

Current Volunteer Opportunities



Volunteer opportunities abound at Oregon State Parks. This report lists some of the featured volunteer opportunities currently available. If you are interested in volunteering for one of the featured opportunities, please contact the listed park directly. If you do not see an opportunity that you think fits just right for you, please give Volunteer Services a call at 1-877-225-9803 and we would be happy to find that perfect volunteer opportunity for you.

ADMIN- Payroll | Office Assistant 1 - Payroll

A volunteer recruitment is underway for an individual who enjoys the opportunity to work in an office environment and can contribute a 2-4 hours a day, a few days a week during regular office hours. This Office Assistant position is located in the Salem HQ office and assists payroll personnel with the processing of furlough forms, payroll files and research. In addition, this volunteer would provide support on special projects. Program and project training will be provided, however, an entry level knowledge of standard office equipment is preferred. A Criminal History Background Check will be required.

Contact	Phone	Email
Rebecca Jasso	503-986-0581	rebecca.jasso@state.or.us

Beaver Creek State Natural Area | BIRDING VOLUNTEERS NEEDED FOR CENSUS

The Oregon Parks and Recreation Department (OPRD) needs volunteers to help count birds in Oregon's newest state natural area. The department will launch a 2011 bird census Jan. 8 in Beaver Creek State Natural Area, eight miles south of Newport. The census will continue every Saturday, beginning at 8 a.m., through the rest of the year.

Jan. 8 helpers should meet at the park's welcome center, two miles inland via Beaver Creek Road from Highway 101 and the Ona Beach State Park boat ramp. Participants will receive more information there, including count instructions, count forms and rare bird report forms.

Data from the census will help OPRD expand interpretation and manage the natural area, which opened Oct. 1, 2010. The area has a large freshwater marsh surrounded by hills featuring a mix of deciduous and coniferous forest. "It's a naturalist's dream park," said State Parks Interpretive Coordinator Jamie Little. "Its variety of habitat especially makes it a great area for birding."

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Ranger Brian Fowler	541-563-6413	brian.fowler@state.or.us	01/01/2012	01/08/2011	12/31/2011

Beverly Beach State Park | Ivy Pull Party

Really great project for Boy Scouts. Get back closer to nature and pull some invasive ivy from our wonderful native trees!

Contact	Phone	Email	Opportunity Expires
Dave Newton	541-265-4560	dave.newton@state.or.us	03/31/2011

Champoeg State Heritage Area | Eagle Scout Project Campground Landscaping

Project will include removing blackberries, ivy, removing ivy from trees, and non native plants from area before campground entrance along with planting grass seed and very basic limited pruning of trees using hand tools.

Contact	Phone	Email	Opportunity Expires
Michael Smith	503-678-1251 EXT 234	michael.i.smith@state.or.us	08/01/2011

Champoeg State Heritage Area | Historic Butteville Store - Inventory Clerk & Shopper

The Historic Butteville store is looking for volunteers to assist with tracking the store inventory and doing some shopping. These activities are critical to the store's successful operation. This is an exceptional opportunity for individuals interested in this area to assist the Friends of Historic Champoeg and Butteville store staff this fall. For more information on the Friends of Historic Champoeg and the Historic Butteville Store, visit their website at www.champoeg.org

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Dianne Ruff	503-678-1605	dianne@butteville.com	12/31/2010	08/16/2010	12/31/2010

Detroit Lake State Recreation Area | Campground F Loop Cleanup

Detroit Lake is keeping the F Loop in it's campground open year-round in an effort to provide winter recreation opportunities to park users. Staff would like to invite individuals and groups to assist the staff with the upkeep of this open loop. Duties would include raking and picking up of debris from campsites and surrounding area.

Contact	Phone	Email	Opportunity Expires
Jeannine White	503-854-3406 x 223	jeannine.white@state.or.us	02/28/2011

Guy W. Talbot State Park | Latourell Falls loop trail work party

Come out and help us get the Latourell Falls Loop trail ready for the winter and water bars dug out.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Mo Czinger	503-695-2261 x 223	melissa.czinger@state.or.us	10/22/2011	10/22/2011	10/22/2011

Guy W. Talbot State Park | Sierra Club-Latourell Falls Loop work party

Come help the Sierra Club get the Latourell Falls loop trail ready for the season. Anyone can join!

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Mo Czinger	503-695-2261 x 223	melissa.czinger@state.or.us	03/26/2011	03/26/2011	03/26/2011

HERITAGE- Archaeology | Site Steward

An archaeological site steward opportunity is available on the southern Oregon coast in the Bullards Beach, Cape Blanco and Harris Beach Management Units. Anyone who has a serious interest in the protection and preservation of archaeological sites, and can pass a background check is able to apply.

The Basic Site Steward Training is required and is provided by OPRD at no cost to the site steward. The position responsibilities include monitoring pre-contact and historic archaeological sites, discretely recording their condition and reporting any evidence of looting, vandalism, erosion, excessive foot traffic or other intentional or inadvertent damage. Site stewards will follow a code of ethics, which includes protecting confidential information regarding the location of archaeological sites and a non- collection surface investigation procedure for any artifacts that may be located during site steward activities.

For more information, please contact Nancy Nelson, OPRD archaeologist at 503-986-0578 or Nancy.Nelson@state.or.us

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Nancy Nelson	503-986-0578	nancy.nelson@state.or.us	12/31/2010	07/15/2010	12/31/2010

Historic Columbia River Highway State Trail | HCRH trail connection to Mitchell Point and possibly more!

Come out and help in the reconnection of the Historic Columbia River Highway trail to Mitchell Point and possibly including Wygant and Chetwoot loop trails.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Mo Czinger	503-695-2261 x 223	melissa.czinger@state.or.us	08/27/2011	08/27/2011	08/27/2011

Historic Columbia River Highway State Trail | HCRH trail connection to Mitchell Point

Come out and help in the reconnection project at the Historic Columbia River Highway trail. We will be working on the old road bed helping with the effort to reconnect the old highway for trail use

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Mo Czinger	503-695-2261 x 223	melissa.czinger@state.or.us	06/25/2011	06/25/2011	06/25/2011

Kam Wah Chung State Heritage Site | Interpretive Center Clerk

Work from the Kam Wah Chung Interpretive Center. Book museum tours, informal interpretation with the public, staff Friends store. Assist with special projects as directed by C. Sweet.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Christina Sweet	541-575-2800	christina.sweet@state.or.us	01/10/2011	07/01/2011	08/31/2011

L.L. "Stub" Stewart Memorial State Park | Interpretive Store Customer Service

The Friends of Stub Stewart State Park & Banks Vernonia Rails to Trails (FoSS/BV) serving the Oregon State Parks Department as a Cooperative Association in support of Interpretation and Education programs at Stub Stewart State Park and Banks Vernonia Linear Park. FoSS/BV just recently opened the an interpretive store at the Discovery Depot. FoSS/BV is seeking volunteers to assist with sales and customer service at the store. A variety of shifts are available. Although some experience is preferred, no experience is necessary. Training will be provided.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Karlene Thompson	503-324-0295	Karlene.Thompson@radisys.com	02/28/2011		02/17/2010

REC/Planning- Planning | Special Project Volunteer for Master Planning

Have you ever wanted to know what goes on behind the scenes when planning parks? Exploring the world of State Park Master Planning is a great way to find out. The Master Planning division is looking to clear a back log of digitizing paper master plans. The volunteer in this position would be responsible for digitizing approximately 25 documents of varying sizes. All equipment is provided. Training available but prefer a volunteer with experience operating a scanner and associated software.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Kathy Schutt	503-986-0745	kathy.schutt@state.or.us	01/31/2011	01/03/2011	

REC/Planning- Volunteers | Volunteer Program Office Assistant

The Volunteer Services Section is looking for a volunteer to provide administrative assistance to two program managers. This position is located in the Salem HQ office. Duties to include but not be limited to: Processing Volunteer Applications, maintaining information in Volunteer database, responding to requests for information and supplies, document preparation, assisting with special volunteer events and special project support as needed. Computer proficiency required. General office experience preferred. Orientation & some training provided. Hours of service are negotiable.

Contact	Phone	Email	Opportunity Expires	Start Date
Tammy Baumann or Jill Nishball	503.986.0751 or 503.986.0752	volunteer.info@state.or.us	11/30/2011	11/30/2010

Rooster Rock State Park | Earth Day Tree Plant

Come out and help us celebrate Earth Day at Rooster Rock by planting trees. Please bring a shovel, bucket, gloves (if you don't have we will provide) and dress for the weather.

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Mo Czinger	503-695-2261 x 223	melissa.czinger@state.or.us	04/23/2011	04/23/2011	04/23/2011

Tryon Creek State Natural Area | Nature Center SATURDAY Clerk

Nature Center clerks staffs the front desk at the nature center from 9-4pm; 9-12noon or 12noon-4pm. Prefer every Saturday, but any shift from once a month to twice a month would be beneficial. Duties include staffing front desk, answering questions, handing out park maps, running cash register/selling items from gift nature store, answering the phone

Contact	Phone	Email	Opportunity Expires	Start Date	End Date
Karen Houston	503-636-9886 x222	karen.houston@state.or.us	12/01/2011	12/01/2010	12/31/2010