



ACEC Oregon

AMERICAN COUNCIL OF ENGINEERING COMPANIES OF OREGON

MEETING MINUTES ODOT/ACEC Liaison Committee

Location: HR Training Center, 2775
- 19th ST SE, Salem,
Conference A

Meeting Date: July 11, 2008

Time: 9:00 AM -
12:00 AM

Next Meeting Date: September 12,
2008

Minutes by: Tim Shell

Attendees:

NAME	ORGANIZATION	E-MAIL
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1.0 Welcome/Introductions – Karen Tatman and Tom Lauer

The meeting started off with a welcome from Karen Tatman and Tom Lauer; then round table introductions were done.

2.0 Diversity - Michael Cobb

- Diversity needs to be thought of as good business sense; how can we better utilize small businesses?
- The State has implemented a number of programs to assist DBE's.
- ODOT is judged on how they utilize small businesses.
- Michael requests that as consultants project teams are put together, they think about how to utilize DBE's.
- The State completed a disparity study - what's available in the market vs. what's utilized by the agency. There was not enough data on A/E side to determine if there is a disparity.
- As an industry, if A/E firms can do a good job with DBE utilization, it may be possible to avoid hard goals. ODOT supports continued DBE utilization so that hard goals can be avoided.
- Oregon is the leading state in the nation in terms of diversity.
- Question to think about: What can ODOT & A/E firms do to help put small businesses in contact with firms that can potentially utilize them?
- Small business programs have been recently opened on the construction side. A/E's need to consider breaking projects into smaller chunks for utilization of small business contractors.

3.0 OBDP UPDATE - Matt Stennes

- Bundle 314, Bundle 509, and Bundle 426: NTP anticipated this Quarter.
- D/B's: 15 pending - Bundle 508 and Bundle 507 are next to go out.
- Bundle 220: A/E and CMGC both selected, [OBEC / TY Lin Team \(A/E\)](#) and Hamilton [with Slayden Construction as a key team member \(CMGC\)](#).
- OPL submittals remaining: 2 in 2008, 7 in 2009, 2 in 2010.
- Invoices: OBDP indicated that some firms have been delinquent in submitting invoices. Matt stressed that invoices need to be submitted in a timely manner, or else risk non-payment.

4.0 PROCUREMENT & CONTRACTS STANDING COMMITTEE UPDATE- Donnell Fowler

- Next meeting schedule for August 12. White paper on consultant profits will be discussed.
- Draft consultant paper on profit has been circulated to the consultants for comments.
- ACEC comments will be provided to ODOT after consultant comments are put together. Comments due to Bob Carson by Wed., 7/16.

5.0 TRAINING STANDING COMMITTEE, INROADS UPDATE –Ingrid Saltvold

- InRoads upgrade training is in process, 3 sessions remain.
- Implementation being set by Gary Coleman. For the most part, it needs to be worked out between the CPM and the design team. June 1 was the soft date for ODOT implementation.

- Aaron Isenhart from HHPR is ACEC's representative for ODOT's InRoads implementation committee.
- Small businesses are concerned about investing in training and being able to see it pay off. Information on training opportunities needs to be provided to small firms.
- Region 1 Brown Bags are happening. This will continue on a monthly basis throughout the summer, to keep the momentum moving forward.
- Highways For Life Conference is August 11th and showcases "Rapid Reconstruction". **Note:** Information from ODOT that was received after the meeting indicates this is going to be delayed until after Labor Day.

6.0 PROJECT DELIVERY – MANAGEMENT SYSTEMS STANDING COMMITTEE UPDATE - Jim Evans

- Project Delivery Checklist is about to come out as a Tech Bulletin.
- DAP Expectations: This topic will be discussed at the August Meeting
- Consultant Performance Evaluations: draft form has been prepared and is soon to be finalized.
- Consultant Evaluation of ODOT will be prepared next.

7.0 ODOT UPDATES –Tom Lauer

- Major Project Branch - Deb Geidaman no longer works for ODOT; Paul DePalma is her replacement.
- Jim Cox is now lead on Alternative Contracting Unit.
- Recruiting will begin soon for Major Projects Manager (i.e. WRB).
- Office of Pre-Letting - Greg is stepping in for next 3 months for Lisa Ansell.
- CRC: - John Osborn is leaving.

8.0 NOA's

- Quarter Leadership Team Report will come out next week.
- Committee for ODOT/ACEC Conference will kick off in September.
- Next Meeting is September 12, 2008.
- Steering Committee will be recruiting a new member to replace one whose term is ending.

9.0 Meeting Adjourned