

Professional Dress Standards at the Training Academy



The Training Academy is a positive and respectful environment where staff, volunteers, and contracted service providers meet. At the academy we pride ourselves in being role models for youth. Dressing appropriately supports our mission. We understand that different agencies and organizations have varying dress standards. That means it may be difficult for someone who's never visited us to know what we consider as appropriate dress. So, we've created the following guidelines to take some of the guesswork out of what is appropriate dress at the academy. We've based our guidelines, in part, on OYA's Dress Standards policy:

- **The academy's dress expectations are "Business Casual" as follows:**

- ✓ **Slacks and Pants**

Slacks that are similar to Dockers are acceptable. Also, nice looking pants, including khakis, cargo pants or dressy capris may be worn. On Fridays only, jeans that are not torn or frayed are also acceptable. Please ask instructor permission to wear jeans at any other time. All pants should ride above the hips.

- ✓ **Skirts and Dresses**

Casual dresses and skirts, and skirts that sit at or below the knee are acceptable. Dress and skirt length should be at a length at which you can sit comfortably in public.

- ✓ **Shirts, Tops, Blouses, and Jackets**

Casual shirts, dress shirts, sweaters, tops, golf-type shirts, and turtlenecks are acceptable. Suit jackets or sport jackets are also acceptable attire for the academy but they are not required. Tops should not have inappropriate written messages or graphics. They also should not expose the midriff, back, or have revealing necklines.

- ✓ **Shoes and Footwear**

Athletic or walking shoes, loafers, clogs, sneakers, boots, flats, and leather deck-type shoes are acceptable at the academy.

- ✓ **OYA Uniforms**

OYA uniforms are part of professional dress at the academy and should be worn by staff who have been assigned uniforms.

Important Notes:

- ✘ Casual clothing such as sweat suits, jogging suits or shorts may be worn only when designated by Academy staff. An example of when this clothing would be appropriate is for a class that requires physical activity – such as our Personal Protection class.
- ✘ Clothing with offensive or suggestive words or slogans, gang signs or symbols, or alcohol/drug product advertisements is not appropriate to wear to the academy.