

# ACEC Oregon

AMERICAN COUNCIL OF ENGINEERING COMPANIES OF OREGON

## Meeting Minutes

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**SUBJECT:** ODOT/ACEC Liaison Committee Meeting

**DATE:** July 14, 2006

**TIME:** 9AM – NOON

**LOCATION:** ODOT HR Training Center, 2775 – 19<sup>th</sup> Street SE

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### Attendees:

Name	Agency/Firm	Email
Bob Carson (Co-Chair)	Mason, Bruce & Girard, Inc.	<a href="mailto:bcarson@masonbruce.com">bcarson@masonbruce.com</a>
Tom Lauer (Co-Chair)	ODOT	<a href="mailto:thomas.j.lauer@odot.state.or.us">thomas.j.lauer@odot.state.or.us</a>
Paul DePalma	ODOT, Region 1	<a href="mailto:Paul.a.depalma@odot.state.or.us">Paul.a.depalma@odot.state.or.us</a>
Dave Lutz	ODOT/OPD	<a href="mailto:David.j.lutz@odot.state.or.us">David.j.lutz@odot.state.or.us</a>
Randy McCourt	DKS Associates	<a href="mailto:rsm@dksassociates.com">rsm@dksassociates.com</a>
Diana Foster	ODOT Procurement Office	<a href="mailto:Diana.i.foster@odot.state.or.us">Diana.i.foster@odot.state.or.us</a>
Tammy Harker	H.W. Lochner	<a href="mailto:tharker@hwlochner.com">tharker@hwlochner.com</a>
Dick Upton	CH2M-Hill	<a href="mailto:rupton@ch2m.com">rupton@ch2m.com</a>
Jim Beers	OBPD	<a href="mailto:Jim.beers@obdp.org">Jim.beers@obdp.org</a>
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Karen Tatman	Quincy Engineering	<a href="mailto:karent@quincyeng.com">karent@quincyeng.com</a>
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## **1. Welcome/Introductions**

The meeting was opened with self-introductions.

## **2. Repackaging of Stages 4 & 5 (Tom Lauer)**

ODOT has had discussions with AGC about reprogramming bundles based on three main areas:

- Contractors have capacity to do the work, but bundles above \$50M limits smaller Oregon based contractors from competing with national based contractors for award because of insurance and bonding requirements.
- Procurement of multiple packages at the same time limits contractors from bidding all of the work. ODOT needs to reduce the amount of bidding overlap to allow time for contractors to bid on more projects.
- ODOT needs to review composition of work packages (bridge repair versus replacement) and bundle repair projects together instead of mixing both repair and replacement. Design/build procurement process will be shortened to allow bundles to be spread out over longer time frame.

Several large statewide maps depicting the repackaged bundles were available during the meeting. Anyone wishing to have a copy of this map may follow-up with Tom Lauer.

- ODOT is looking at a current schedule for construction to be complete late 2012 to mid 2013 with the Willamette River Bridge (Bundle 220) to fall outside the 2013 completion schedule.
- OTIA III Design/Build (D/B) will shift to OBDP – no OTIA III program D/B bridges will be managed by PB.
- ODOT is looking to renew OBDP contract for another 2 years (2007-2009). During 2009 the design curve starts to end, with construction projects continuing to 2013.
- Some of the breakout projects from the repackaging of Stages 4 & 5 will force D/B to Design-Bid-Build and additional engineering contracts.
- Bundle 220 – Willamette River Bridge will be taken over and managed by ODOT. The project is currently in the EA process, with no real schedule for completion. ODOT will come out with a RFP in August/September to complete the EA and engineering through DAP.

## **3. Oregon Bridge Delivery Partners Update (Jim Beers)**

Program Status

- Overall – 2<sup>nd</sup> Quarter award \$7M in design work (Bundles 208,209,210,304,310)
- OBDP will develop scope documents for the remaining bundles to help expedite A/E contracting process.
- Recently completed scopes of work for Bundles 409 and 313
- Received Bundle 456 (old 405) back from ODOT region because lack of capacity to complete work. OBDP will assign bundle to A/E in July 2006. Two more bundles that went out to ODOT regions may be coming back, as well.

Bundle 220 – Willamette River Bridge

- EA process will be terminated in August due to Regional funding issues
- A new procurement will be processed by ODOT through a RFQ/RFP currently scheduled to start August 2006 with a contract in January 2007. This new contractor team will take over

the EA role and prepare engineering drawings for DAP and final PS&E. The goal is to complete the EA by August 2007.

- There is still a question as to what to do with the existing bridge – whether or not to demolish before building a new bridge. It could be a D/B demo project.

#### **4. ODOT Procurement Office (Diana Foster & Donnell Fowler)**

Handouts were provided highlighting the following:

- Regarding the Discipline Specific RFP 22175
- 39 Price Agreements (PA) were awarded
- PA's were executed on May 18, 2006 and will expire on May 30, 2008
- 2 WOC have been issued (1 in June, 1 in July)

The Discipline Specific PA provides two options to determine which approved consultant best meets the particular project need:

- Option #1  
The requestor may select a specific consultant from the proposals originally submitted
- Option #2
  1. ODOT will request additional information, specific to the project, from the consultants with PAs for the discipline(s) needed. Costs for A/E services may be considered.
  2. ODOT may use a Mini Solicitation, with proposals generally up to five pages in length. The Mini Solicitation option will be facilitated by OPO and be in conformance with the process stated in the PA.

Question (Jim Evans) – How will this impact the Big 10 Full Service contracts?

Response (ODOT) – This process should not have an effect on the Big 10 Full Service ATAs. The Full Service contracts are (for the most part) at capacity and term. DOJ will not allow increases to contract capacities.

New Full Service RFP

- ODOT is discussing the possibility of having a joint task force (ODOT/ACEC) to review the solicitation process to eliminate the problems from the Discipline Specific PA RFP. Additionally, ODOT will be discussing internally the capacity of these new Full Service PA's, and whether Full Service PA's are needed at this time to meet the STIP work load. ODOT will work with the Steering Committee to make decision on when and if the Full Service PA will be solicited. Around 2009 there will be a gap in the funding mechanism to bring on outside consulting services.

Comment (Paul DePalma, ODOT) – Region 1 is currently discussing with Procurement on how to best deliver projects and which contract mechanism to use (Full Service, Discipline Specific, and Regional Contracts). By involving Procurement early in the planning process, Procurement is best able to advise the Design Manager on the resources available to the Region office.

Procurement wants this type of dialog to take place with all Regions.

#### **5. Proposed Changes to ORS 279 – Local Agency 2-Tiered Selection Process (Michael Swan)**

- At a recent ACEC/OACES Liaison Committee meeting, the Jon Oshel indicated that the counties are working on some very minor revisions to ORS 279, so now is the time to lobby for other changes if needed. Mike asked the group if there were any major concerns about 279 that needed to be fixed. No suggested changes were identified.

## **6. Small Business Program (Paul DePalma)**

- Region 1 is establishing a pilot program to more easily select small business for outsourcing work (ESB are the focus). The purpose is to support Region 1 and to allow small companies to gain ODOT experience. There is an Advisory Committee meeting Next Tuesday (July 25) at 10:30. Committee is to work with DOJ on how ODOT can outsource work specific to small companies – want to advertise for procurement in September.
- Region 1 is also looking to send out a RFP in September for design of the Airport Way interchange.

## **7. Procurement and Contracts Standing Committee Update (Donnell Fowler)**

Last meeting for this committee was yesterday (July 13). Everyone is working very well together to resolve issues. The latest template document was organized and formatted with everyone in near agreement on terms and conditions. Only a few outstanding issues remain. The next item to discuss is compensation.

## **8. Technology Transfer Standing Committee Update (Karen Tatman)**

- Karen Tatman and Troy Bowers will be leaving the committee, which will be turned over to Charles Radosta (Kittelson) and Doug Bish (ODOT). The committee is looking for additional volunteers to help.
- Currently challenged to get the latest Quality reports posted on website for review
- Technical Services web page has a new search function
- The committee welcomes input and meets 1 time every two months.

## **9. Project Delivery/Management Systems Standing Committee Update (Dave Lutz/Jim Evans)**

Jim and Dave solicited input from ACEC member firms and ODOT managers regarding the use of the *Project Delivery Guidebook* to determine how project delivery can be improved. The online survey that was conducted was intended to identify issues encountering in working with ODOT and industry and how these issues should be addressed. The results of this survey identified three main themes; procurement and negotiations, design/build, and OBDP (see handout for specifics).

From the survey, the Standing Committee developed three areas to focus their attention: Project/Schedule/Budget, Design, and Communication. For each of the focus areas, the committee has developed an issue statement, discussion, and a work plan to measure the impact of their work. See handout for more specifics on subject.

## **10. NOA's**

- Tom Lauer (ODOT) – Draft errors and omission program: the key to the policy is the use of standard of care.
- Paul DePalma (ODOT Region 1) – Airport Way Interchange: RFP should be out in September
- Cathy Nelson (ODOT) – Digital Signature: ODOT is evaluating the use of digital signature as an important factor to better ensure the authenticity of work and as a mean to use technology.

*The meeting was adjourned*

## **Upcoming Meeting Schedule**

Upcoming meeting dates are: September 15, and November 3. The meetings are scheduled from 9:00AM

to noon in the ODOT HR Training Center, 2775 19<sup>th</sup> Street SE, Salem.

*Meeting minutes taken by Tom Wilcox, BERGER/ABAM Engineers Inc.*