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SECTION B

NON-CERTIFIED AGENCY

Chapter 1

Introduction

This chapter serves as the introduction to the Non-Certified Section of the *Local Agency Guidelines (LAG Manual)*. The Non-Certified Section describes the processes, procedures and requirements for a non-certified local agency to develop and deliver federally funded local agency projects.

A. OVERVIEW

Non-certified local agencies have two options to complete their federally funded projects. These options involve securing project development and delivery services by either:

- Contracting with ODOT
- Contracting with a certified local agency

Otherwise, a local agency may work with ODOT to become fully or partially certified. Certification status enables local agencies to perform project development and delivery work for federally funded projects. Details regarding the certification process are available in the Certification Section of this *LAG manual*.

B. CONTRACTING WITH ODOT

Using this option, non-certified local agencies will, as outlined in this Non-Certified Section of this *LAG manual*, use ODOT processes, procedures, manuals, etc. to develop and deliver their federally funded local agency projects.

1. ODOT – Regional Local Agency Liaisons

The main ODOT points of contact for local agencies are ODOT's [Regional Local Agency Liaisons](#). The Liaison's role is to assist local agencies through all phases of project development and delivery for federally funded projects. For additional information regarding non-certified agency project delivery contact the appropriate ODOT's [Regional Local Agency Liaison](#).

2. ODOT – Local Government Section

For additional information regarding project funding and other local agency programs administered by ODOT, visit ODOT's [Local Government Section](#) website.

C. CONTRACTING WITH A CERTIFIED LOCAL AGENCY

Using this option, non-certified local agencies will, as outlined in the Certified Agency Section of this *LAG Manual*, use the services of a certified local agency to develop and deliver their federally funded local agency projects. To receive additional information regarding local agency certification and for a listing of currently certified local agencies, contact ODOT's [Certification Program Manager](#) in ODOT's [Local Government Section](#).

D. ADDITIONAL INFORMATION

The following chapters within this section provide specific information for the development and delivery of federally funded local agency projects for local agencies that contract with ODOT as a non-certified local agency.