

## Appendix Q Used Oil Transfers

Overview of used oil transfers

Used Oil Transport log



## **EMS Manual Appendix Q – Transferring Used Oil**

### **Used Oil Transfers**

According to Oregon's used oil management regulations, a facility that accepts used oil for burning must keep track of each shipment over 55 gallons. Moving one barrel of used oil at a time is typically not cost effective, so ODOT is registered with DEQ as a used oil transporter. This designation allows ODOT to move larger quantities of used oil from one ODOT yard to another ODOT yard.

However, the EMS Waste Generation and Disposal Logs are not setup to document all the information required for accepting used oil for burning.

**Additional documentation must be kept by the yard receiving the used oil** (the yard with the burner). The yard generating the used oil documents the used oil generation and disposal on the EMS Waste Generation and Disposal Logs (as if the used oil were going to any other recycling company).

**This version of the Used Oil Transfer form is significantly different from the earlier version.**

**The ODOT employee transporting the used oil is responsible for completing the Used Oil Transfer Log.** The employee transporting the used oil may be stationed at either the receiving yard or the generating yard (or any other ODOT yard). An ODOT vehicle must be used for transporting the oil (cannot be hauled in a personal rig).

### **The Yard Generating the Used Oil**

- On the Waste Generation Log estimate the amount of used oil created each month.
- Store the used oil onsite in labeled containers (barrels or a tank).
- When the used oil is moved offsite (pickup or delivery) fill out the Waste Disposal Log including:
  - How much oil was moved (e.g. 150 gallons)
  - Where the oil went (e.g. Warm Springs Junction)
  - What will happen to the oil (e.g. burned for fuel)
  - List ODOT's used oil transporter number (ORQ000021683) in the "manifest" column

### **The Yard Receiving the Used Oil**

- On the Waste Generation Log estimate the amount of used oil **created at this yard** each month.
- Store the used oil onsite in labeled containers (barrels or a tank).
- On the Waste Disposal Log include one line per year that says used oil is burned onsite for fuel
- Make sure each shipment of used oil received from another yard is documented on the Used Oil Transfer Log.



**Used Oil Transport Log**  
 DEQ / EPA ID number: ORQ000021683

**Receiving Yard** \_\_\_\_\_

If transporting more than 55 gallons of used oil (per trip) the waste transfer must be documented on this Used Oil Transfer Log. The Used Oil Transfer Log is maintained by the receiving yard (the yard with the used oil burner) regardless of who transports the oil.

Date	Generating Yard	Quantity Transported	Employee Transporting Oil
			(Print)
			(Sign)
			(Print)
			(Sign)
			(Print)
			(Sign)
			(Print)
			(Sign)
			(Print)
			(Sign)
			(Print)
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