

**Oregon Department of Transportation**

**RFQ for EHS Proposer’s Question Request and Response**

<b>Item</b>	<b>RFQ Section No. or Appendix</b>	<b>Question</b>	<b>Reserved for Agency Response</b>
1	4.3.2.3.B.1	The requirement states to, “provide no more than ten (10) past project descriptions ..., and additional past project descriptions from the Project Quality Manager ...”. Does this mean 10 project descriptions plus the additional projects for the Project Quality Manager?	<b>No. Past project descriptions from the Project Quality Manager are included in the ten (10) past project descriptions.</b>
2	4.3.2.3.B.3	Can a company CD be provided in lieu of a company brochure?	<b>Hard copies of company brochures submitted with an SOQ may be reviewed, but will not be evaluated or scored. Company brochures submitted on CDs will not be reviewed.</b>
3	4.3.2.3.B.4.b	For design efforts on large (\$20M construction or greater) projects, it is common to manage the design efforts with two individuals – a PM and an assistant PM (or production manager). Can two individuals be submitted to fulfill the role of the Design Manager (Design Manager and an Assistant Design Manager) for this project?	<b>No. The requirement in the RFQ is to review the qualifications of the person who will serve as the Design Manager. Assistant Design Manager qualifications may be submitted with the Proposal in response to the RFP, but will not be evaluated or scored.</b>
4	4.3.2.4.B.4 Appendix C Form WD	This paragraph states to submit Form WD for each Principle Participant, but Form WD indicates that the Designer is also required to submit Form WD. The Designer may or may not be a Principle Participant so if the Designer is not a Principle Participant do we need to submit Form WD for the Designer?	<b><u>Form WD</u> shall be completed for each Principal Participant on this Project. <u>Form WD</u> requires each Principal Participant to indicate the role they held, either Principal Participant or Designer, on the projects listed indicating their record of past workforce diversity performance.</b>