

ELECTRIC AND COMMUNICATION INCIDENT REPORT

OAR 860-024-0050 (See Page 3 for definitions)

PUBLIC UTILITY COMMISSION OF OREGON

Instructions: Fill in portion above double lines and
the appropriate following section.
Check options and fill in blanks.

Reporting Information & Phone Numbers

Section 1 (Immediate Notice – Phone/Fax)

For PUC Staff Only

Time Received ____:____ a.m./p.m. Date ____/____/____ Received By _____

Utility or Operator _____ Reported By _____

Phone Number (____) _____ Incident Date ____/____/____ Time ____:____ a.m./p.m.

Location of Incident – City _____ County _____ Address or Directions _____

Description of Incident _____

Personal Injury or Contact Information

Name _____ Age ____ Sex: M F

Injury Severity: Fatal *Hospital *Minor Injury No Injury

Name _____ Age ____ Sex: M F

Injury Severity: Fatal *Hospital *Minor Injury No Injury

Name _____ Age ____ Sex: M F

Injury Severity: Fatal *Hospital *Minor Injury No Injury

Name _____ Age ____ Sex: M F

Injury Severity: Fatal *Hospital *Minor Injury No Injury

Facility Type: *OH *UG Substation

Other _____ Voltage: _____

Work Related: Yes No Worker's Trade: _____

Employed By: _____

Utility notified of activity prior to incident: Yes No

Property Damage

(over \$100,000)

Estimated amount \$ _____

Service Outage

Date ____/____/____

Time Out _____ a.m./p.m.

Time In _____ a.m./p.m.

Customers Out _____

Number of Circuits _____

Reportable:

- Utility serving over 15,000 customers with 500 customers or more out over two hours.
- Utility serving less than 15,000 customers with 500 customers or more out over five hours.

Exception:

- Not reportable if outage is restricted to a single feeder and outage is less than four hours.

Personal Injury or Contact Information (Cont.)
Section 2 (Written Notice – within 20 days – Sections 1 and 2)

Weather Conditions (check one in each group):

Hot Warm Cool Cold Light Dim Dark
Dry Fog Light Rain Rain Wind: Heavy Light Calm
Visibility: Clear Impeded by _____

Area Type (check one or more):

Rural Suburban Urban Industrial Construction Site Other _____

General Activity (check one or more):

Construction Maintenance Utility Work Logging Agriculture
Recreation Residential Work Travel Other _____

Contact Type (check one or more):

*Lift *Crane Antenna Tree Sign Roof Boat Mast Air Collision Pole
Climbing Structure Kite Dig In Pipe Body Wire Down Other _____

COMMENTS: _____

*Definitions

- Y = Yes
- N = No
- OH = Overhead power lines
- UG = Underground power lines
- Lift = Includes forklifts, man lifts, etc.
(A fork, platform, or basket supports the load)
- Crane = Equipment designed to lift and move loads by means of a rope or cable
(Also includes hydraulic booms like that used for pumping cement)
- Hospitalized = Emergency room treatment is not considered “hospitalization”
- Minor Injury = Includes emergency treatment and release, first aid treatment, minor injury requiring no treatment, and other similar situations

Reporting Information & Phone/Fax Numbers

For reporting during normal working hours, the information can be given to a PUC secretary at (503) 378-6634. The PUC’s FAX is (503) 373-7752. Mail to: Jerry Murray, Oregon PUC, 550 Capitol St. NE, PO Box 2148, Salem, OR 97308-2148.

For those accidents involving fatalities and critical injuries only, we urge that you contact one of the following PUC safety personnel (listed in the preferred sequence) by telephone at the earliest practicable moment.

<u>Contact</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-mail</u>
Jerry Murray	(503) 378-6626	(503) 881-6739	jerry.murray@state.or.us
John Wallace	(503) 373-1016	(503) 510-8769	john.wallace@state.or.us
Gary Putnam	(503) 373-1832	(541) 974-0995	gary.putnam@state.or.us
Paul Birkeland	(503) 378-6190	(503) 559-6481	paul.birkeland@state.or.us
J. R. Gonzalez	(503) 373-1531		jose.gonzalez@state.or.us

860-024-0050
Incident Reports

(1) As used in this rule:

(a) "Serious injury to person" means, in the case of an employee, an injury which results in hospitalization. In the case of a non-employee, "serious injury" means any contact with an energized high-voltage line, or any incident which results in hospitalization. Treatment in an emergency room is not hospitalization.

(b) "Serious injury to property" means:

(A) Damage to operator and non-operator property exceeding \$100,000; or

(B) In the case of a gas operator, damage to property exceeding \$5,000; or

(C) In the case of an electricity service supplier (ESS) as defined in OAR 860-038-0005, damage to ESS and non-ESS property exceeding \$100,000 or failure of ESS facilities that causes or contributes to a loss of energy to consumers; or

(D) Damage to property which causes a loss of service to over 500 customers (50 customers in the case of a gas operator) for over two hours (five hours for an electric operator serving less than 15,000 customers) except for electric service loss that is restricted to a single feeder line and results in an outage of less than four hours.

(2) Except as provided in section (5) of this rule, every reporting operator must give immediate notice by telephone, by facsimile, by electronic mail, or personally to the Commission, of incidents attended by loss of life or limb, or serious injury to person or property, occurring in Oregon upon the premises of or directly or indirectly arising from or connected with the maintenance or operation of a facility.

(3) Except as provided in section (5) of this rule, every reporting operator must, in addition to the notice given in section (2) of this rule for an incident described in section (2), report in writing to the Commission within 20 days of the occurrence. In the case of injuries to employees, a copy of the incident report form that is submitted to Oregon OSHA, Department of Consumer and Business Services, for reporting incident injuries, will normally suffice for a written report. In the case of a gas operator, copies of incident or leak reports submitted under 49 CFR Part 191 will normally suffice.

(4) An incident report filed by a public or telecommunications utility in accordance with ORS 654.715 cannot be used as evidence in any action for damages in any suit or action arising out of any matter mentioned in the report.

(5) A Peoples Utility District (PUD) is exempt from this rule if the PUD agrees, by signing an agreement, to comply voluntarily with the filing requirements set forth in sections (2) and (3).

(6) Gas operators have additional incident and condition reporting requirements set forth in OARs 860-024-0020 and 860-024-0021.