



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes

Monday, August 29, 2016

Call to Order and Note of Attendance: The meeting was called to order at 10:06 a.m., and note of attendance made: Board Chair, Michael Wu; Board Vice-Chair, Christine Herrman; ; Board member, Patty Cress; Executive Director, Brenda Carney; Board staff, Rachael Hunter; Board Staff Perry Waddell; Department of Corrections Rehabilitation Manager, Hank Harris; No public attendees.

Meeting Minutes: Minutes from Monday, June 27, 2016; edits previously suggested. Herrman moved to adopt the minutes with one suggested correction NCVLI (National Crime Victim Law Institute conference), Cress seconded.

Chairperson Comments:

Wu updated he attended the Oregon District Attorneys Association meeting (ODAA) in Bend, Oregon along with Vice Chair Herrman and Victims' Specialist Robyn Masella. Wu stated the Board was asked to present at the meeting regarding the updated sex offender classification and reclassification process.

Wu advised he will be meeting with the sex offender notification level implementation team, which is part of the Governor's reentry counsel, along with Vice Chair Herrman and Executive Director Carney. The Board will provide an update to stakeholders involving our progress working with the new sex offender notification process, and discuss methods to make the process more effective. Wu included he will be soliciting ideas on how to involve victims into the process.

Wu informed the Board was invited by the Department of Corrections to collaborate on the new statewide sanctions grid project. Wu stated Board Member Cress has taken the lead on this project and asked Cress to discuss any updates. Cress updated the Department of Corrections state-wide sanctions grid workgroup, led by Department of Corrections Community Corrections Director, Jeremiah Stromberg, has been working on a new sanctions grid for over a year and has an initial draft of the grid in place. Cress stated the primary purpose of the meeting was to discuss how the new sanctions grid should be piloted.

Wu stated the Parole Board will be offering Parole and Probation officers training set to start this fall. Wu stated Board Member Cress has taken the lead on these trainings, and has successfully set up a number trainings throughout the region. Cress informed the Board is aiming to set up training at seven locations around the state, between fall 2016 and spring 2017. Cress further included the she, along with Vice-Chair Herrman, are set to lead a training in Pendleton, Oregon

in September, and in October she and Chair Wu will be presenting in Bend, Oregon and Medford, Oregon.

Wu stated the Board can now vote to make Rule 255-030 permanent; Rule 255-030 pertains to how many board members are required to be present and vote at hearings. Wu stated the rule was under review due to the Board increasing to more than three members. Wu moved to permanently adopt Rule 255-030; Cress seconded.

Lastly, Wu updated that a potential fifth Board member is currently undergoing the selection process, and the Board could potentially have a fifth Board member very soon.

Executive Director's Update

Carney updated that we offered Hearings Officer position to Edward Hall; he started July 11, 2016. They have selected a temporary receptionist, and this person will be starting September 12, 2016.

Carney stated that she has been working with (OYA) Oregon Youth Authority to create a standardized records request form for the Sex Offender Notification Assessment Specialist staff to utilize; it will help to clearly outline the documents needed to complete assessments.

Carney advised the Department of Corrections has implemented the Assessment Specialist caseloads in CIS, allowing staff to track individual caseloads more efficiently. Assessment staff have requested additional training on the DOC400 system and is working on providing additional training.

Carney advised the sex offender notification staff are nearly completed with the approximately three hundred cases involving the auto level III offender population (predatory designations post VLY), as well as the sexually violent dangerous offenders previously designated by the court. Thereafter, the focus for the Sex Offender Notification team is to complete the process for the registrants who currently have Static 99 or Static 99r assessments with a score of 6 or higher; that includes inmates that are set to be released through Dec 2016, those released since Jan 2014, and existing registrants.

Carney updated the agency request budget has been completed and turned in. Waiting for our (CFO) Chief Financial Officer to review and send in her analyst recommendations; further updates will be forthcoming in the next couple of weeks.

Carney stated we received the draft for our Legislative concept, labeled LC 483. LC 483 will extend the statutory timelines from 60 days to 120 days to complete the process for all classifying agencies. The other changes to LC 483 include a change to the verbiage for out of state registrants; the requirement to complete the process within 60 days of triggering event to 120 days after receipt of referral from OSP.

DOC Update:

Harris updated the Department of Corrections has had significant leadership changes within the institutions with appointments of new superintendents. Harris stated they are hiring a release counselor for SCI. Three more positions to come, also to hire a release counselor supervisor.

Harris stated the rehabilitation team, along with all release counselors, have an upcoming meeting and requests that members from the Board come speak on the new classification process.

Old Business:

- Sex Offender Classification Rules

New Business:

- Report on ODAA
- Fifth Board member position
- Implementation Team meeting
- Board working with DOC on new sanctioning grid
- Fall Board of Parole and Probation trainings

Future Board Meetings:

- Monday, September 26, 2016

Meeting adjourned at 10:30 a.m.