Activities*
- ❖ *GASB 87, Leases*
- ❖ *GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements*
- ❖ *GASB 95, Postponement of the Effective Dates of Certain Authoritative Guidance*
- ❖ *GASB 96, Subscription-Based Information Technology Arrangements*

GASB 84, *Fiduciary Activities*

- ❖ Provides criteria for evaluating and reporting fiduciary activities.
- ❖ Fiscal year 2020 implementation.
- ❖ May 23, 2019 training available on the SARS training and resources webpage:

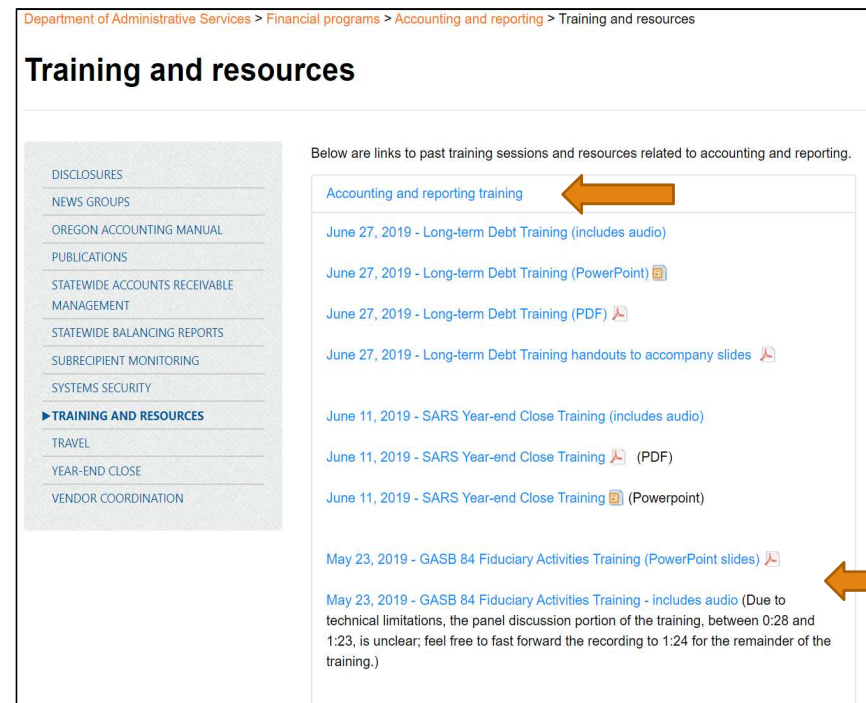
<https://www.oregon.gov/das/Financial/Acctng/Pages/Training.aspx>

Department of Administrative Services > Financial programs > Accounting and reporting > Training and resources

Training and resources

Below are links to past training sessions and resources related to accounting and reporting.

- [Accounting and reporting training](#)
- [June 27, 2019 - Long-term Debt Training \(includes audio\)](#)
- [June 27, 2019 - Long-term Debt Training \(PowerPoint\)](#)
- [June 27, 2019 - Long-term Debt Training \(PDF\)](#)
- [June 27, 2019 - Long-term Debt Training handouts to accompany slides](#)
- [June 11, 2019 - SARS Year-end Close Training \(includes audio\)](#)
- [June 11, 2019 - SARS Year-end Close Training \(PDF\)](#)
- [June 11, 2019 - SARS Year-end Close Training \(Powerpoint\)](#)
- [May 23, 2019 - GASB 84 Fiduciary Activities Training \(PowerPoint slides\)](#)
- [May 23, 2019 - GASB 84 Fiduciary Activities Training - includes audio \(Due to technical limitations, the panel discussion portion of the training, between 0:28 and 1:23, is unclear; feel free to fast forward the recording to 1:24 for the remainder of the training.\)](#)

The screenshot shows a webpage titled "Training and resources" with a breadcrumb trail: "Department of Administrative Services > Financial programs > Accounting and reporting > Training and resources". On the left is a navigation menu with items like "DISCLOSURES", "NEWS GROUPS", "OREGON ACCOUNTING MANUAL", "PUBLICATIONS", "STATEWIDE ACCOUNTS RECEIVABLE MANAGEMENT", "STATEWIDE BALANCING REPORTS", "SUBRECIPIENT MONITORING", "SYSTEMS SECURITY", "▶ TRAINING AND RESOURCES", "TRAVEL", "YEAR-END CLOSE", and "VENDOR COORDINATION". The main content area lists training sessions. Two orange arrows point to the link "Accounting and reporting training" and the link "May 23, 2019 - GASB 84 Fiduciary Activities Training (PowerPoint slides)".

GASB 87, *Leases*

- ❖ Establishes a single model for lease accounting based on the foundational principle that leases are financings of the right-to-use an underlying asset.
- ❖ Lessee agencies may need to recognize a right-to-use asset and a lease liability.
- ❖ Lessor agencies may need to recognize a lease receivable and a deferred inflow of resources.
- ❖ Chart of Account changes:
 - ❖ New comptroller objects.
 - ❖ New General Ledger accounts.
 - ❖ New transaction codes.



GASB 87, *Leases* (cont.)

- ❖ Statement effective date delayed!!
 - ❖ Implementation starts July 1, 2021 for fiscal year 2022.
- ❖ SARS will provide a comprehensive training about the new lease reporting requirements prior to implementation.
- ❖ For more information about the Statement and corresponding Implementation Guide (2019-3), visit www.GASB.org.



GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements

- ❖ Defines public-private and public-public partnership arrangements (PPPs), availability payment arrangements (APAs), and service concession arrangements (SCAs).
- ❖ Provides uniform guidance on accounting and financial reporting for transactions that meet the definition of a PPP and an APA.
- ❖ This Statement supersedes Statement No. 60, *Accounting and Financial Reporting for Service Concession Arrangements*.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ A PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction.

- ❖ An APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

❖ Some PPPs meet the definition of a service concession arrangement (SCA), which this statement defines as a PPP in which:

- (1) the operator collects and is compensated by fees from third parties;
- (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and
- (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ PPPs that meet the definition of a lease apply the guidance in Statement No. 87 if
 - ❖ Existing assets of the transferor that are not required to be improved by the operator as part of the PPP arrangement are the only underlying PPP assets and
 - ❖ The PPP does not meet the definition of an SCA.



GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ A transferor generally should recognize an underlying PPP asset as an asset in financial statements prepared using the economic resources measurement focus.
- ❖ A transferor should recognize a receivable for installment payments to be received from the operator in relation to the PPP.
- ❖ A transferor should recognize a deferred inflow of resources for the consideration received, or to be received, by the transferor as part of the PPP.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ An operator should report an intangible right-to-use asset related to an underlying PPP asset that either is owned by the transferor or is the underlying asset of an SCA.
- ❖ An operator should recognize a liability for installment payments, if any, to be made to the transferor in relation to the PPP.
- ❖ An operator also should recognize a deferred outflow of resources for the consideration provided, or to be provided, to the transferor as part of the PPP.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ An APA that is related to designing, constructing, and financing a nonfinancial asset in which ownership of the asset transfers by the end of the contract should be accounted for by a government as a financed purchase of the underlying nonfinancial asset.

- ❖ An APA that is related to operating or maintaining a nonfinancial asset should be reported by a government as an outflow of resources in the period to which payments relate.

GASB 94, Public-Private and Public-Public Partnerships and Availability Payment Arrangements (cont.)

- ❖ Please review Statement No. 94 to determine applicability for your agency.
- ❖ The pronouncement is available online at www.GASB.org.
- ❖ Effective July 1, 2022, for fiscal year 2023 reporting.



GASB 95, Postponement of the Effective Dates of Certain Authoritative Guidance

- ❖ *Statement No. 83, Certain Asset Retirement Obligations*
 - ❖ Implemented in Oregon, fiscal year 2019

- ❖ *Statement No. 84 and Implementation Guide No. 2019-2, Fiduciary Activities*
 - ❖ To be implemented in Oregon fiscal year 2020

- ❖ *Statement No. 87 and Implementation Guide No. 2019-3, Leases*
 - ❖ Effective date July 1, 2021, fiscal year 2022

GASB 95, Postponement of the Effective Dates of Certain Authoritative Guidance

- ❖ *Statement No. 88, Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*
 - ❖ Implemented in Oregon, fiscal year 2019

- ❖ *Statement No. 89, Accounting for Interest Cost Incurred before the End of a Construction Period*
 - ❖ Effective July 1, 2021, for fiscal year 2022

- ❖ *Statement No. 90, Majority Equity Interests*
 - ❖ Effective July 1, 2020, for fiscal year 2021

GASB 95, Postponement of the Effective Dates of Certain Authoritative Guidance

- ❖ *Statement No. 91, Conduit Debt Obligations*

- ❖ Effective July 1, 2022, for fiscal year 2023

- ❖ *Statement No. 92, Omnibus 2020*

- ❖ Effective dates vary based on topic.

- ❖ *Statement No. 93, Replacement of Interbank Offered Rates*

- ❖ Effective July 1, 2020, for fiscal year 2021, with exception


GASB 95, Postponement of the Effective Dates of Certain Authoritative Guidance

- ❖ *Implementation Guide No. 2017-3, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (and Certain Issues Related to OPEB Plan Reporting)*
 - ❖ Postponement limited in scope.

- ❖ *Implementation Guide No. 2018-1, Implementation Guidance Update—2018*
 - ❖ Effective July 1, 2019, for fiscal year 2020


- ❖ *Implementation Guide No. 2019-1, Implementation Guidance Update—2019*
 - ❖ Effective July 1, 2020, for fiscal year 2021

GASB 96, Subscription-Based Information Technology Arrangements (SBITA)

- ❖ Defines Subscription-Based Information Technology Arrangements;
 - ❖ Establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability;
 - ❖ Provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and
 - ❖ Requires note disclosures regarding a SBITA.
- 

GASB 96, Subscription-Based Information Technology Arrangements (SBITA)

- ❖ A SBITA is defined as a contract that conveys control of the right-to-use another party's (a SBITA vendor's) information technology (IT) software, alone or in combination with tangible capital assets (the underlying IT assets), as specified in the contract for a period of time in an exchange or exchange-like transaction.

 - ❖ Agencies may need to recognize a right-to-use subscription asset (an intangible asset) and a corresponding subscription liability.
- 

GASB 96, *Subscription-Based Information Technology Arrangements (SBITA)*

- ❖ Effective July 1, 2022, for fiscal year 2023.
- ❖ Identify subscription-based IT arrangements during the agency's GASB 87, *Leases*, evaluation.
- ❖ Review the Statement No. 96 online at www.GASB.org.



YEAR-END SCHEDULE

FY 2020

Presented by Karl Mielke

DUE DATE REMINDERS



- Agency disclosures due Friday, August 21 (**Gold Star Date**)
- SEFA disclosures due Friday, August 21 (**Gold Star Date**)
- Agency Gold Star Award Criteria
 - [https://www.oregon.gov/das/Financial/Acctng/Documents/Gold Star Award Criteria.pdf](https://www.oregon.gov/das/Financial/Acctng/Documents/Gold%20Star%20Award%20Criteria.pdf)
- Verify outstanding balances with component units twice
 - First communication no later than July 24
 - Second communication no later than August 12
- Schedule of Key Dates
 - <https://www.oregon.gov/das/Financial/Acctng/Documents/ch.a.currentyearschedule.pdf>

R*STARS REPORTS YEAR-END SCHEDULE



- Close of June is July 17, at which point there will be a full report run
- During Month 13 (July 20 - Aug 14), agencies can request various R*STARS reports, which run each Tuesday evening
- SFMA Calendar:
 - https://www.oregon.gov/das/Financial/AcctgSys/Documents/2020sfms_AGY.pdf

DATAMART TABLES UPDATE SCHEDULE

- Updates over the weekend
 - GL Detail Table
 - GL Summary Table
 - All Accounting Event Table
- YE Tables – Contain FY 2020 data only
 - Updates Tuesday/Thursday/Saturday evenings during Month 13
 - YE GL Detail Table
 - YE GL Summary Table
 - Updates the final three Wednesday evenings of Month 13
 - YE Accounting Event Table
 - Repository Reports with “YE” in the title and the SWB Reports update on the same schedule.



DAFR6610 YE PERIOD 13 OPERATING STATEMENT

Open from Repository

Repository

- Data Model
- Standard Query
- Standard Query with Reports
 - 89 Screen Recon
 - Budget vs. Actual
 - D23 Balances
 - DAFR6610 Month
 - DAFR6610 Period 13
 - DAFR6610 Period 13-Agy Object
 - DAFR6610 YE Period 13**
 - DAFR6620 Month
 - DAFR6620 Period 13
 - DAFR6620 YE Period 13
 - DAFR9210
 - GAAP Offsets Query
 - Grant Awards vs Exp + Match
 - Object Profile Report
 - Operating Transfer Detail
 - Organization Structure Profile

Model Info

Unique Name: DAFR6610 YE Period 13

Creator: dasby82

Created: 01/27/14 12:00 AM

Description

Replica of SFMA DAFR 6610 Operating Statement. This extracts data only from the year end general ledger table created specifically for year end data analysis. It lists Period 13 totals.

Open

Cancel

Help

DAFR6610YE Period 13

START using
July 22, 2020

DAFR6620 YE PERIOD 13 BALANCE SHEET

The screenshot shows a dialog box titled "Open from Repository". On the left is a tree view under "Repository" with folders for "Data Model", "Standard Query", and "Standard Query with Reports". Under "Standard Query with Reports", the item "DAFR6620 YE Period 13" is selected and highlighted in blue. A blue callout box points to this item with the text "DAFR6620 YE Period 13". On the right, the "Model Info" section displays: Unique Name: DAFR6620 YE Period 13, Creator: dasby82, and Created: 01/27/14 12:00 AM. Below this is a "Description" box containing the text: "Replica of SFMA DAFR 6620 - Balance Sheet. Extracts data from the YE General Ledger table. Lists Period 13 balances for the current FY and closed balances of the prior fiscal year. After Period 13 is complete the data from this table is purged." To the right of the description are three buttons: "Open", "Cancel", and "Help".

DAFR6620 YE Period 13

STOP using
August 14, 2020

STATEWIDE BALANCE (SWB) REPORTS

- Same update schedule as the YE Tables
 - SWB Report Schedule and Reports
 - Website:
 - <http://www.oregon.gov/das/Financial/Acctng/Pages/Balancing.aspx>
- No update messages will be sent out during Month 13



STATEWIDE BALANCE (SWB) REPORTS

DAS offices remain closed to the general public and its staff are following the measures outlined by Governor Kate Brown. For the latest information on the coronavirus in Oregon, visit the [Oregon Health Authority](#). State agency employees can access work-related information [here](#). Resources for reopening and “Building a Safe and Strong Oregon” are available on Governor Brown’s [website](#).

Department of Administrative Services > Financial programs > Accounting and reporting > Statewide balancing reports

Statewide balancing reports

- DISCLOSURES
- NEWS GROUPS
- OREGON ACCOUNTING MANUAL
- PUBLICATIONS
- STATEWIDE ACCOUNTS RECEIVABLE MANAGEMENT
- ▶ STATEWIDE BALANCING REPORTS**
- SUBRECIPIENT MONITORING
- SYSTEMS SECURITY
- TRAINING AND RESOURCES
- TRAVEL
- YEAR-END CLOSE
- VENDOR COORDINATION

Resources

[SWBalancing Dates 2020.pdf](#)

Advances to/from Other Funds

[Advances to/from Other Funds sorted by GL 0950](#)

[Advances to/from Other Funds sorted by GL 0950 - Exceptions only](#)

[Advances to/from Other Funds sorted by GL 1800](#)

[Advances to/from Other Funds sorted by GL 1800 - Exceptions only](#)

Due to/from Other Funds

[Due to/from Other Funds sorted by GL 0586](#)

[Due to/from Other Funds sorted by GL 0586 – exceptions only](#)

[Due to/from Other Funds sorted by GL 1532](#)

Updated: 06/22/2020
Data as of: 06/19/2020

Quick links:

[CAFR contacts](#)

[System contacts](#)

RESOURCES FOR MONTH 13

- Agency Guide to Year-end Closing
 - <http://www.oregon.gov/das/Financial/Acctng/Pages/Yr-end-cls.aspx>
 - Checklist located at Section D.10
 - Instructions to access repository reports at Section D.4
- Datamart ad hoc queries and repository reports
- R*STARS reports
- Statewide balancing reports
- Prior year closing entries and disclosures
- Chapter 15 of the Oregon Accounting Manual
- SARS Analyst


SOFT CLOSE – AUGUST 7

- Target August 7th for all year-end adjustments
- Utilize soft close to ensure interagency transfers are in balance
- Review correspondence with your SARS analysts

JULY 2020

Sun	Mon	Tues	Wed	Thur	Fri	Sat
12	13	14	15	16	17 Close Mo 12	18 SFMA upload
19	20	21	22 Begin using YE Period 13 Datamart reports SWB / SFMA YE updated	23	24 SWB / SFMA YE updated	25
26	27 SWB / SFMA YE updated	28	29 SWB / SFMA YE updated	30 YE Acctg Event table updated	31 SWB / SFMA YE updated	1

AUGUST 2020

Sun	Mon	Tues	Wed	Thur	Fri	Sat
2	3 SWB / SFMA YE updated	4	5 SWB / SFMA YE updated	6 YE Acctg Event table updated	7 Soft Close SWB / SFMA YE updated	8
9	10 SWB / SFMA YE updated	11	12 SWB / SFMA YE updated	13 YE Acctg Event table updated	14 Close Mo 13 SWB / SFMA YE updated	15
16	17 Start using Period 13 Datamart reports w/o YE	18	19	20	21  Disclosures due to SARS (General, Debt, SEFA)	22



DISCLOSURES

2020 CAFR Year-end training



REQUIREMENTS

- All disclosures are in Excel format and are available on the SARS website.
 - <https://www.oregon.gov/das/Financial/Acctng/Pages/Disc.aspx>
- Transmittal and Certifications remain in .pdf format.
- Required –
 - General Disclosure Checklist and lettered disclosures. – from all agencies
 - Debt Disclosure Checklist and lettered disclosures. – only from agencies with debt.
 - SEFA Disclosure Checklist and numbered disclosures – from agencies receiving Federal Funds

REQUIREMENTS (CONTINUED)

- Complete all numbered disclosures that are applicable to your agency.
- Mark a disclosure as N/A on the checklist if not applicable to your agency.
 - If you *complete* a disclosure, do *not* mark it on the checklist as N/A.
- Submit only the required disclosures and the completed numerical disclosures applicable to your agency, not blanks.
- Correct signage is required for all amounts, ie. DR (CR)
- Sample disclosures are in the Guide to Year-end Closing, Chapter H at
 - <https://www.oregon.gov/das/Financial/Acctng/Pages/Yr-end-cls.aspx>

Due date for completing and submitting all disclosures and transmittals –
August 21, 2020 – Gold Star date.





DISCLOSURE CHANGES

- **General Disclosures**

- # 02 – Restricted Cash and Investments
 - Notational ** paragraph updated.
- # 05 – Long-term Claims and Judgments Payable
 - Column totals added.
- # 08 – Outstanding Debt related to Capital Assets
 - Column added to record GAAP fund that reports the Capital Asset.
- # 14 – Other Commitments
 - Former multi-line format condensed to single line of entry for each purpose type.
- # 32 – Loans Receivable
 - 'Foreclosure Prevention' added to drop-down selections.
- # 33 – Other Receivables
 - Updated to include both current and noncurrent receivables.
 - GL's 0501 through 0933 added to drop-down selections.



CHANGES (CONTINUED)

- **Debt**

- # 05 – Direct Placements and Borrowing
 - Added option to enter Oregon Revised Statute (ORS) number.

- **SEFA**

- Supplemental Corrections Page
 - Section added for correction of Indirect Revenues and Expenditures.
 - Note regarding ARRA funds now also includes CARES Act funds.



REMINDERS

- Certain disclosures have additional pages accessed by scrolling down or on separate tabs.
- Amounts and signage should match the DAFR 6610 and 6620 reports for your agency.
 - Beginning and ending balances should be verified against, and match to, the DAFR 6620 report.
 - Additions and deductions should be reflected on the DAFR 6610.
- Enter increases and decreases separately, do not net the activity (where applicable)
- A 'yes' response for any question on General Disclosure E requires the submission of SEFA disclosures and repository reports with results saved.
- General Disclosure 21 regarding pending Emergency Board requests should only include approved requests.