



Oregon Board of Parole

& POST-PRISON SUPERVISION

Board Business Meeting Minutes Tuesday October 26, 2010

Call to Order and Note of Attendance: The meeting was called to order at 9:02 a.m., and note of attendance made: Aaron Felton, Jeremiah Stromberg, Candace Wheeler, Darcey Baker, and guest Lynda Beecher. Excused from the meeting were DOC Director Max Williams, and DOC Community Corrections Chief Mark Cadotte.

Approval of September 20, 2010, meeting minutes: The minutes for the September 20, 2010, meeting was approved with the noted correction.

Chairperson's Comments – Aaron Felton

- **Rule Revisions meetings:** Aaron is pleased with the progress that the group is making with these formal sessions.

DOC Update: No representatives from DOC at this meeting.

Executive Director Update – Jeremiah Stromberg

- **Projects:** Marshall has been researching ways to convert the old microfiche into digital data cd's. The Board requested an estimate and the cost to convert all of the Board's images would be very costly. The Board will not be moving forward with the project at this time and will continue to research the options open to the Board.
- **Media:** There have been several Board cases drawing media attention lately. Jeremiah has been providing information to the various media sources, and has been using these interactions as opportunities to educate the media about the Board and Board processes.
- **Extraditions:** All offenders extradited back to Oregon are routed through Coffee Creek Correctional Facility (CCCF). Offenders on average are lodged at CCCF for 35 days prior to their hearing. CCCF is looking at ways to move the offenders sooner to free up bed space. One option they have proposed is to move offenders from CCCF to the DOC institution closest to where the offender is supervised, prior to the hearing. The Board is opposed to this option, believing that it will create more work and scheduling difficulties for the Board's hearings officer. The Board's hearings officer has developed a smooth process and good working relationship with the CCCF staff. The Board has proposed a

long term solution, suggesting that offenders be moved to the jail in the county they are supervised instead of to another DOC institution. Aaron and Jeremiah have a meeting with DOC today to discuss the different options.

Old Business:

- **SVDO Rules:** DOC has adopted the rule, and it has been approved by legal counsel. The Board moved to adopt the final draft of the rules and will file the rule jointly with DOC.
- **Review of Parole Workgroup Recommendations:** No updates on any of the recommendations.
- **OAR 255 Division 1:** The Board discussed this rule at the last Rule Revision meeting, and several edits were proposed including a fee for non-electronic notice. The Board moved to permanently adopt the proposed amendments to division 1.

New Business:

- **Review of Policy on Offenders acting as Informants:** Aaron wanted to discuss the language used in the current policy and who is defined as having the authority to approve an offender as an informant. The Board proposed updating the language to allow for a broader authority. The proposed draft will be presented and voted on at the next Board meeting.
- **Rules Checklist:** The Board created a new checklist that will be used every time a rule is amended or adopted. The checklist will provide a way to ensure all appropriate parties have been notified of the rule change and then the checklist will become a permanent part of the rulemaking file.
- **Parole Discharge Letter:** A year ago the Board adopted a proposal to send out letters to parole offenders who complete supervision. Darcey will work on a draft and will present it at the December Board meeting.

Future Board Meetings:

November 22, 2010 *cancelled*

December 27, 2010 * moved to December 20, 2010 *

January 24, 2011