



Oregon Board of Parole & POST-PRISON SUPERVISION

Board Business Meeting Minutes Monday February 28, 2011

Call to Order and Note of Attendance: The meeting was called to order at 09:04 a.m., and note of attendance was made: Aaron Felton, Jeremiah Stromberg, Darcey Baker, Michelle Mooney, and guests Lynda Beecher, and Cindy Dorson. Excused from the meeting Candace Wheeler, DOC Director Max Williams, and DOC Community Corrections Chief Mark Cadotte.

Approval of January 24, 2011, meeting minutes: Minutes approved as submitted.

Chairperson Comments:

- **General Counsel:** Aaron had a meeting with the new Governor's General Counsel.
- **Legislation:** The Board is currently tracking bills that pertain to public safety or to state agencies in general.
- **Religious Services Assistance:** The Board met with the DOC Religious Services Unit to discuss the possibility of them providing assistance to inmate support groups at Board hearings. The Board's Victim Specialist provides assistance to the victims during the hearings process, and the Board would like to find a way to provide some assistance to the inmate supporters as well.

DOC Update: None

Executive Director's Update:

- **Legislative Session:** The Board is currently tracking approximately 50 bills that pertain to public safety or to state agencies in general.
- **Budget:** The Board is continuing the process of preparing the budget for the presentation to the Ways and Means Committee. The Board has also made a request to restore funding to pay for Attorney General Fees through the rest of the 2009-11 biennium. This funding was cut during the allotment reductions from the 2009-11 budget. The Board should have a final answer within a few weeks.

- **Technology Upgrades:** The Board has been researching the possibility of going paperless for hearings. The Psychiatric Security Review Board currently has a system that they use to prepare notebooks and materials for their hearings electronically. Kim and Marshall met with their staff recently to review their process and Marshall will research the possibility of the Board using the same programs.
- **Executive Director Recruitment:** The recruitment for this position will be posted in a few weeks.

Old Business:

- **OAR 255 Division 36:** Deferred until March meeting.

New Business:

- **Inactive/Active Supervision:** Deferred until March
- **Hearings Participation by DOC Staff:** Recently there have been a few cases where DOC staff has been subpoenaed to attend a Board hearing. The subpoenas were issued by the inmate's attorney, and not by the Board. DOC currently has a rule that states DOC staff may attend but not participate in hearings, except as requested by the Board in order to provide testimony. Jeremiah has spoken to the DOC Policy Group regarding the rule, and the group advised that the rule is still in effect. If the Board needs a staff member to provide testimony, the Board will contact the staff person. The staff person will only be asked questions regarding specific situations that they can attest to, and not asked for direct recommendations.
- **SRF Language:** A year ago the Board adopted requirements that the field begin adding additional language to sanction reports to document that the notice of rights were provided to offenders. Some counties are questioning the need for this language, and the extra time it takes to put it into the reports since there is checkboxes of the notice of rights that auto-fill in the system. Jeremiah wanted clarification from the Board about what the language is and why the Board needed it in the reports so that he can communicate with the counties. The Board requires this information to document that the notice of rights were served on the offender since the checkboxes were not being filled in correctly.
- **ORS 144.223:** Deferred until March
- **Scheduling Rule Revision Meetings:** Aaron would like to tentatively schedule a meeting for March 14, 2011.

Future Board Meetings:

March 14, 2011
March 28, 2011
April 25, 2011

Meeting adjourned at 10:00 a.m.