

**REQUEST FOR QUALIFICATIONS (RFQ)  
SPECIAL PROVISIONS**

**For The**

**BUNDLE 508 I-5: ELKHEAD RD. – OR126:  
KNOWLES CR. (EKC)  
DESIGN-BUILD PROJECT**



Comply with the RFQ General Provisions, supplemented and/or modified as follows:

**TABLE OF CONTENTS** – Insert the following Section 7.9 and Subsections in their numerically appropriate location in the **RFQ** - Table of Contents:

**7.9 Withdrawing a SOQ.....31**

7.9.1 By Written Notice.....31

7.9.2 In Person.....31

7.9.3 Subsequent Proposal Submittal Not Precluded .....31

**RFQ SP1.2 Definitions – Design Services** – Delete Subsection (j) and replace with the following:

(j) performance of ROW services; and

**RFQ SP1.3 – Project Description** – Delete the heading and first sentence of this Subsection and replace with the following:

**RFQ SP1.3 – Project Description** – The Bundle 508; I-5: Elkhead Rd. – OR126: Knowles Cr. (EKC) Design-Build Project combines or bundles several projects located between milepoint (MP) 154.54 and MP 163.43 on Interstate 5; and between MP 18.47 and MP 53.29 on highway OR126, into a single Project. The goals of the single Project approach include design, construction, quality management, environmental management, and cost efficiencies. The individual components listed below have been combined by Agency into a single Project and placed in the Statewide Transportation Improvement Plan (STIP).

<b>Project Component Name ODOT Bridge #</b>	<b>Mile Point</b>	<b>Work Scope</b>
Hwy 1 over Elkhead Rd (I-5) #7636A	154.54	Replace
Curtis Creek, Hwy 1 (I-5) #07572A	156.49	partial Replace & partial Repair
Bear Creek, Hwy 1 (I-5) #07469B	163.43	Replace
Hwy 69 over COR (Oakhill) (OR 126) #02262	53.29	Replace
Wildcat Creek, Hwy 62 (OR126) #08554	27.66	Repair
Siuslaw River, Hwy 62 (OR126) #08446	26.48	Replace

Knowles Creek, Hwy 62 (OR126) #08370	18.47	Replace
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Remove the website link at the end of this Subsection and replace with the following:

[http://www.oregon.gov/ODOT/HWY/MPB/design\\_build.shtml](http://www.oregon.gov/ODOT/HWY/MPB/design_build.shtml)

**RFQ SP1.4(I) Project Goals** – Delete the last item of this Subsection and replace with the following:

- (I) Additional Project Goals
  - Minimize impacts to traffic on OR126 while considering other ODOT Work in the corridor
  - Balance earthwork on the Project where possible
  - Minimize the use of retaining walls but where necessary, design and apply aesthetic treatments to make them blend into the landscape
  - Minimize impacts to I-5 traffic mobility

**RFQ SP1.5.3 Proposal Stipend** – Add the following to the end of this Subsection:

The Proposal stipend amount established for this Project is \$ 135,000.00 .

**RFQ SP1.6 Letter of Interest** – Replace the heading and first sentence of this Subsection with the following:

**RFQ SP1.6 Letter of Interest** – Each Proposer intending to submit a SOQ must submit a Letter of Interest to Agency’s Single Point of Contact at the following address indicating its intent to submit a SOQ and its desire to be considered for the Project:

Steve Turner  
 Design-Build Program Manager  
 ODOT, Advanced Contracting Unit  
 680 Cottage St., NE  
 Salem, OR 97301-2412

**RFQSP1.7 Constructability Review** – Remove the website link at the end of the first paragraph and replace with the following:

[http://www.oregon.gov/ODOT/HWY/ENGSERVICES/constructability\\_reviews.shtml](http://www.oregon.gov/ODOT/HWY/ENGSERVICES/constructability_reviews.shtml)

**RFQ SP1.8 Procurement Schedule** – Delete this Subsection and replace with the following Subsection:

**RFQ SP1.8 Procurement Schedule** – The current schedule for the Project is as follows. This schedule is subject to change at the discretion of the Agency. The final schedule for the Project will be stated in the RFP and will include solicitation and award protest periods.

Activity	Due Date
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Activity	Due Date
Issue Request for Qualifications	March 17, 2008
Letter of Interest due date	March 28, 2008
Final date for receipt of Proposers' questions and RFQ Requests for Change and Protests	April 7, 2008
Final date for Issuance of Addenda	Seven (7) Calendar Days prior to SOQ due date
Statement of Qualifications due date	April 18, 2008
Short-List announced	May 13, 2008
Deadline for Submittal of Short-List Protests	Five (5) Business Days from transmittal of Evaluation Worksheets
Issue Request for Proposals	May 20, 2008
Proposal due date	July 31, 2008
Selection/Notice of Intent to Award	October 23, 2008
Notice to Proceed	December 15, 2008

**RFQ SP2.1 Rules of Contact** – Delete the last sentence of the first paragraph and add the following to the end of the first paragraph of this Subsection:

Agency's Single Point of Contact ("Agency's Contact"), together with address, phone number, fax number, and e-mail address identified below, is the single source of information regarding the Contract procurement.

Steve Turner  
 Design-Build Program Manager  
 ODOT Advanced Contracting Unit  
 680 Cottage St., NE  
 Salem, OR 97301-2412  
 503-986-3801 (FAX: 503-986-4469)  
[steve.r.turner@odot.state.or.us](mailto:steve.r.turner@odot.state.or.us)

**RFQ SP3.3 SOQ Organization, Formatting, Number of Copies, and Page Count** – Delete the second paragraph of this Subsection (beginning with "The SOQ shall be limited to no more than 52 pages ..." and replace with the following:

If the SOQ in response to a Section or Subsection of the RFQ contains more than the maximum page limit (if any) specified for that Section or Subsection in the RFQ, only the material not exceeding the maximum page limit for that Section or Subsection will be considered.

**RFQ SP3.4.3(b)(1) Financial** – Replace the last sentence of this Subsection with the following:

The Contract Amount for this Project is not anticipated to exceed \$ 47 million.

**RFQ SP3.4.3(b)(2) Requirements and information to be submitted – Surety Letter(s)** – Add the following to the end of this Subsection:

The surety or insurance company submitting such surety letter must meet the following additional qualifications:

- a. Have at least either an AA-/AAA rating by two (2) nationally-recognized rating agencies or an A-VII rating by A.M. Best and Company
- b. Be listed on Treasury Department Circular 570

**RFQ SP3.4.4 Experience** – Replace this Subsection in its entirety with the following Subsection:

**RFQ SP3.4.4 Experience** – The total points available for this evaluation factor: **39 points**.

**(a) Objectives:**

- (1) To identify and Short-List the best qualified Proposers, based on demonstrated experience, expertise, and capacity to complete projects similar in nature to this Project, and with a record of producing quality work and superior safety.
- (2) To identify Proposer teams that have the following:
  - a. Experience in:
    1. Managing construction projects of comparable size and complexity with a preference for transportation projects; there is a preference for experience on Design-Build projects (regardless of size, complexity or type of work).
    2. Design and construction of multi-disciplinary highway bridge projects with similar complexity to the bridge replacement and repair work on this Project.
    3. Managing construction projects with multiple work locations; projects adjacent to other active work zones; projects involving complex staging and phasing; and projects requiring repair and replacement of Bridge Structures under tight schedules and other constraints.
    4. Successfully managing the flow of traffic and minimizing traffic delays. Emphasize projects with similar traffic management challenges as this Project.
    5. Providing public information on projects of comparable size, type of work, and complexity as this Project.

- b. Superior record of completing contracts on time and within budget. There is a preference for a history of projects either completed ahead of schedule or performed under compressed timelines and under budget.
  - c. Demonstrated experience with environmental issues in successfully:
    - 1. Addressing environmental issues encountered in project permitting and implementing permit requirements;
    - 2. Planning and working within Environmentally Sensitive Waterways;
    - 3. Maintaining environmental compliance during design and construction; and
    - 4. Implementing environmental protection and mitigation measures.
  - d. Record of managing contracts to minimize delays, claims, dispute proceedings, litigation, and arbitration.
- (3) To identify Proposers that have the ability to manage all aspects of the Contract in a timely and effective manner and to integrate the functioning of the different parts of their organizations internally and with Agency in a cohesive and seamless manner.

**(b) Requirements and information to be submitted:**

- (1) Using Form E-1, Past Project Description, provide no more than four (4) past project descriptions per Entity (maximum of one (1) page per past project), with a minimum of two (2) past projects per each Principal Participant, and the Designer, and additional past project descriptions from the Project Quality Manager, highlighting experience in the last five (5) years relevant to the objectives stated in subsection (a) above. Describe those projects having scope, size, schedule, and/or challenges similar to those that the Proposer foresees for this Project. (5 points available for this evaluation sub-factor.)
- (2) Using Form E-2, Major Subcontractor Information, except for the designated Designer and Project Quality Manager (which have already been included in Forms L-1 and E-1), identify Major Subcontractors the Proposer plans to use, to the extent they are known, indicating what portion and percentage of the Work each identified Major Subcontractor is anticipated to undertake. Submit a maximum one-page summary of experience for each listed Subcontractor. Emphasize experience on projects relevant to the objectives stated in subsection (a) above. (5 points available for this evaluation sub-factor.)
- (3) Company brochures may be included in Appendix B, but will not count towards the page limit and will not be scored.
- (4) Using Form E-3, "Proposed Key Personnel Information," provide requested information on Key Personnel. If more than one key position is filled by the same person, so indicate. Provide two (2) references for the Project Manager nominee

and at least one reference for all other Key Personnel. Indicate the name, position, company or agency and current phone and fax numbers for each reference. References shall be owners or clients for whom the Key Personnel have worked within the past five (5) years and shall not be current or past employers of the Key Personnel. Project Key Personnel are preferred to have experience on projects of a similar size, type of work, and complexity as this Project and shall meet the following qualifications: (29 points available for evaluation sub-factors (4) and (5).)

- a. **Project Manager:** Shall have demonstrated experience in construction and management of construction on Highway projects and on projects with similar size and complexity as this Project, including projects with compressed timelines, projects in mountainous terrain, bridges over Environmentally Sensitive Waterways(s) and railroads, and public information management issues. The Project Manager can only hold this Key Personnel position. Emphasize Design-Build experience and extensive project management experience. (8 points available for this evaluation sub-factor.)
  
- b. **Design Manager:** Shall be an Oregon-registered professional engineer who is an employee of the Designer. Shall have demonstrated experience in managing design for multi-disciplinary Highway bridge projects with similar complexity of the bridgework on this Project. Emphasize experience with repair and replacement of bridges of similar size and type, including bridges over Environmentally Sensitive Waterways and railroads. (6 points available for this evaluation sub-factor.)
  
- c. **Construction Manager:** Shall have demonstrated experience in construction and management for multi-disciplinary Highway bridge projects with similar complexity of the bridgework on this Project. Emphasize experience with repair and replacement of bridges of similar size and type, including bridges over Environmentally Sensitive Waterways and railroads. (6 points available for this evaluation sub-factor.)
  
- d. **Project Quality Manager:** Shall be an Oregon-registered professional engineer and have demonstrated experience in Highway design and/or construction with at least five (5) years experience in quality assurance/quality control activities, including preparation and implementation of Quality Plans and procedures for design and/or construction. The Project Quality Manager can only hold this Key Personnel position. Emphasize experience with Agency's quality assurance system and documentation, bridge construction and Highway paving. (5 points available for this evaluation sub-factor.)
  
- e. **Environmental Manager:** Shall have at least a B.S. or B.A. degree and demonstrated experience in managing others in environmental activities and experience with major Highway projects. Should have experience in reviewing Highway engineering drawings, concepts drawings, and Specifications for compliance with regulatory permits and approvals, and in monitoring construction activities for adherence to regulations, approvals, and Environmental Performance Specifications. Should have demonstrated experience in working cooperatively and effectively with regulatory agency staff,

design engineers, and construction personnel. (4 points available for this evaluation sub-factor.)

- (5) Submit resumes following Form E-3 outlining Key Personnel experience and qualifications. Resumes shall be a maximum of one page each. Resumes should highlight the following information:
- a. Proposed role on Project and experience in area of responsibility;
  - b. History of employment, in reverse chronological order (most recent experience first), including years with current firm;
  - c. Experience in the management, design and/or construction of projects, preferably Design-Build projects, whether or not relating to Highway construction; and
  - d. Role, if any, on projects included in Proposer's list of experience.

**RFQ SP3.4.5 Past Performance** – Replace the heading and first sentence of this Subsection with the following:

**RFQ SP3.4.5 Past Performance** - The total points available for this evaluation factor: 25 points.

**RFQ SP3.4.5(b)(1)d. Termination or Stop-Work Orders for Cause or Default** – Replace this Subsection in its entirety with the following:

**d. Termination or Stop-Work Orders for Cause or Default** - Describe the conditions surrounding any contract (or portion thereof) entered into by any Principal Participant, Designer, or Major Subcontractor, within the past three (3) years that has been terminated or stopped for cause or default, or which required completion by another party. Describe the reasons for termination and the amounts involved.

**RFQ SP3.4.5(b)(1)** – Add the following to the end of the first sentence of the first paragraph:

(maximum of three (3) pages per Entity)

Add the following to the end of this Subsection:

(10 points available for this evaluation sub-factor.)

**RFQ SP3.4.5(b)(2)** – Add the following to the end of the first sentence of the first paragraph:

(maximum of five (5) pages per Entity)

Add the following to the end of this Subsection:

(5 points available for this evaluation sub-factor.)

**RFQ SP3.4.5(b)(3)** – Add the following to the end of the first sentence of the first paragraph:

(maximum of two (2) pages per Entity)

Add the following to the end of this Subsection:

(5 points available for this evaluation sub-factor.)

**RFQ SP3.4.5(b)(4)** – Add the following to the end of this Subsection:

(5 points available for this evaluation sub-factor.)

**RFQ SP3.4.6 Backlog / Capacity** - Replace the heading and first sentence of this Subsection with the following:

**RFQ SP3.4.6 Backlog / Capacity** - The total points available for this evaluation factor: 5 points.

**RFQ SP3.4.6(b)(3)** - Add the following to the end of the first sentence of the first paragraph:

(maximum of two (2) pages)

**RFQ SP3.4.7 Project Understanding** - Replace the heading and first sentence of this Subsection with the following:

**RFQ SP3.4.7 Project Understanding** - The total points available for this evaluation factor: 30 points.

**RFQ SP3.4.7(b) Requirements and information to be submitted** – Replace the heading of this Subsection with the following:

**(b) Requirements and information to be submitted** – SOQ Section 7 – Project Understanding must not exceed a maximum of 12 pages, however the page limit may be divided between the following three Subsections at Proposer’s discretion.

**RFQ SP3.4.7(b)(1)** – Add the following to the end of this Subsection:

(15 points available for this evaluation sub-factor.)

**RFQ SP3.4.7(b)(2)** – Add the following to the end of this Subsection:

(8 points available for this evaluation sub-factor.)

**RFQ SP3.4.7(b)(3)** – Add the following to the end of this Subsection:

(7 points available for this evaluation sub-factor.)

**RFQ SP3.4.8 Overall Statement of Qualifications (SOQ)** - Replace the heading and first sentence of this Subsection with the following:

**RFQ SP3.4.8 Overall Statement of Qualifications (SOQ)** - The total points available for this evaluation factor: **1 point**.

**RFQ SP3.4.8(b)(2) Connectivity** – Delete this Subsection in its entirety.

**RFQ SP3.4.8(b)(3) Compatibility** – Delete this Subsection in its entirety.

**RFQ SP8.2 Disadvantaged Business Enterprise Utilization Goal and DBE Aspirational Target** – Replace this Subsection in its entirety with the following Subsection:

**RFQ SP8.2 Disadvantaged Business Enterprise Utilization Goal and DBE Aspirational Target** – A Disadvantaged Business Enterprise (DBE) utilization goal of zero percent (0%) and a DBE aspirational target of five percent ( 5 %) of the total design and construction Contract Amount has been established as of the date of the release of the RFQ for this Project. The final aspirational target percentage will be identified in the RFP.

**RFQ FORMS**

Replace the following RFQ Base Document forms with the following forms which have been modified for this project:

**RFQ SP - Form B – Backlog Information**

**RFQ SP- Form E-3 – Proposed Key Personnel Information**

**RFQ SP- Form R – Past Revenue**

**RFQ SP- Form S – Safety Questionnaire**

**RFQ SP- Form WD – Workforce Diversity**