

**BASE DOCUMENT – RFP FORMS**

**MAY 25, 2007**

**STANDARD INSTRUCTIONS SUBSECTION 33.2 QUALITY PROPOSAL FORMS  
VERSION 1**

*(Follow all instructions. If there are no instructions above a paragraph or sentence, then use the paragraph, or sentence on all projects. Complete each placeholder or insert additional information in accordance with the instructions given, and follow the instructions for handling provisions that do not apply. Remove all instructions before preparing the final document.)*

**OREGON TRANSPORTATION COMMISSION  
PROPOSAL BOND**

Project Name: \_\_\_\_\_

Key Number: \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS** that \_\_\_\_\_, a Surety company duly organized under the laws of the State of \_\_\_\_\_, having its principal place of business at \_\_\_\_\_ in the State of \_\_\_\_\_, and authorized to do business in the State of Oregon, is held and firmly bound unto the State of Oregon, in the full sum of ten (10) percent of the total amount of the Proposal for performance of the Work hereinafter described, for the payment of which, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, firmly by these presents.

The condition of this Bond is such that, whereas \_\_\_\_\_  
(Proposer)  
is herewith submitting its Proposal to perform the following Work, to wit:

[INSERT DESCRIPTION OF WORK]

Said Proposal being made a part hereof and incorporated herein as if fully set forth;

**NOW THEREFORE**, if the said Proposal submitted by the said Proposer be accepted by the Oregon Transportation Commission, and the Contract for said Work be awarded to said Proposer, and if the said Proposer enters into and executes the said Contract and furnishes Payment and Performance Bonds and proof of insurance as required by the Commission within the time fixed in the Request for Proposals, then this obligation shall be void; otherwise to remain in full force and effect and be payable to the State of Oregon not as a penalty but as liquidated damages.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by:

[INSERT NAME OF SURETY]

BY ATTORNEY-IN-FACT:

[POWER OF ATTORNEY MUST ACCOMPANY SURETY BOND]

[INSERT NAME], Attorney-in-Fact

\_\_\_\_\_  
Signature

[INSERT ADDRESS, TELEPHONE NUMBER, AND FAX NUMBER]