

All Terrain Vehicle Account Allocation Committee Minutes

April 15-16, Keno Oregon

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April 15 & 16, 2004

Keno Fire Hall, Keno, Oregon

April 15, 2004

The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris, at 1p.m. Committee members present were as follows: Pat Harris, Julie Barrell, Larry Runk, Tyrrell Hart, Scott Ryland, Randall Parmelee, Tim Custer and Ron Price. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Richard Walkowski, Ian Caldwell, Mike Law, Larry Miller, Kelly Blanchard, and Rocky Houston. Members of the public included David Lexow, Fred Siewart, Tim Robeson, Mark Norris, Kevin Van Syoc, Tom Harris, Velma Parmelee, Kay Winger-Hart, Don Taylor, Rod Roberts, and Paul May.

The chair called the meeting to order at 1 p.m. Wayne Rawlins gave opening comments, and introduced the new ATV Grant and Safety Coordinator, Rocky Houston.

David Lexow from the Motorcycle Riders Association, Inc. made a request to the ATV AAC for a pre-approval to allow negotiations on appraisals for the Timber Mountain and John's Peak areas. The pre-approval could not be approved until the Parks Commission meets and makes a final decision. It was suggested there be a teleconference to discuss this project and how best to move on. Wayne suggested a letter of intent from this committee be provided to Mr. Lexow to demonstrate their support of the project.

Field Reports: Ian Caldwell

Morrow County Sheriff's Office will not be able to attend tomorrow's meeting. Ian will field questions and Larry Sample can be reached through his cell phone. Last year the county was funded for 6 months of patrol at the Morrow County OHV Park. This grant is a continuation of last year's grant. Additionally, last year the Sheriff's office purchased a patrol truck and ATV, which they are using for match on this grant.

Wallowa Whitman National Forest, Bonnie Clugston is requesting to come at the end of the day tomorrow.

Rick Guglielmi has submitted a grant to patrol the Winom Fraizer area. He also included the area south of Morrow County OHV Park in this grant. Last year the Heppner

Ranger District submitted for \$4,000, which is now incorporated in this grant.

COHVOPS is submitted a similar grant as last years. They have 7 volunteer trail patrollers trained and active. A safety-training site has been setup on the forest.

Christmas Valley originally submitted their grant as a 80/20 match and 50/50 is required. Volunteer labor was not included and Ian discussed this with them. Patty Effingham will provide a new budget worksheet on Friday that will show the volunteer time with a 50/50 match.

Baker County is looking at the big picture of OHV use in the area. They are planning a complete system working with the Forest Service. They would like to develop one or two staging areas that would connect to the Blue Mountain Trail system. They are also looking at trying to connect this area with Winom Frazier and if possible with Morrow County. Their grant request is for a feasibility study to look at potential staging areas and the potential for a land acquisition. Sumpter Dredge State Park is working with this group and has submitted a grant for trail construction along the edge of the park to assist with OHV access between the town of Sumpter and the trail system in the forest.

Polly Grubstone from BLM has a completed feasibility study of Virtue Flat. She will be starting a site design plan for the staging area to address parking, sanitation, trailhead access and problems with OHVs on the access road. This September she will probably be asking for development money from the Committee.

Ian meet with Polly Grubstone, Dick Dufourd and Ron Price to look at a Class III(motorcycle) trail on BLM land which accesses the Upper Walla Walla trail system. Private landowners would like to upgrade the trail to accommodate Class I (ATV) vehicles. Ian recommended that funds could be applied for to maintain the trails for motorcycles but not to upgrade for ATVs since the rest of the trail system is only for motorcycles.

Morrow County is having a poker run and cross county race the weekend of May 15-16. They have been building drainage ponds with the National Guard. They have also developed a safety site and their staff all participated in a safety training class.

Bend Metro Parks have setup a safety training site with ASI at their Big Sky Sports Park. This is a temporary site until future construction begins.

The subsidy for safety training for youth has been reinstated with ASI/MSF.

Ian attended a workshop for the grant program in Washington to learn more about the distribution of ORV and RTP funds in Washington.

The Committee requested that Ian meet with more groups than land managers to find out what the users wants and needs are.

Randall announced the Public Land Users' Day, September 18, 2004.

ATV AAC requested monthly updates, quarterly reports, and progress reports on projects.

The Committee asked about the results from the recent RTP survey and requested a copy. Wayne suggested Terry Bergerson make a presentation at the September ATV AAC meeting.

Field reports: Mike Law

Mike has met with most of the clubs in his area.

There is a potential for a new training site in Cottage Grove. ASI has been informed and Mike is expecting to hear from ASI by the end of the month.

Mike got a lot of "great" reports on the Sand Lake tour for NOHVCC (National Off-Highway Vehicle Conservation Council) conference.

Mike received an award at the OMRA banquet for Outstanding Contributions to the Sport of Motorcycling Riding.

Reports that there either have, or will be, requests for extensions on projects.

Sand Lake has 70-75% of work done. The Red Legged Frog appears to be the hold up.

Mike is working with the RTP group on non-motorized projects. He will need to check his personnel description, but believes he is spending 10% of his time on these type projects. (ATV ACC wanted assurance that non-motorized duties aren't funded with motorized money.)

A motion to accept the minutes, with corrections, was made by Tyrrell Hart and seconded by Randall Parmelee. The motion passed unanimously.

Old Business

Richard shared his thoughts on the safety program. OPRD is currently contracting with ASI. In-house would have liability issues. OPRD plans on extending contract when it expires with improvements. Richard provided the following suggestions:

Develop safety course, with curriculum for class one and three operators.

Propose a safety course for the Class II vehicles.

Have classes readily available at an affordable cost.

OPRD will be having a mystery customer sign up for the course. OPRD and ASI will receive reports on what occurred.

Promote program through flyers, website, and dealers.

Provide sites and trained instructors throughout the state.

The instructor course is being brought to Oregon by OPRD.

Prescheduled sites and instructors for courses.

Central library available through NOVCC.

Develop an ATV education program with clubs, schools, and groups.

Submit a grant request to purchase displays from NOVHCC.

Create and fund a position for the safety program.

Pat Harris suggested it be a full time position to get it off the ground.

Tyrrell Hart suggested the position be six months, with the only focus being safety education.

The ATV ACC and staff commented on their concerns on the safety program, such as

Accommodating families on a budget.

Agencies are training, and the money is going to those agencies, not the trainers.

A suggestion was made that those taking the course pre-pay to eliminate the “no show” situation.

Tyrrell mailed safety committee reports to Richard

The age limit issue needs to be reconsidered. Height/Weight proportion would make more sense.

The cost for sending a whole family through the course can be costly. Is there any practical solution for this?

Possibly customize training for those who ride on the dunes.

Title III money is available through Oregon Department of Fish and Wildlife to assist with teaching the safety course.

Joe Thomas has a site available, although ASI is unaware.

Craig Ward from Union County (ATV 03-36) reported to the ATV AAC that the bid for his vehicle purchase was much lower than the amount initially granted, and requested that he be allowed to return the unused portion of the grant. It was the committee's pleasure to allow the return of the unused funds back to the account.

New Business:

Proposed Legislation/Legislative Concepts

Wayne presented the ATV AAC with the proposed legislation and explained the process of changing laws. Many questions and comments arose.

Julie noted that the comment period to the legislative council was over today (4/15/2004), and this is the first any of them have heard about it. Wayne let them know they still had the legislative session, and appropriations committee for "cleanup issue" before it will be passed.

Julie wanted to know why OPRD had written the change to show a federal employee voting, and questioned the conflict of interest this could potentially have for the committee. It was explained that any conflict of interest would be treated as it has in the past, with the person abstaining from voting for those items, where the conflict is real or perceived.

At this point, Chair Harris decided that the group needed to start at the beginning.

Tim Custer noted that these "housekeeping changes" are not as minor as stated and the committee is concerned. Wayne agreed that there were significant changes.

Tyrrell Hart questioned why it would be called housekeeping with such major changes, and added that it appears prejudice from the beginning of the document. "It isn't what it appears to be on the surface".

Under the heading, "Known support/opposition", the committee said there would be none, since it wasn't advertised or announced in any manner.

It was suggested that the document checkbox be marked major, instead of its current, "minor" state.

ATV AAC members see this as a major change in the concept of the committee.

There was concern that the Director could directly appoint vacancies to the committee.

There was apprehension as to whether the separate funds become OPRD's or stay the same. It was explained that the money would not be in a separate fund. It will still be in a

committed funds account.

There was concern over changing the committee name to OHV Account Allocation Committee. Some members believe that changing it from ATV to OHV will give law enforcement a tool. (They didn't state what kind of tool.)

OPRD and ATV AAC need to build trust.

Other items:

In the event that a fee change would be made to the program, the administrative rule change would need to be changed. The ATV AAC can make a motion, and it would go to the commission, and if accepted, go on to a public hearing.

Tyrrell Hart asked what the balance of the ATV funds is. He also requested to know the amount of interest earned on those monies.

OPRD will generate a report on the finances of the administrative side, as well as the grants.

A reminder was put out to all that the ultimate control is within the OPRD Director and the OPRD Commission.

Tyrrell stated he felt hostility from Director Carrier, and read briefly from his speech at the NOHVCC conference.

The ATV budget did not go to the ATV AAC before going to the commission.

Larry presented a draft ATV Safety & Law Enforcement Monthly report, discussion followed. OPRD will "tweak" it a bit, and return it to the committee for approval, prior to printing or placing it on the web page.

Reimbursement for travel

The question came up as to whether committee members could be compensated for travel to sites, group meetings and similar instances. The past practice has been that only those meetings called by the chair can be reimbursed. Richard and Wayne will discuss this, and report back with their proposals. Julie has talked to Director Carrier previously and authorization through the chair is acceptable to him. Mike offered to take pictures of the granted areas for the committee.

NOHVCC Conference

Julie and Tom Niemela were ultimately responsible for inviting NOHVCC and did a great job hosting the conference. They were told that this was the best conference and pre-ride in eighteen years. Julie is working on getting a workshop together in June,

located in Heppner possibly. ATV AAC members stated that all of the committee should have been invited to attend.

Tim Custer made the following motions:

(Budget Information)

“I so move that the Oregon State Parks provide the ATV Account Allocation Committee (defined by 390.565) members an ATV Account Fund balance (defined by 390.555) beginning with the year 2000, and continuing through years 2001, 2002, 2003 and a NET fund balance beginning January 1, 2004. The fund balance should include the “Total funding/sources” from revenues (defined by 390.555) ATV Account Fund. In addition, all funding of projects, administrative cost and committee cost incurred by the parks department within those years. Provide a GROSS balance and a NET balance to committee members on or before September 1, 2004. Flexible on the years Seconded by Julie Barrell, and passed unanimously.

(Strategic Plan)

“I so move the ATV Account Allocation Committee to write a “Strategic Plan” for the direction of the ATV Account Allocation Committee. The plan should include short term and long-term goals for the committee; it should have a “blue print” on how to achieve the goals and direction set forth in the plan. The Strategic Plan would be reviewed at the September 2004 meeting. If approved & passed, it would be set in motion beginning January 1, 2005. Seconded by Randall Parmelee, and passed unanimously.

After a discussion, it was decided that Pat Harris would draft this, and all committee members would contribute to the plan, and all ideas would be pooled into one plan. Wayne Rawlins felt this could become convoluted and lost in the plan and suggested that a facilitator from Parks be involved. Tyrrell Hart said that with the short timeline, this plan could be considered a vision statement and would like to have it within six months. It was mentioned that Rocky Houston should also have input on this project.

Motion made by Julie Barrell. (User Group Meetings) “I so move the ATV Account Allocation Committee approve funds to support ATV Committee members attending “User Groups/Club Meetings” to gain greater insight and discover the needs of those groups for the remainder of 2004. If this activity is successful, then the committee could extend the funding for this activity.” Seconded by Randall Parmelee, and passed unanimously.

ATV Application Discussion

Yamhill County Sheriff’s Office. Julie asked about the number of hours dedicated to Yamhill compared to the grant request. Mike spoke with the project representative and

was told that the request isn't the same as what was requested in the grant package. There is no breakdown of costs. Mike noted that the grant request shows the area as open year round, but there's too much snow in that area to patrol for that much time. Ian noted that they have a 50/50 match on the ATV only, and they would not have the 80/20 if it were removed.

Lane County Sheriff's Office. The Lane County grant request was submitted late. Terry Boggs, who generally prepares the grants has been deployed in Iraq, and therefore, unable to submit it in a timely manner. The committee agreed to look at the request.

Election of Officers

Julie Barrell nominated Pat Harris as chair of the ATV Account Allocation Committee, and was seconded by Tyrrell Hart. The motion passed unanimously.

Tyrrell Hart nominated Larry Runk as the vice chair of the ATV Account Allocation Committee, and was seconded by Scott Ryland. The motion passed unanimously.

The meeting was adjourned at 6:40 p.m.

April 16, 2004

The All Terrain Vehicle Account Allocation Committee (ATV AAC) meeting was called to order by the chair, Pat Harris, at 8:40 a.m. Committee members present were as follows: Pat Harris, Julie Barrell, Larry Runk, Tyrrell Hart, Scott Ryland, Randall Parmelee, Tim Custer and Ron Price. Oregon Parks and Recreation Department (OPRD) staff included Wayne Rawlins, Richard Walkowski, Ian Caldwell, Mike Law, Larry Miller, Kelly Blanchard, and Rocky Houston. Members of the public included Fred Siewart, Tim Robeson, Mark Norris, Kevin Van Syoc, Tom Harris, Velma Parmelee, Kay Winger-Hart, Don Taylor, Rod Roberts, Paul May, Terry Huntsman, Clyde Zeller, Bonnie Clugston, Roger Geeting, Rick Guglielmi, Craig Ward, David Lexow, Blair Anderson, Sarah Schartz, Patty Effingham, and John Franklin.

Wayne Rawlins gave opening comments, and introduced the new ATV Grant Program Coordinator, Rocky Houston.

Julie Barrell thanked Tim Custer, Roger Geeting, and Don Taylor for all their help with the pre-ride for the NOHVCC conference. Pat Harris thanked Julie for involving class two's in the ride.

Scott Ryland made a motion that the Committee drafts a letter of opposition to the legislative concept to Director Carrier, OPRD Commission, and the legislative committee. Randall Parmelee seconded the motion, and discussion followed. Pat Harris will draft a letter with all the Committee members contributing. The motion was taken to a vote and it passed unanimously.

Tyrrell Hart made a suggestion that OPRD reimburse Committee members when they travel to meet with clubs and groups, and also while participating in grant site visits.

Larry Runk provided staff and project representatives with the draft of law enforcement log sheets. Rocky Houston said OPRD will put the logs on the web page after a few minor changes.

The ATV AAC asked Wayne Rawlins to provide them with a budget, which will result in the Committee knowing what they have spent and what is available.

The Committee is requesting a draft of the new grant manual to look at for the September meeting.

Pat Harris will be contacting Dr. Wisdom to request a Starkey unit presentation at the September meeting.

Project Review:

Morrow County Sheriff's Office, Morrow County Sheriff's Office OHV Program: The application is for \$36,281. A motion to recommend funding was made by Randall Parmelee and seconded by Scott Ryland and passed with a unanimous vote.

Wallowa Whitman National Forest, 2004-2005 OHV Law Enforcement: The application is for \$16,900. A motion to recommend funding was made by Tyrrell Hart and seconded by Tim Custer and passed with a unanimous vote.

Siuslaw National Forest, Sand Lake Law Enforcement: The application is for \$40,000. A motion to recommend funding was made by Julie Barrell and seconded by Larry Runk and passed with a unanimous vote.

Umatilla National Forest, OHV Law Enforcement: The application is for \$18,039. A motion to recommend funding was made by Scott Ryland and seconded by Randall Parmelee and passed with a unanimous vote.

Douglas County Sheriff's Office, Douglas County OHV Enforcement: The application is for \$109,711. A motion to recommend funding was made by Julie Barrell and seconded by Larry Runk and passed with a unanimous vote.

Union County Sheriff's Office, Union County OHV Trail Enforcement and Rescue: The application is for \$25,920. A motion to recommend funding was made by Randall Parmelee and seconded by Scott Ryland and passed with a unanimous vote.

Coos County Sheriff's Office, Dunes Deputy: The application is for \$86,295.99. A motion to recommend funding of this grant as proposed for \$86,295.99 and set up a teleconference when Coos County Sheriff's Office submits a bid for a new pickup to match his \$15,000 was made by Larry Runk. It was seconded by Tim Custer and passed

with those in favor being Pat Harris, Larry Runk, Scott Ryland, Tyrrell Hart, Tim Custer, and Randall Parmelee. Julie Barrell voted in opposition.

Tillamook County Sheriff's Office, Sand Lake Recreational Area Law Enforcement Program: The application is for \$50,075. A motion to recommend funding was made by Julie Barrell and seconded by Scott Ryland and passed with a unanimous vote.

Tillamook County Sheriff's Office, Tillamook State Forest Law Enforcement and Education Program: The application is for \$172,931. A motion to recommend funding was made by Tyrrell Hart and seconded by Julie Barrell and passed with a unanimous vote.

Motorcycle Riders Association, Jacksonville Hills Staging Area: The application is for \$10,000. A motion to recommend funding, with the stipulation that MRA provides a letter of intent to receive a bid, was made by Julie Barrell and seconded by Randall Parmelee and passed unanimously with one abstention, Tyrrell Hart.

Yamhill County Sheriff's Office, Yamhill County Sheriff's Office ATV Project: The application is for \$103,805. After clarifying what will be patrolled, and the hours required to do so, a motion to recommend funding in the amount of \$21,628 was made by Larry Runk and seconded by Julie Barrell and passed with those in favor being Pat Harris, Larry Runk, Julie Barrell, Scott Ryland, Tim Custer, and Randall Parmelee. Tyrrell Hart voted in opposition.

Rogue River/Siskiyou National Forest, Prospect OHV Law Enforcement: The application is for \$22,000. A motion to recommend funding was made by Randall Parmelee and seconded by Tim Custer and passed with a unanimous vote.

Prineville District BLM & COHVOPS, 2004-2005 COHVOPS Education and Enforcement: The application is for \$35,949. A motion to recommend funding was made by Scott Ryland and seconded by Tim Custer and passed with those in favor being Pat Harris, Scott Ryland, Tim Custer, Tyrrell Hart, and Julie Barrell. Larry Runk and Randall Parmelee voted in opposition.

Lower Umpqua Hospital EMS District, EMS Dunes Rescue Vehicle: The application is for \$34,610. A motion to recommend funding and extend project term completion date one year, to June 2005, was made by Julie Barrell and seconded by Scott Ryland and passed with a unanimous vote.

North Lake County EMS, North Lake County EMS/ATV: The application is for \$5,600. After a discussion with the ATV AAC, it was suggested that the amount of the request be increased in order to purchase a more stable trailer. A motion to recommend funding at \$8,000 was made by Randall Parmelee and seconded by Tim Custer and passed with a unanimous vote.

Baker County, Baker County OHV Complex: The application is for \$7,000. A motion to recommend funding was made by Randall Parmelee and seconded by Larry Runk. A discussion was held concerning the commitment to the project. The motion failed with all members opposed. A second motion was made to recommend funding in the amount of \$7,000 with the stipulation that the representative obtain a purchase agreement or provide a letter of intent with the property owner. The motion was made by Randall Parmelee and seconded by Larry Runk and passed unanimously.

Lane County Sheriff's Office, Lane County Sheriff Dunes Patrol: The application is for \$80,000. This grant was submitted late and incorrectly, due to the deployment to Iraq of the person who generally completes the grant requests. This grant will cover the same items as those covered last year. A motion to recommend funding in the full amount, with the understanding it must be approved with corrected request send to OPRD and the grant being technically accepted. The motion was made by Tim Custer and seconded by Scott Ryland and passed unanimously.

The meeting was adjourned at 2:45 p.m.

Respectfully submitted by Kelly Blanchard, ATV Program Assistant