



# Oregon Board of Parole

## & POST-PRISON SUPERVISION

### **Board Business Meeting Minutes Monday, February 23, 2015**

**Call to Order and Note of Attendance:** The meeting was called to order at 10:04 a.m., and note of attendance made: Board Chair, Kristin Wings-Yanez; Board member, Sid Thompson; Board member, Michael Wu; Department of Corrections (DOC), Assistant Director Community Corrections, Jeremiah Stromberg; Board Executive Director, Brenda Carney; Board staff, Shawna Harnden. Cheryl Cunio, member of public, observed.

**Meeting Minutes:** Minutes from January 26, 2015, edits previously suggested. Wings-Yanez moved to adopt, Wu seconded.

#### **Chairperson Comments:**

- Legislation is underway. Several bills that our agency will monitor. Funding to support Sex Offender Notification Leveling System was not received. There is a clean-up bill for the Sex Offender Notification Level System that will have fiscal impact for the Board.
- House Bill 3036 gives the Board authority to request the DA to attend or submit written information for a Board hearing. The DA of the committing jurisdiction may request the AG appear/provide information if it was the AG's office that prosecuted the case.
- House Bill 3436 proposes the Board be 5 members. It also proposes that decisions made by Board members be in writing and specify the reasons for the decision. It also states that all hearings are presumed to be run by 3 member panels but the Chair can override and require the full Board to attend.

#### **Executive Director's Update:**

- End of January, had high profile hearing; no safety issues and process proceeded smoothly.
- Reclassifications – Still pending feedback from human resources. Our current victim specialist is planning to retire within next couple of months. We have pulled the recruitment at this time, pending the feedback of the reclassification.
- PBMIS update – things still going well.
- Received gold star from DAS advising our agency submitted our financial information in timely manner. Carney forwarded a copy to the DOC staff, which provides shared services with our agency, to say thank you for all their hard work.

#### **DOC Update:**

- Stromberg advised the Governor's Balanced Budget allocation for Community Corrections was below the baseline funding. If funding falls below baseline level, the counties can opt out and the Counties could return to the state and fall under DOC. The Legislative Co-Chairs, are recognizing that funding should be enough so counties do not have to opt out. Counties have few other additional incoming funding.
- Workgroup has been created for the purpose of updating the structured sanctioning grid. The current grid was last updated in 1993. The responses PO's can use when addressing an offender's behaviors have expanded to include positive feedback. Research shows there should be four positive responses to every one negative. Stromberg advised feedback from the field is still being received and there will be a pilot to test before transitioning all the counties over. Wings-Yanez advised the Board will need to know which POs are doing the pilot, so they are aware when voting the sanctions.

### **Old Business:**

- OAR 255-005-0005 (59) Definition of Victim: The issue of what individuals fall under our definition of a victim was brought to the Board over a year ago. This topic was discussed with the Parole Board workgroup as well. Wings-Yanez notes that as the Board has a new General Counsel at DOJ, we expect to conclude our review next month.
- Sex Offender Level System: The Board expects changes to this system and the rule authority during this legislative session. We will discuss when the bill comes out.
- Hearings Notice of Rights/OAR 255-030-0040: As stated at earlier meetings, Wings-Yanez has been reviewing all the forms related to submissions for hearings. The letters submitted to inmates advise their submissions must be received one week before the hearing. Our rules state their submissions must be received two weeks before the hearing. Victims have a right to review and provide rebuttal to any information the inmates submit. At an earlier meeting, Wings-Yanez motioned to make permanent rule change so the NOR forms sent pursuant to OAR 255-30-0013 reflect that inmates must get any documents he/she wants the Board to consider for a hearing to the Board 14 days prior to the hearing as already required by OAR 255-030-0040. Once the rule is permanently adopted, all the hearing notification letters will also be amended to reflect this change as well. Once the period for public comment ends, we will vote on the change.

### **New Business:**

- APAI – several studies going on about paroling. Graduate student doing specific project on outcomes. Will send out more info once it is available.

### **Future Board Meetings:**

- Monday, March 30 @ 10:00 a.m.

Meeting adjourned at 10:48 a.m.