

ACEC/ODOT Standing Committee on Project Delivery & Management Systems

Progress Report for September 2006

Communications Sub-team

Bring the “Guidelines for Project Teams” document up-to-date: This work item has been assigned to the Office of Project Delivery. Re-drafting, review and approval by the Project Delivery Leadership Team is expected by the end of the year.

Develop a structured set of communication requirements for project teams, including model agendas for team meetings: This work item has been assigned to the Office of Project Delivery. Re-drafting, review and approval by the Project Delivery Leadership Team is expected by the end of the year.

Provide a means to allow all information needed by consultants to be easily accessed: In conjunction with the Technology Transfer Standing Committee, a new consultant web portal has been developed and tested. ODOT Information Systems is preparing to test a read-only access to the Project Delivery Work Planning system behind the firewall for consultants.